

**ABRIDGED REPORT EXECUTIVE COMMITTEE MEETING  
NEW JERSEY STATE FIREMEN'S ASSOCIATION  
WALL TOWNSHIP NJ  
May 20,2023**

The meeting was called to order by President Ordway at 9:00am in accordance with the New Jersey Open Public Meetings Act. He stated that notice of this meeting was posted on the New Jersey State Firemen's website as required pursuant to the provisions of the Open Public Meetings Act (Chapter 231, P.L. 1975). The fire exits were pointed out.

Vice President Hankins led everyone in the Pledge of Allegiance.

A moment of silence was observed for our deceased members and their families.

Executive Committeeman gave the invocation.

**ROLL CALL:**

Roll call was held. First Assistant Secretary Brian Martone announced that all members were present except.

**APPROVAL OF MINUTES:**

The Abridged Minutes and Verbatim Minutes of the February 25, 2023, Executive Committee Meeting were approved as distributed on a motion by Executive Committeeman Handlin, seconded by Executive Committeeman Florio. **Motion Carried.**

**COMMUNICATIONS:**

Secretary Pelaia announced that there were no additional communications that needed to be read. A motion to accept Communications sent to the Executive Committee by Executive Committeeman Lane, seconded by Executive Committeeman Otterbein, **Passed.**

**LIFE MEMBER REPORT:**

None

## **OFFICERS REPORTS:**

### **VICE PRESIDENT:**

- 1) He requested that any Executive Committeeman who would like to have a workshop in their County to let him know.
- 2) The Financial Standing report presently does not have the amount paid out last year for some of the benefits paid'. He has asked Field Examiner Hollingsworth to include it in the future.
- 3) The 2023 Caucus location list is in the Executives packet and the Executive Committee work schedule for the Caucus. He said there will be 2 works stations at each Caucus for those members who have their cards, and 1 manual Workstation for alternates and those who do not have a card. The only exception will be Bergen County who will have 3 workstations for cards and 2 workstations for Alternates and those who do not have cards.
- 4) Regarding Health Care Applications, the Advisory Committee has agreed that an Applications becomes affected on the date it is received in our office which is the same way that Applications for Membership is handled.

### **Secretary Pelaia's Report:**

- 1) There are two resolutions in the packet that need to be voted on under New Business for the State Treasurer to release the monies from the 999 account.
- 2) Election petitions for the Executive Committee and Managers are due June 1, 2023 in order to have their name printed on the ballot . Petitions are available online or here at the office.
- 3) We will be voting under applications doer a new company for the Hillsborough Relief Association which will be Company #5.
- 4) Delegate cards are now being prepared and will be sent to the secretaries along with the new and replacement Life Member cards prior to the office closing for the summer break in July. Changes to delegates: Changes must be in writing and sent to the State Office at least one week prior to the County Caucus. The changes for the Convention deadline is August 31. An email is acceptable.

- 5) The Red Books are at the printer finalizing the proof. once approved they will Be mailed out to the local Association.
- 6) The compendium has been updated and will be put online next week.

**First Assistant Secretary Martone's report:**

The request for names for this year's Convention workers is in the packets. He asked that they be returned as soon as possible' He will be mailing out the request for the names of the convention workers within the next week.

**Second Assistant Secretary Dreby's report:**

- 1) He stated that he has contracted with the same vendor as last year to video the Memorial Service at the Convention.
- 2) He continues to work on the Bank Statement's received and has been in touch with the Local Treasurers regarding the same.

**Treasurer Mullen's report:**

- 1) The outside Auditors have just completed the 3<sup>rd</sup> Quarter Review and will be starting the year-end report shortly.
- 2) He is working with the IRS for Associations who did not file their 990's electronically. Many of them received penalties even though they filed them by mail. President Ordway stated that any Local Association who receives a penalty from the IRS should contact the State Office **IMMEDIATELY**.
- 3) He is working with Local Associations who had their Tax-Exempt status revoked due to not filing 990's electronically in the past 3 years.
- 4) He has been working on Direct Deposits for Payroll of employees and for Pension payments to retirees.

**Field Examiner Hollingsworth's report:** In addition to her written report, her verbal remarks were as follows:

- 1) There are 2 reports in your packets. The first one is the financial standing Report for the year that is distributed in the Convention packets and the second is her quarterly report.
- 2) She thanked all the Executives for assisting with the Field Exams. Through their efforts everything went smoothly.

3) She is recommending that East Amwell be put “Under Review” due to not attending their Field Exam and not attending appointments to have it done at the office after several appointments have been made to do it. She reminded everyone that the totals of Special Relief, Supplemental Relief and Health care are in the packets. She also reminded all Executive Committee members that if they want to have a workshop to contact the State Office to schedule it. We have just completed 2 workshops and they were very informative, and she has also received some follow-up questions since. Also, she informed all that beginning this year we will be collecting the 2022 Relief Applications for those Associations that did not have a Field Exam this past year. Executive Committeeman Otterbein asked if a schedule for next year’s Field Exams will be sent out. She said that she is planning to get them out soon. Executive Committeeman Reeves inquired if this would help in the States yearly audit. President Ordway responded yes and First Assistant Secretary Martone said that once reviewed and returned to the local Associations that the Local Association will be able to correct any mistakes in the future.

**Counsel Cavallo’s report:** No report for the regular session.

**President Ordway’s Report:** The President had no written report. His verbal remarks were as follows:

- 1) The State Office will be closed on May 29<sup>th</sup> for the Memorial Day holiday. The office will also be closed for our summer break beginning on July 3 and will reopen on Monday July 10 for our summer break.
- 2) The next 4 Advisory Meeting dates are being put on the home page going forward on our website, so that Local Associations are aware of the date and can then prepare accordingly.
- 3) He reminded everyone that we moved July’s Executive Committee meeting to July 22.
- 4) He thanked all the execs for their assistance with the field exams. Everything went very smoothly and credited it to the number of Executives that assisted.
- 5) Local Reports that are due:
  - a) Second Quarter Relief Reports- July 30. They must be submitted online.
  - b) A copy of your IRS filing, or extension must be submitted to the office by June 14.

- c) Preparing Reports should be done early to eliminate rushing at the last minute
- 6) The 2023 Convention will be on September 15 – 16. Registration on both days will begin at 7am and conclude at 11am. The Memorial Service will begin shortly after the Convention is called to order at 11am. Voting will take place on September 15 from 7am to 11am. A workshop is also being planned on Saturday Morning while voting is going on.
- 7) On May 1, \$11,388,500 was wired to the Firemen's Home and on May 15, \$ 17,347,038.84 was wired to 535 Relief Associations. There were 14 Associations that had Fulton Bank as their bank of record. Fulton Bank of New Jersey was absorbed by their corporate structure in 2019. Their routing number was changed this year. The routing number used by their Associations was no longer good, but our bank caught it and made the change. 33
- 8) 33 Associations have received Subsidy funds this year. These Associations are limited to 8% Administrative Expenses

#### **COMMITTEE REPORTS:**

**ADVISORY/ SPECIAL / SUPPLEMENTAL COMMITTEE:** Executive Committeeman Mellert stated that the reports are in the packet.

**COMPENDIUM COMMITTEE:** Executive Committeeman Walker said there was no report. He stated that the Compendium will be placed on the website within the next week.

**DELEGATE AND LIFE MEMBER COMMITTEE:** Executive Committeeman Roemmich said there is a report in the packet. He stated that the Delegate and Life Member Convention allowance will be the same as last year (2022).

**FINANCE COMMITTEE:** Third Quarter review is delayed. 6 Of the 7 items. The final item needed to be reconciled and Treasurer Mullen said it should be done in a week.

**FIREMEN'S HOME COMMITTEE:** Chairman Otterbein submitted 2 reports which are in the packets. One is the minutes from the Managers Meeting and the other is a report of the joint committee meeting between our Association and the Firemen's Home Managers

**HEALTH CARE ASSISTANCE COMMITTEE:** Chairman Reeves asked if the items regarding the effective date of an application received, and the other being that reimbursement requests must be submitted within 60 days of the recipient receiving a bill. He also stated that this year's reimbursements are ahead of last year's reimbursements. Executive Committeeman Lenarski then brought the committee's a situation with the reimbursement that was questioned by the recipient. He thanked the Health Care Assistance Committee for their assistance in this matter.

**INVESTMENT COMMITTEE:** Executive Committeeman Handlin stated that a report is in the packet. He has been working along with Treasurer Ordway and Treasurer Mullen regarding some current investments. There was discussion on investing in a one-year Treasury Bond and one was purchased that yielded 4.754%.

**LEGISLATIVE COMMITTEE:** First Assistant Secretary Martone his report was in the packets He also stated that the committee had their bi-annual meeting on May 16. He then mentioned that the 20 and out bill that the Governor conditionally vetoed is up for discussion in the Senate this coming week. He then mentioned that President Ordway, Vice President Hankins and himself attend a speech by Governor Murphy who said that he was putting 10 million dollars into the State Budget for the Safety Assistance grant. This grant is for Gear and equipment. Vice President Hankins then said that the Governor is going to place 100 million dollars to try and keep people out of Nursing Homes. Executive Committeeman Naylis inquired about the Cancer Screening Bill. Chairman Martone replied that he along with President Ordway and Vice President Hankins and other Officers have met with numerous Legislators regarding this bill. Our Lobbyist is hoping that the Legislatures will begin having meetings again once the Budget is passed,

**LONG RANGE PLANNING COMMITTEE:** No Report.

**PENSION COMMITTEE:** Treasurer Mullen advised everyone that the committee that the committee will try and follow the lead in investing in Treasury Bills either by using Northfield Bank or through our broker.

**RESOLUTION COMMITTEE:** There were five resolutions submitted from local associations.

1)Resolution #1 is from the Clayton FRA seeking to have Life Members seeking to have Life Members who have not served the required 84 months to be eligible for the Burial Benefit.

2)Resolution #2 is also from the Clayton FRA seeking a change to the existing statutes to reduce the minimum age to 16 (years of age. Be approved.

3) Resolution #3 from the Deptford FRA a change in Article VI Section 2 of the General Relief Fund Rules to add siblings to the list of individuals eligible to receive payment of a Burial Benefit.

4) Resolution #4 from the South Harrison FRA proposing a change to the Constitution and By-Laws to change the disciplinary process and penalties for failure to file required Reports.

5) Resolution #5 from the Woodstown FRA to proposing to the New Jersey State Firemen's Association to seek an amendment to the existing statutes to require written notification by the New Jersey State Firemen's Association to any member removed from the membership rolls.

**SALARY COMMITTEE:** Salary Committee report is in the packet. A recommendation will be made under New Business.

**FIRE SAFETY COMMISSION** – Executive Committeeman Naylis who is a member of the Commission also reported that Governor Murphy just allotted \$10 million for the cleaning and care of firefighters' PPE. There will be a grant process to receive these funds. The new Fire Code has been released by the Governors Office. It will be published in the New Jersey Register shortly and should take effect at the beginning of next year.

#### **APPLICATIONS:**

- 1) The Hillsborough FRA # 528 has applied for a new Company which will be Company #4 for a Career Company. Secretary Pelaia reported that the application and supporting documents are all in order. A motion was made Executive Committeeman Kurdyla and seconded by Executive Committeeman Mellert to approve the new company, **PASSED**.
- 2) Executive Committeeman Mazzarella reported that he has been meeting with an Association that wants to form a new Company in Middlesex County. He is in the process of getting all the documents needed to become a new Company. President Ordway asked him to keep in touch with Secretary Pelaia on the progress.
- 3) Executive Committeeman Mellert said he is also working on a new Association and new Company in Frelinghuysen, Warren County. President Ordway also asked Executive Committeeman Mellert to follow this up with Secretary Pelaia.
- 4) Executive Committeeman Kelly mentioned that Spring Lake in Monmouth County is in the process of going from 2 Companies to one. He will follow this up with Secretary Pelaia.

#### **OLD BUSINESS:**

- 1) President Ordway said that Executive Committeeman Roemmich distributed a report regarding an increase in the Executive Committees Caucus Allowance at the last meeting. It will be brought up under New Business.

- 2) **Companies needing Oversight:** Field Examiner Hollingsworth reported East Amwell. should be placed under review due to not showing up for their Field Exams and cancelling or not showing up for their exams in the State Office. President Ordway said that East Amwell is scheduled to show up on Monday and if they do not come in that they will be placed out of accord. Executive Committeeman Kelly made a motion seconded by Executive Committeeman Lane to place East Amwell under Review and if necessary, Out of Accord. **PASSED**

**EXECUTIVE SESSION:** at 10:00 AM a motion was made by Executive Committeeman Otterbein, seconded by Executive Committeeman Florio to go into Executive Session. **PASSED.**

At 10:00 am a Motion was made by Executive Committeeman Otterbein and seconded by Executive Committeeman Florio to return to Regular Session. **PASSED**

**NEW BUSINESS:**

- 1) A motion was made by Executive Committee Lane, seconded by Executive Committeeman Handlin to reappoint Jennie Hollingsworth to the position of Field Examiner for the 2023-2024 term. **On a Roll Call Vote PASSED 21-0.**
- 2) A motion was made by Executive Committeeman Walker, seconded by Executive Committeeman Fazekas to reappoint Frank Cavallo as Counsel, and George Morris as Assistant Counsel for the 2023-2024 term. **On a Roll Call Vote PASSED 21-0.**
- 3) A motion was made by Executive Committeeman Mellert and seconded by Executive Committeeman Reeves to adopt a resolution to requisition the Insurance funds from the State Treasurer that were received by the Department of Treasury. **PASSED 21-0.**
- 4) A motion was made by Executive Committeeman Roemmich seconded by Executive Lane that the Executive Committee Caucus Allowance for 2023 be \$50.00 per Association and \$.60 per member. President Ordway then reminded the Executive Committee that this allowance is to be used for expenses to run their caucus. **On a Roll Call Vote PASSED 21-0**
- 5) A motion was made by Executive Committeeman Roemmich, seconded by Executive Committeeman Lane to accept the salary proposed effective October 1, 2023. **ON A ROLL CALL VOTE PASSED 21-0.**



6) A motion was made by Executive Committeeman Florio, seconded by Executive Committeeman Otterbein to accept the Delegate/Life Member allowance which is the same as last year's Convention. **ON A CALL VOTE PASSED 21-0.**

7) President Ordway said that the Budget for 2023 - 2024 was distributed. A motion was made by Executive Committeeman Naylis, seconded by Executive Committeeman Figueroa to accept the budget as presented. Executive **ON A ROLL CALL VOTE PASSED 21-0.**

8) A motion was made by Executive Committeeman Naylis, seconded by Executive Committeeman Otterbein to accept the Delegate/Life Member allowance . **ON A ROLL CALL VOTE PASSED 18-0.**

7) Secretary Pelaia received a request from the Margate FRA #200 to remove 3 members from the rolls per Article XI Section 2 of the Constitution and By-Laws. 1 member (200—02-168) was qualified and a hearing was scheduled. The member did not show up, The Advisory Committee recommended that he be removed. A motion was made by Executive Committeeman Walker, seconded by Executive Committeeman Kurdyla to remove Member 200-02-168. The other 2 members were not qualified so the Local Association will remove them. **ON A ROLL CALL VOTE PASSED 21-0**

8) Secretary Pelaia received a request from the Harvey Cedars FRA #499 to remove a Qualified member (499-01-0033) per Article XI Section 2 of the Constitution and By-Laws. The member did not show up for the hearing, The Advisory Committee recommended that he be removed, A motion was made by Executive Committeeman Spiegel, seconded by Executive Committeeman Reeves to remove this member from the rolls. **ON A ROLL CALL VOTE PASSED 21-0**

9) Executive Committeeman Naylis made a motion, seconded by Executive Committeeman Handlin to accept the Field Examiners recommendation that that a Health Care Application will be effective on the date the application is stamped in our office and is complete. If the Application is not complete the recipient will be contacted and will have 30 days to complete the Application. **PASSED 21-0**

10) We received a letter a letter from the son of a member from Wildwood City who was not qualified and passed away. The Advisory Board discussed this letter and it was also discussed at last May's meeting. The son is requesting that the Executive Committee reconsider their decision. A motion was made by Executive Committeeman Handlin seconded by Executive Committeeman Lane to affirm the past action of denial. **PASSED 20-1**

11) Executive Committeeman Spiegel mad a motion seconded by seconded by Executive Committeeman Naylis reaffirming that the Health Care Program is in fact a just for health care and not beyond Health Care. **PASSED 20-0**

12) Executive Otterbein made a motion, seconded by Executive Committeeman Scheuer to place the West Amwell FRA # 444 to be placed under review for not attending the Hunterdon County Caucus and for failure to show up to complete the examination and also to be put Out of Accord should the examination not be completed by May 22, 2023. **ON A ROLL CALL VOTE PASSED 21-0**

**PUBLIC COMMENT:** Michael Cleary of the Jersey City FRA#167 requested that the Local Relief Scale be increased. President Ordway said that we would take it under review and bring it up for discussion at a future meeting.

**GOOD OF THE ORDER:**

1) President Ordway congratulated First Assistant Secretary on his pending retirement

2) Executive Committeeman Spiegel handed out a parade letter for Wildwood. He mentioned for those interested they should contact Ed Beck. He also mentioned that the Fallen Firefighter event will be Friday night of the Convention from 7pm-10pm at the Seaport Pier.

**ADJOURNMENT:** On a motion by Executive Committeeman Florio, seconded by Executive Committeeman Otterbein the meeting was adjourned at 11:20am.

**Respectfully submitted,**

*Thomas J. Pelaia*

**Thomas J. Pelaia**  
**Secretary**

# NEW JERSEY STATE FIREMEN'S ASSOCIATION

1711 Route 34 South, Wall Township, NJ 07727

DATE OF MEETING: May 20, 2023

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PRES   ABS

NAME	TITLE	X							
			YES	NO	YES	NO	YES	NO	
ROBERT F. ORDWAY	PRESIDENT	X							
JOSEPH T. HANKINS	VICE PRESIDENT	X							
THOMAS J. PELAIA	SECRETARY	X							
BRIAN E. MARTONE	1ST ASS'T SECY	X							
RICHARD K. DREBY	2ND ASS'T SECY	X							
EDWARD R. MULLEN	TREASURER	X							
JENNIE HOLLINGSWORTH	FIELD EXAMINER	X							
FRANK P. CAVALLO, JR.	COUNSEL	X							
GEORGE M. MORRIS	ASS'T COUNSEL	X							
			Vote # 1 - Appointment of Field Examiner Jennie Hollingsworth.		Vote # 2 - Appointment of Counsel Frank Cavallo and Assistant Counsel George Morris.		Vote # 3 - Increase Caucus Allowance for Executive Committee.		
			YES	NO	YES	NO	YES	NO	
CINDY L. BADGER	ATLANTIC	X	X		X		X		
GERARD J. NAYLIS	BERGEN	X	X		X		X		
STEPHEN C. FAZEKAS	BURLINGTON	X	X		X		X		
NORMAN F. FIGUEROA, JR.	CAMDEN	X	X		X		X		
DANIEL F. SPEIGEL	CAPE MAY	X	X		X		X		
JAMES F. REEVES	CUMBERLAND	X	X		X		X		
RICHARD C. OTTERBEIN	ESSEX	X	X		X		X		
GLENN D. ROEMMICH	GLOUCESTER	X	X		X		X		
LAWERENCE J. HANDLIN	HUDSON	X	X		X		X		
JOHN R. PHILLIPS	HUNTERDON	X	X		X		X		
JOSEPH M. LENARSKI	MERCER	X	X		X		X		
ANDREW MAZZARELLA	MIDDLESEX	X	X		X		X		
ROBERT J. KELLY	MONMOUTH	X	X		X		X		
EUGENE T. MINELL	MORRIS	X	X		X		X		
JOSEPH JUBERT	OCEAN	X	X		X		X		
JOHN V. LANE	PASSAIC	X	X		X		X		
FRANCIS X. WALKER, JR.	SALEM	X	X		X		X		
ALLEN F. KURDYLA	SOMERSET	X	X		X		X		
DANIEL L. SCHEUER	SUSSEX	X	X		X		X		
NICHOLAS J. FLORIO	UNION	X	X		X		X		
KONRAD A. MELLERT	WARREN	X	X		X		X		
<b>TOTALS</b>		<b>30</b>	<b>0</b>	<b>21</b>	<b>0</b>	<b>21</b>	<b>0</b>	<b>21</b>	<b>0</b>

GUESTS: Past Secretary Sanford Weinberg  
 Roger Hull, Ocean County Firemen's Home Manager  
 Gary Keyser Morris County Firemen's Home Manager  
 Michael Cleary, Jersey City Relief Assoc.  
 Mark Belles, Morris Plains Relief Assoc.

# NEW JERSEY STATE FIREMEN'S ASSOCIATION

1711 Route 34 South, Wall Township, NJ 07727

DATE OF MEETING: May 20, 2023

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PRES   ABS

				Vote # 4 - Approval of the Salary Increases as of October 1, 2023.		Vote # 5 - Convention Delegate and Life Member rates to stay the same from 2022.		Vote # 6 - Approval of Budget for FY 2024.	
				YES	NO	YES	NO	YES	NO
<b>ROBERT F. ORDWAY</b>	<b>PRESIDENT</b>								
<b>JOSEPH T. HANKINS</b>	<b>VICE PRESIDENT</b>								
<b>THOMAS J. PELAIA</b>	<b>SECRETARY</b>								
<b>BRIAN E. MARTONE</b>	<b>1ST ASS'T SECY</b>								
<b>RICHARD K. DREBY</b>	<b>2ND ASS'T SECY</b>								
<b>EDWARD R. MULLEN</b>	<b>TREASURER</b>								
<b>JENNIE HOLLINGSWORTH</b>	<b>FIELD EXAMINER</b>								
<b>FRANK P. CAVALLO, JR.</b>	<b>COUNSEL</b>								
<b>GEORGE M. MORRIS</b>	<b>ASS'T COUNSEL</b>								
CINDY L. BADGER	ATLANTIC			X		X		X	
GERARD J. NAYLIS	BERGEN			X		X		X	
STEPHEN C. FAZEKAS	BURLINGTON			X		X		X	
NORMAN F. FIGUEROA, JR.	CAMDEN			X		X		X	
DANIEL F. SPEIGEL	CAPE MAY			X		X		X	
JAMES F. REEVES	CUMBERLAND			X		X		X	
RICHARD C. OTTERBEIN	ESSEX			X		X		X	
GLENN D. ROEMMICH	GLOUCESTER			X		X		X	
LAWERENCE J. HANDLIN	HUDSON			X		X		X	
JOHN R. PHILLIPS	HUNTERDON			X		X		X	
JOSEPH M. LENARSKI	MERCER			X		X		X	
ANDREW MAZZARELLA	MIDDLESEX			X		X		X	
ROBERT J. KELLY	MONMOUTH			X		X		X	
EUGENE T. MINELL	MORRIS			X		X		X	
JOSEPH JUBERT	OCEAN			X		X		X	
JOHN V. LANE	PASSAIC			X		X		X	
FRANCIS X. WALKER, JR.	SALEM			X		X		X	
ALLEN F. KURDYLA	SOMERSET			X		X		X	
DANIEL L. SCHEUER	SUSSEX			X		X		X	
NICHOLAS J. FLORIO	UNION			X		X		X	
KONRAD A. MELLERT	WARREN			X		X		X	
<b>TOTALS</b>				<b>21</b>	<b>0</b>	<b>21</b>	<b>0</b>	<b>21</b>	<b>0</b>

GUESTS:

# NEW JERSEY STATE FIREMEN'S ASSOCIATION

1711 Route 34 South, Wall Township, NJ 07727

DATE OF MEETING: May 20, 2023

PAGE: 3 of 3

PRES   ABS

NAME	TITLE			YES	NO	YES	NO	YES	NO
<b>ROBERT F. ORDWAY</b>	<b>PRESIDENT</b>								
<b>JOSEPH T. HANKINS</b>	<b>VICE PRESIDENT</b>								
<b>THOMAS J. PELAIA</b>	<b>SECRETARY</b>								
<b>BRIAN E. MARTONE</b>	<b>1ST ASS'T SECY</b>								
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<b>JENNIE HOLLINGSWORTH</b>	<b>FIELD EXAMINER</b>								
<b>FRANK P. CAVALLO, JR.</b>	<b>COUNSEL</b>								
<b>GEORGE M. MORRIS</b>	<b>ASS'T COUNSEL</b>								
				Vote # 7 - Removal of one member from Margate City Relief Assoc. # 200.		Vote # 8 - Removal of one member from Harvey Cedar Relief Assoc. # 499.		Vote # 9 - Place West Amwell Twp. Relief Assoc. # 444 under review & possibly out of accord.	
				YES	NO	YES	NO	YES	NO
CINDY L. BADGER	ATLANTIC			X		X		X	
GERARD J. NAYLIS	BERGEN			X		X		X	
STEPHEN C. FAZEKAS	BURLINGTON			X		X		X	
NORMAN F. FIGUEROA, JR.	CAMDEN			X		X		X	
DANIEL F. SPEIGEL	CAPE MAY			X		X		X	
JAMES F. REEVES	CUMBERLAND			X		X		X	
RICHARD C. OTTERBEIN	ESSEX			X		X		X	
GLENN D. ROEMMICH	GLOUCESTER			X		X		X	
LAWERENCE J. HANDLIN	HUDSON			X		X		X	
JOHN R. PHILLIPS	HUNTERDON			X		X		X	
JOSEPH M. LENARSKI	MERCER			X		X		X	
ANDREW MAZZARELLA	MIDDLESEX			X		X		X	
ROBERT J. KELLY	MONMOUTH			X		X		X	
EUGENE T. MINELL	MORRIS			X		X		X	
JOSEPH JUBERT	OCEAN			X		X		X	
JOHN V. LANE	PASSAIC			X		X		X	
FRANCIS X. WALKER, JR.	SALEM			X		X		X	
ALLEN F. KURDYLA	SOMERSET			X		X		X	
DANIEL L. SCHEUER	SUSSEX			X		X		X	
NICHOLAS J. FLORIO	UNION			X		X		X	
KONRAD A. MELLERT	WARREN			X		X		X	
<b>TOTALS</b>				<b>21</b>	<b>0</b>	<b>21</b>	<b>0</b>	<b>21</b>	<b>0</b>

GUESTS:

# ***NEW JERSEY STATE FIREMEN'S ASSOCIATION***

1711 Route 34 South • Wall Township, New Jersey 07727-3934

Telephone: (732) 798-8137 • (800) 852-0137

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Robert F. Ordway, President  
Joseph T. Hankins, Vice President  
Edward R. Mullen, CPA, Treasurer  
Frank P. Cavallo, Esq., Counsel

Thomas J. Pelaia, Secretary  
Brian E. Martone, 1st Asst. Secretary  
Richard K. Dreby, 2nd Asst. Secretary  
Jennie Hollingsworth, Field Examiner

May 20, 2023

## **FIELD EXAMINERS REPORT**

The following applications for Supplementary Relief, Special Relief, and Health Care were processed thus far in 2023.

<b>Applications</b>	<b>Received</b>	<b>Approved</b>	<b>Denied</b>	<b>Active Claims</b>	<b>Amount Paid YTD</b>
Special Relief	54	46	8		\$ 196,921.00
Supplementary Relief	24	19	5		\$ 226,654.00
Health Care	121	121	9	378	\$ 4,339,648.75

### **1st Quarter (1/1/23-4/30/23)**

- Local relief paid out - \$963,034.24
- Special relief paid out - \$196,921.00
- Supplemental relief paid out - \$226,654.00
- Health Care paid out - \$4,069,800.81

### **Notes**

- Thank you to those who helped with the Field Exams!
- In your packet you will see a breakdown of the special and supplemental relief given 1<sup>st</sup> quarter 2023.
- In your packet you will see a breakdown of the healthcare assistance given 1<sup>st</sup> quarter 2023.
- If anyone is interested in doing a training session, please let the officers know. There are MANY new officers and MANY questions we are getting.

Sincerely,

***Jennie Hollingsworth***

Jennie Hollingsworth  
Field Examiner

Visit us on the web at [www.njsfa.com](http://www.njsfa.com)

**2021-2022 Assessment vs. Claim Dollars Paid**

County	Associations Reporting	Assessment Paid	Number of		Value of		Number of	Value of		Claim Value Difference
			Death Claims	Special Relief Claims	Death Claims	Special Relief Claims		Health Care Claims	Health Care Claims	
Atlantic	22	\$ 936,949.50	35	8	\$ 432,467.93	\$ 36,500.00	11	\$ 317,813.82	\$ 150,167.75	
Bergen	68	\$ 2,450,603.30	131	32	\$ 1,544,661.00	\$ 171,500.00	58	\$ 1,127,378.77	\$ (392,936.47)	
Burlington	37	\$ 826,587.38	47	5	\$ 548,205.00	\$ 28,000.00	5	\$ 148,607.56	\$ 101,774.82	
Camden	33	\$ 1,002,607.81	47	4	\$ 541,100.00	\$ 19,750.00	12	\$ 114,629.90	\$ 327,127.91	
Cape May	16	\$ 783,148.01	19	7	\$ 214,810.00	\$ 37,000.00	18	\$ 428,637.91	\$ 102,700.10	
Cumberland	10	\$ 287,287.97	16	0	\$ 192,000.00	-	2	\$ 57,266.51	\$ 38,021.46	
Essex	24	\$ 2,181,750.33	67	12	\$ 762,066.67	\$ 57,250.00	21	\$ 345,387.76	\$ 1,017,045.90	
Gloucester	23	\$ 525,084.04	33	12	\$ 374,750.00	\$ 50,750.00	8	\$ 219,553.86	\$ (119,969.82)	
Hudson	12	\$ 1,893,940.97	70	4	\$ 820,923.63	\$ 14,250.00	43	\$ 1,111,100.32	\$ (52,332.98)	
Hunterdon	23	\$ 333,965.22	33	6	\$ 377,747.00	\$ 31,215.00	16	\$ 450,059.75	\$ (525,056.53)	
Mercer	16	\$ 779,358.59	32	9	\$ 381,250.00	\$ 39,250.00	17	\$ 378,913.04	\$ (20,054.45)	
Middlesex	29	\$ 1,776,334.65	71	15	\$ 815,360.00	\$ 75,061.00	22	\$ 575,379.26	\$ 310,534.39	
Monmouth	49	\$ 1,782,079.77	129	8	\$ 1,487,932.79	\$ 64,675.00	22	\$ 884,156.40	\$ (626,299.42)	
Morris	37	\$ 1,718,958.29	79	14	\$ 909,250.00	\$ 81,750.00	9	\$ 221,377.25	\$ 573,515.56	
Ocean	31	\$ 1,371,780.81	41	16	\$ 495,138.00	\$ 67,250.00	19	\$ 301,630.98	\$ 32,258.54	
Passaic	16	\$ 992,339.52	51	2	\$ 591,200.00	\$ 8,185.00	5	\$ 86,979.02	\$ (89,069.53)	
Salem	12	\$ 123,594.49	11	4	\$ 117,500.00	\$ 24,250.00	8	\$ 113,994.97	\$ 429,100.82	
Somerset	20	\$ 957,918.79	33	8	\$ 390,573.00	\$ 48,500.00	15	\$ 336,423.97	\$ (324,083.79)	
Sussex	23	\$ 336,966.18	24	13	\$ 276,126.00	\$ 52,625.00	13	\$ 250,044.25	\$ 229,815.56	
Union	21	\$ 1,189,947.81	57	5	\$ 657,463.00	\$ 31,750.00	9	\$ 216,598.37	\$ (357,709.19)	
Warren	19	\$ 199,639.18	26	201	\$ 309,000.00	\$ 975,801.00	367	\$ 8,296,092.42	\$ 999,425.17	
<b>Totals</b>	<b>541</b>	<b>\$ 22,450,842.61</b>	<b>1052</b>	<b>\$ 12,239,524.02</b>	<b>\$ 12,239,524.02</b>	<b>\$ 975,801.00</b>	<b>367</b>	<b>\$ 8,296,092.42</b>	<b>\$ 999,425.17</b>	

# ***NEW JERSEY STATE FIREMEN'S ASSOCIATION***

1711 Route 34 South • Wall Township, New Jersey 07727-3934

Telephone: (732) 798-8137 • (800) 852-0137

Fax: (732) 938-2580

**Robert F. Ordway, President**  
**Joseph T. Hankins, Vice President**  
**Edward R. Mullen, CPA, Treasurer**  
**Frank P. Cavallo, Esq., Counsel**

**Thomas J. Pelaia, Secretary**  
**Brian E. Martone, 1st Asst. Secretary**  
**Richard K. Dreby, 2nd Asst. Secretary**  
**Jennie M. Hollingsworth, Field Examiner**

May 15, 2023

Robert F. Ordway, President  
New Jersey State Firemen's Association  
1711 Route 34 South  
Wall Township, NJ 07727-3934


Dear Mr. President:

A regular meeting of the Finance Committee was held on May 15, 2023 at the office of the Association. At that time, the accounts of the Association were audited for the Third Quarter ending March 31, 2023. Treasurer Edward R. Mullen was available as needed and cooperated fully with the Committee in providing satisfactory answers to any questions that arose during the audit.

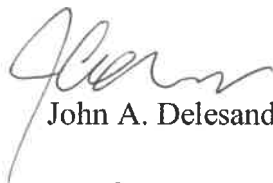
The reviews covered the reconciliation of all checks, vouchers, ledger entries and bank statements for the General fund, Burial Fund, Pension, General Checking, Assessment and Special Relief accounts. The Association income documents, bank statements, and credit and debit documents were found to be accurate and in satisfactory condition.

The Committee considers the accounts of the Association to be in satisfactory condition and has no recommendations to make at this time.

Very truly yours,



Robert C. Kepler, Jr., Chairperson



John A. Delesandro, III



Edward A. Pettit, Jr.



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**Richard K. Dreby, 2nd Asst. Secretary**  
**Jennie Hollingsworth, Field Examiner**

Date: May 20, 2023

To: Executive Committee

The Health Care Committee has a few suggestions listed below to make the program move more smoothly.

- New applications to be accepted on the date they are stamped into the state office.
  - If the application is incomplete and/or missing items, the local association and applicant will be advised in writing and have 30 days to complete the application.
- Applicants will have 60 days from date on service to turn in all bills. Bills more than 60 days old will not be reimbursed.

Sincerely,

***James Reeves***

James Reeves  
Health Care Committee

# ***NEW JERSEY STATE FIREMEN'S ASSOCIATION***

1711 Route 34 South • Wall Township, New Jersey 07727-3934

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Brian E. Martone, 1st Asst. Secretary  
Richard K. Dreby, 2nd Asst. Secretary  
Jennie Hollingsworth, Field Examiner

Date: May 20, 2023

To: Executive Committee

The Health Care Committee Report:

## **HEALTH CARE**

NEW CLAIMS Y/T/D 121 OF THAT  
FIREFIGHTER Y/T/D 70  
SPOUSE Y/T/D 51  
PAID YTD \$4,409,289.29  
ACTIVE CLAIMS TOTAL – 350

## **HEALTH CARE**

2017	35	\$ 99,600.06
2018	44	\$ 141,376.99
2019	71	\$ 329,791.83
2020	87	\$ 1,566,201.17
2021	190	\$4,052,639.95
2022	272	\$8,296,092.42

Sincerely,

*James Reeves*

James Reeves  
Health Care Committee

# FIREFIGHTER -- HEALTHCARE PAID 1/1/23-4/30/23

Category	Sub-Category	Value
Respite Care	Respite Care, \$-	
	Respite Care, 0	
Rehab Care	Rehab Care, \$2,000.00	
	Rehab Care, 1	
Nursing Home	Nursing Home, 40	\$1,113,277.81
Long-Term Care	Long-Term Care, \$20,040.00	
	Long-Term Care, 4	
In-Home Care	In-Home Care, 121	\$1,547,652.99
Assisted Living	Assisted Living, \$540,221.39	
	Assisted Living, 32	
Adult day Care	Adult day Care, \$-	
	Adult day Care, 0	

Series	Value	Count
Series2	\$-	0
Series1	\$540,221.39	32
	\$20,040.00	4
	\$1,113,277.81	40
	\$2,000.00	1
	\$-	0

# SPOUSE -- HEALTHCARE PAID 1/1/23-4/30/23

Category	Value	0	50000	100000	150000	200000	250000	300000	350000	400000
Respite Care	\$-	0								
Rehab Care	\$-	0								
Nursing Home	\$138,763.18	25								
Long-Term Care	\$-	0								
In-Home Care	\$347,165.41	68								
Assisted Living	\$352,639.03	49								
Adult day Care	\$8,041.00	2								
0			Adult day Care	Assisted Living	In-Home Care	Long-Term Care	Nursing Home	Rehab Care	Respite Care	
Series2	\$8,041.00		\$352,639.03	\$347,165.41	\$-	\$-	\$138,763.18	\$-	\$-	
Series1	2	49	68	0	0	25	0	0	0	



## NEW JERSEY STATE FIREMEN'S ASSOCIATION EXECUTIVE COMMITTEEMAN — ESSEX COUNTY

Richard C. Otterbein  
18 Sunset Road  
West Caldwell, NJ 07006

Home: 973-226-3446  
Cell: 973-809-3004  
Email: rotterbein@yahoo.com

Date: May 15, 2023

To: Officers and Executive Committeepersons

From: Rich Otterbein, Chairman, NJSFA Firemen's Home Liaison Committee

Subject: NJS Firemen's Home Report

Meetings: 3/11/23 Executive Board; 4/8/23 Full Board; 5/13/23 Executive Board

### **3/11/23 Executive Board Meeting**

- Physical Therapy Room construction complete - CO issued; flooring outside dining room replaced; revamp maintenance department.
- Demolition of building on Vreeland Avenue; asbestos remediation to be bid.
- Employee manual being updated.
- Museum window replacement addressed.
- Finance: Bills: \$444,462.20 for February operational period; Executive Board members approved a motion to pay the bills. Reserve (surplus) funds listed in the monthly budget/expenditure report.
- By-Laws: discussion on the need for the Executive Board and the Full Board.
- Census (as of 11/30/22): 54 Long Term, 8 in Memory Care; 8 Residential = 70. **3/11/23 Applications Committee Report attached.**
- Next meeting: Full Board – 1/14/23, 9:30 AM, at the Firemen's Home.

### **4/8/23 Full Board Meeting**

- Chairman Greci prepared a letter concerning medical absence of Managers and step-up coverage by all Managers in case of sickness.
- BBQ season is starting; Physical Therapy room attendance is increasing.
- A Vreeland Ave Building: asbestos removal bid proposal will be released shortly; \$100,000 threshold motion passed.
- Discussion regarding Home Lobbyist Kevin Hagen (who was present); continuation of the contract to be discussed at the July Full Board meeting.

- Finance: Bills: \$406,087.48 for March; motion to pay approved.
- Census: (as of 12/31/22): 64 Long Term, including Memory Care; 8 Residential = 72.
- Plans for an actuarial study discussed.
- By-Laws discussing the need, number and type of monthly Board Meetings that should be written in the By-Laws.
- Golf account current has approximately \$70,000 in the account.
- Ad Hock Committee: Manager Wilson reported regarding the recent joint NJSFA/Home meeting:
  - The Home will prepare a 5 – 10 years plan.
  - Actuarial Study to be prepared.
  - Denial of Applicants – addressed by Mr. Veras.
  - Budget Review – NJSFA would like to have the annual proposed budget in advance for comment.
  - Home will evaluate the 1-year criteria for eligibility to enter the Home.
  - NJSFA asked the Home Committee to consider a State Statute change to move the Managers term to 2 years. It was noted that the Home Statute was outdated and should be updated to correct current inconsistencies. NJSFA Executives would also consider changing their term of office to 2 years. The elections would overlap so the elections would take place in alternate years. Managers Wilson and Apgar indicated that they were not in favor of this proposal and Manger Wilson stated there was no way he was going to put this proposal up to the Full Home Board for consideration.
- Next meeting: Executive Board – 5/10/23, 9:00 AM, at the Firemen’s Home.

### **5/13/23 Executive Board Meeting**

- Budget – current expenditures are within budget.
- Pig Roast being held today; great day at the Home!
- Legal: Asbestos removal bid document issued; 7 Bids received and reviewed; Home Environmental Expert reviewing the bids; low bid \$31,999.
- **Building and Grounds May 2023 Project Report and Project Update attached.**
- Discussion concerning the potential addition of Solar Panels on the building. An analysis of the potential financial benefits being conducted.
- Finance: Bills: \$448,012.01 for April; a large Solicitor’s invoice was discussed. Motion to pay approved by the Executive Board.
- Census: (as of 5/10/23): 58 Long Term; 8 Memory Care; 8 Residential = 74. 4 Applications in process; 1 application rejected as being beyond the scope of the facility. NJSFA Essex Executive Otterbein questioned the reason the 1 applicant was denied entrance. Superintendent Veras stated that the denial had to do with a psychological condition that was beyond the Home’s capability to support. Otterbein asked if the applicant is rehabilitated, will the person reassessed for admittance. Veras indicated that if rehabilitation is successful, the application would be reassessed. Veras further indicated that the Applicant would be informed of this potential reevaluation. **5/10/23 Applications Committee Report attached.**

- Insurance: renewals coming due; currently shopping coverage.
- By-Laws: Chairman Jeffers and the By-Laws Committee will be making recommendations regarding proposed changes to the Home By-Laws.
- In the absence of Manager Wilson (Chairman of the Home Liaison Committee), Manager Apgar reported that Joint Committee next meeting with the NJSFA Liaison Committee is scheduled to take place at 10:00 AM on June 13, 2023, at the Home.
- Golf: The recently held Golf Outing netted approximately \$10,000. Looking into using some of the golf money to purchase replacement couches for the auditorium.
- Inspection: 2 minor items found and corrected.
- A Building & Grounds subcommittee was appointed to study the Solar Panel application.
- Manager Sutphen (Somerset) brought up the potential for accommodating 1 guest per room occupancy in the future and the potential for a building addition for this purpose. The New Jersey State Department of Health has been recommending this arrangement for new Nursing Home construction for some years. NJSFA Essex Committeeman Otterbein asked follow-up questions. There is no State mandate for single room occupancy, and it has not been mandated for existing Nursing Homes. It was agreed that this is a long-term planning issue and should be discussed by the Full Home Board as well as with the joint NJSFA/Home Liaison Committee and ultimately the NJSFA Full Executive Committee.
- Glenn Wilson (Warren) not feeling well; Al Freeman (Burlington) had a fall and has recovered.
- Next Meeting: Executive Board, June 10, 2023, 9:00 AM, at the Firemen's Home.

# APPLICATIONS COMMITTEE REPORT

3/11/2023

The Applications Committee held their meeting, on Tuesday, March 6, 2023, at 9:00am.

Attending were: Mgrs. Freeman, Washer, Jeffer, Miller, and Keyser.  
Medical Staff: A. Bundrick and U. Baumgartner  
Guest(s): Manager Hefilch

The committee reviewed 4 applications. One is entering on 3/15/23. One is in Fla. and will be admitted. One was accepted and One is to be re-evaluated.

Since the last meeting there were three admission through February 28, 2023. One will be admitted this month.

The monthly census as of 2/28/2023

Long Term Care: 62 (includes eight in Lathrop Station).

Residential: 8

Total: 70

One resident answered his alarm from Warren County.

The next meeting will be at the Home on Tuesday April 4, 2023, at 9:00 am.

Respectfully submitted,

Albert E. Freeman II Applications Chairman



# APPLICATIONS COMMITTEE REPORT

510/2023

The Applications Committee held their meeting, on Tuesday, May 10 2023, at 9:00am.

Attending were:, Managers Jeffer, and Keyser.  
Managers Miller, Washer, and Freeman were excused.  
Medical Staff: A. Bundrick and U. Baumgartner

The committee reviewed and 4 applications. One was beyond the scope of our facility. Two needed more information and one will be admitted when through with rehab,

Since the last meeting there were three admission through April 30, 2023.

The monthly census as of 4/30/2023:

Long Term Care:	66 (includes eight in LathropStation).
Residential:	8
Total:	74

One resident from Morris County answered his alarm.

The next meeting will be at the Home on Tuesday June 6, 2023, at 9:00 am.

Respectfully submitted,

Albert E. Freeman II Applications Chairman

# The New Jersey Firemen's Home

Census April 1<sup>st</sup> 2023 – 30<sup>th</sup> 2023

Census as of 5/8/2023

-First Floor: 27  
 -Lathrop Station Memory Care Unit: 8 - 66  
 -Second Floor: 31  
 -Residential: 8

**TOTAL: 74**

Passing's: 1

Resident	County	Date
Herbert "Jack" Vaillancourt	Morris	4/6/2023

New Admissions: 3

Resident	County	Date
Frank DeMaio	Morris- Whippany FD	4/20/2023
Thomas Mertz	Essex-Newark FD	4/26/2023
Nelson Carle "Rocky"	Union- Roselle Park FD	4/27/2023

Resident	County	Date

5/1/2023 – 5/9/2023

Admissions	Passed	Discharged
John Valent – 5/2/23 Essex – Newark FD	Jim Bruining – 5/9/23 - Bergen – Lodi FD	

# Buildings and grounds

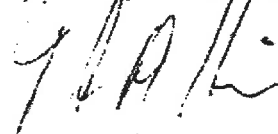
## May 2023 project update:

- New wiring for computers, WAP's and phones 80% complete downstairs on new switch with high-speed fiber optic cable
- Moved sigma-safe server out of DON's office and put into electrical panel room next to new high-speed fiber switch.
- Working with Architect and Attorney on Dorm D & E Roofing project. Preliminary plans complete.
- We had mandatory pre-bid meeting with contractors for asbestos removal job. (8) contractors showed up... bids due by 9:00 a.m. May 11<sup>th</sup> bid opening at 10:00 a.m. May 11<sup>th</sup>. For approval May board meeting
- Installed new floor in DON's, ADON's, and finance administrators' office.
- Completed remodel of the finance administrator's office.
- Removed rotted frame and jamb from museum window, replaced with new.

## Upcoming projects "see attached B&G list."

1. **Upgrade visitors' bathrooms 1<sup>st</sup> floor**...being done "In House" (new toilet, sink, ceiling, lights, paint, and floor) Flooring and toilet on site
2. **Convert 3 rooms dorm A to PT room**...Complete.
3. **Roofing project**...In review process with Attorney and Architect
4. **Asbestos removal 320 Vreeland Ave**...In Bid process
5. **Demolition of 320 Vreeland Ave. house**...Bid package being put together.

Respectively submitted,



Thomas Hodieme  
(Maintenance Director)

## B & G Project update 2022 / 23

May 2023

<u>Project/Location</u>	<u>Status</u>	<u>estimated completion date</u>
Computer upgrades	purchased 10 new PC's	Complete
Medical equipment	<i>purchased 4 monitors</i>	Complete
	<i>Purchased 3 chair scales</i>	Complete
Upgrade visitors' bathrooms	work being done "in-house" toilets, flooring on site	started
Upgrade Activities	Complete	Complete
Resurface kitchen floor	Possible collaboration with Core Works	TBD
New washers and dryers	Complete	Complete
Replacement carpet tile downstairs hall	Complete	Complete
Upgrade to new P/T room	Complete	Complete
Replace Roof dorms D & E	will need pricing	TBD
Install larger downspouts D & E	will need pricing	TBD

## B & G Project update 2022 / 23

April 2023

<u>Project/Location</u>	<u>Status</u>	<u>estimated completion date</u>
Driveway seal / Line striping	Spring job	TBD
Fiber optic cabling / cat6 cabling	Purchase Complete	Complete
Smart switches	Complete	Complete
New beds	putting order together	TBD
Touch town resident portal calendar	Complete	Complete
Asbestos removal 320 Vreeland Ave.	Bid process	TBD
Demolition 320 Vreeland Ave.	on hold for asbestos removal	TBD



**NEW JERSEY STATE FIREMEN'S ASSOCIATION**  
**EXECUTIVE COMMITTEEMAN — ESSEX COUNTY**

Richard C. Otterbein  
18 Sunset Road  
West Caldwell, NJ 07006

Home: 973-226-3446  
Cell: 973-809-3004  
Email: rotterbein@yahoo.com

Date: April 18, 2023

Subject: NJSFA/Firemen's Home Joint Meeting Notes

Attendees:

NJSFA Liaison Committee: Rich Otterbein, Jerry Naylis, Andy Mazzarella,  
Larry Handlin (by telephone)

Firemen's Home Liaison Committee: Glenn Wilson, George Heflich, Tim  
Apgar

In attendance: Robert Ordway, President NJSFA; John Veras, NJ Firemen's  
Home Superintendent

The second meeting of the joint NJSFA/Firemen's Home Liaison Committee  
commenced on April 4, 2023, at 9:56 AM.

Discussions concerning the following items were held:

1. Status of the Home 5/10-year Future (Strategic) Plan: Not started; Manager Wilson committed to forming a Future Planning Committee. Superintendent Veras indicated he has the basis for a plan in mind. Items to be addressed include anticipated year by year expense estimates, relevant Home needs, and other items such as plant aging issues, memory care needs, etc.
2. The Home will conduct an actuarial study.
3. Resident Information – 14 residential beds; 72 long term beds; 10 memory care beds; total beds 96 – current 8 guests in residential; 64 guests in long-term including memory care.

4. Denying Home entrance – It is not the intent to deny entrance to the Home for medical issues; behavioral issues will be dealt with through evaluation, removal, if necessary, and re-admission once evaluation and treatment is completed.
5. Budget: NJSFA would like to participate in the Home budget process before the budget is formally introduced for the Manager's vote. No Home commitment on this item.
6. Budget: The Home uses 80 guests for budgeting purposes.
7. According to Superintendent Veras, the cost per guest at the Home is approximately \$13,000/month based on 80 guests; \$14,750/month based on 70 guests. This amount is discounted by the \$2.5 million held in reserve for the Community Nursing Home Program and the \$1.0 million reserve revenue appropriation in the current budget. Cost per guest based on current budget (see attachment) is \$16,000/month/72 guests.
8. The Home reserve (surplus) is estimated to be in excess of \$7 million. The Home believes a 6-month budget amount held in reserve is necessary. Superintendent Veras was asked why this large amount was necessary and could it be redirected to where it would better serve the State's firefighters. Question: Rather than all or some of this amount remaining idle, could a portion of this reserve be used to reduce the NJSFA budget appropriation amount in the upcoming Home Budget or for a NJSFA program like the Health Care Assistance Program? No further comment on this item was offered by the Home representatives.
9. Balance Sheet: Home Financial Statements (Balance Sheet) are posted on the Home website (copy attached).
10. Qualification to Enter the Home: A discussion concerning the 1-year rule to qualify for entrance to the Home took place. The Home By-Laws Committee is currently reviewing this item with a modification expected to be proposed.
11. Out of Pocket expenses paid by guests: The Home guests pay for medications not covered by insurance, special dietary items, and various sundries such as newspapers, magazines, etc.
12. Golf Outing Funds: The current balance in the Golf Outing Account is approximately \$75,000. These funds are used for special events and items/events to benefit the general welfare of the guests. The Managers have control of the account. There is no written procedure for use of the funds.

13. Employee salaries and Manager's expenses/stipends: Employee salaries are reviewed annually. A salary range schedule for employee compensation is approved by the Home Managers. Managers received a quarterly stipend of \$1000 (\$4000 per year) for expenses related to County Home Management activities (see attachment) plus mileage from attending Home meetings. Manager Apgar questioned the salaries for the NJSFA Officers and Executive Committeepersons. In response, Manager Apgar was informed of the Committeeperson salary and directed to the NJSFA abridged minutes where all salaries are annually posted.
14. Home NJ Statute 30:7-1: A discussion of the current Home Statute provisions and a NJSFA suggestion that the terms of office for both the Home Managers and NJSFA Executive Committeepersons be modified to 2 years overlapping terms. Each year the Caucus delegates and life members would elect either a Home Manager or an Executive Committeeperson. Managers Wilson and Apgar indicated that they understood the concept but are not in favor of changing the Home Managers term from 4 years to 2 years. Further, it was noted that the 30:7-1 Firemen's Home Statute needs updating/revision for current inconsistencies, such as the current Board of Managers requirement for an additional career firefighter Manager from Essex and Hudson Counties. The NJSFA Statute has been revised/updated addressing various items such as the requirement for an additional Executive Committeeperson from Essex and Hudson Counties. Manager Wilson stated that he was not in favor of addressing any Statute changes as he prefers not to draw any State legislative attention to the Home Statute. In any event, a Statute update remains necessary and should be addressed.
15. Manager Apgar questioned if there are any NJSFA Convention Resolutions under review and status of the proposed NJSFA Statute change. President Ordway indicated that one resolution has been received and is currently under review by Counsel and the NJSFA Resolution Committee. The NJSFA Statute change is currently being held by NJ State Senator Bucco while the NJSFA/Home liaison discussions continue.
16. Items raised for potential future planning discussion: potential cancer screening service at the Home (noting that the NJSFA is currently working with State Legislators in this area).

The meeting adjourned at noon. The next meeting has not been scheduled. Dates have been sent to Manager Wilson and no response has been received.



Rich Otterbein, Chairman  
Larry Handlin, Member  
Andy Mazarella, Member  
Jerry Naylis, Member

NEW JERSEY FIREMEN'S HOME  
ALL FUNDS

JUNE 30, 2022

***FINANCIAL STATEMENTS***

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# Yodice & Company, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

1055 Parsippany Blvd, Suite 506 • Parsippany, New Jersey 07054  
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## Independent Auditor's Report

Board of Managers  
New Jersey Firemen's Home  
565 Lathrop Avenue  
Boonton, NJ 07005

### **Opinion**

We have audited the accompanying financial statements of New Jersey Firemen's Home which comprise the statement of assets, liabilities, and fund balance—cash basis as of June 30, 2022 and 2021, and the related statements of support revenue and expenses and changes in fund balance—cash basis for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and fund balance – cash basis of New Jersey Firemen's Home as of June 30, 2022 and 2021, and its support revenue and expenses and changes in fund balance for the years then ended, in accordance with the cash basis of accounting as described in Note 1.

### **Basis for Opinion**

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of New Jersey Firemen's Home and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Basis of Accounting**

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting described in Note 1; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of New Jersey Firemen's Home's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about New Jersey Firemen's Home's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.



Yodice & Company, P.C.

August 30, 2022

**NEW JERSEY FIREMEN'S HOME**  
**STATEMENTS OF ASSETS, LIABILITIES AND FUND BALANCE - CASH BASIS**

	JUNE 30, 2022			JUNE 30, 2021
	OPERATING FUND	MEDICAL FUND	PROPERTY FUND	TOTAL
<b>ASSETS:</b>				
<b>CURRENT ASSETS:</b>				
*Cash and Cash Equivalents	\$ 19,246,964	\$ 311,172	\$ 206,856	\$ 19,764,992
*Other	28,987	28,988	-	57,975
	<u>19,275,951</u>	<u>340,160</u>	<u>206,856</u>	<u>19,822,967</u>
<b>OTHER ASSETS:</b>				
Guest Trust Funds Receivable	-	53,895	-	53,895
				<u>35,006</u>
<b>FIXED ASSETS:</b>				
Land, Building and Equipment	-	-	8,065,545	8,873,366
at cost, less Accumulated Depreciation				
of \$14,227,806 and \$12,966,245	<u>19,275,951</u>	<u>394,055</u>	<u>8,272,401</u>	<u>27,942,407</u>
	<u>\$ 19,275,951</u>	<u>\$ 394,055</u>	<u>\$ 8,272,401</u>	<u>\$ 27,011,050</u>
<b>LIABILITIES AND FUND BALANCE:</b>				
<b>LIABILITIES:</b>				
Guest Trust Funds Payable	-	100,415	-	100,415
	<u>\$ -</u>	<u>\$ 100,415</u>	<u>\$ -</u>	<u>\$ 84,161</u>
<b>COMMITMENTS</b>				
	<u>19,275,951</u>	<u>293,640</u>	<u>8,272,401</u>	<u>27,841,992</u>
<b>FUND BALANCE</b>	<u>\$ 19,275,951</u>	<u>\$ 394,055</u>	<u>\$ 8,272,401</u>	<u>\$ 27,942,407</u>
	<u>\$ 19,275,951</u>	<u>\$ 394,055</u>	<u>\$ 8,272,401</u>	<u>\$ 27,011,050</u>

\* See Schedule 1

**NEW JERSEY FIREMEN'S HOME**  
**STATEMENTS OF SUPPORT REVENUE AND EXPENSES AND CHANGES IN FUND BALANCE - CASH BASIS**

	YEAR ENDED JUNE 30, 2022			TOTAL	YEAR ENDED JUNE 30, 2021
	OPERATING FUND	MEDICAL FUND	PROPERTY FUND		
<b>SUPPORT REVENUE:</b>					
N.J.S.F.A. (Title 54.18-8) Revenues	\$ 11,991,500	-	-	\$ 11,991,500	\$ 10,995,600
Guest Fees	569,018	-	-	569,018	402,196
Interest and Dividend Income	63,279	2,116	744	66,139	102,353
Contributions and Sundry Revenue	47,861	-	-	47,861	77,470
Realized Gain(Loss) on Sale of Securities	2,488	255	-	2,743	(383)
	<u>\$ 12,674,146</u>	<u>\$ 2,371</u>	<u>\$ 744</u>	<u>\$ 12,677,261</u>	<u>\$ 11,577,236</u>
<b>EXPENSES:</b>					
*Payroll and Payroll Burden	6,888,887	-	-	6,888,887	5,624,004
*Materials and Supplies	732,958	-	-	732,958	550,475
*Other Operating Expenses	2,686,122	-	-	2,686,122	2,355,843
*Maintenance Expenses	181,310	-	-	181,310	129,468
Depreciation and Sundry Expense	-	3,720	1,269,161	1,272,881	1,101,074
	<u>10,489,277</u>	<u>3,720</u>	<u>1,269,161</u>	<u>11,762,158</u>	<u>9,760,864</u>
<b>EXCESS (DEFICIENCY) OF SUPPORT AND REVENUE OVER EXPENSES</b>	2,184,869	(1,349)	( 1,268,417)	915,103	1,816,372
<b>FUND BALANCE;</b>					
Beginning of Year	17,493,600	353,810	9,079,479	26,926,889	25,110,517
<b>TRANSFERS:</b>					
*To Property Fund	( 461,339)	-	461,339	-	-
To Operating Fund	58,821	( 58,821)	-	-	-
	<u>\$ 19,275,951</u>	<u>\$ 293,640</u>	<u>\$ 8,272,401</u>	<u>\$ 27,841,992</u>	<u>\$ 26,926,889</u>

\* See Schedule 2-6

See Accompanying Notes to Financial Statements and Independent Auditor's Reports

**NEW JERSEY FIREMEN'S HOME**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022 and 2021**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements have been prepared utilizing the cash basis of accounting which is a basis of accounting other than accounting principles generally accepted in the United States of America. The presented cash basis of accounting is the required method prescribed by the New Jersey Department of Human Services.

**Nature of Business**

The New Jersey Firemen's Home is located in Boonton, New Jersey. Nursing and residential care are provided to aged and indigent firemen who have served as a member of a New Jersey fire department for a minimum of one year.

**Cash and Cash Equivalents**

For the purpose of the statements of assets, liabilities and fund balance – cash basis, management has defined cash and cash equivalents to be highly liquid investments, which include cash, certificates of deposit, and money market funds.

**Medical Fund**

The medical fund has been established to collect and disburse funds on behalf of the guests. An individual medical account is maintained for each guest in the New Jersey Firemen's Home. The funds are not segregated, and interest earned on such funds is retained by the New Jersey Firemen's Home. The individual accounts are maintained to record the funds collected and disbursed on behalf of the guests.

The primary sources of funds collected on behalf of the guests include: Social Security benefits, pensions and personal remittances from guests or their families. The primary sources of funds disbursed on behalf of the guests include: room and board charges, medical expenses and various personal expenses. Statements are mailed to guests' families/responsible parties on a quarterly basis.

When a receivable has resulted, i.e. more funds disbursed than available, the families/responsible parties are requested to remit such.

Upon admission, guests are requested to grant the New Jersey Firemen's Home a limited power of attorney to execute the aforementioned transactions. Upon the expiration or discharge of a guest, any remaining balance is returned to the guest or the guest's estate after all anticipated expenses have been paid. Such release of funds is approved by the Board of Managers. Should a deceased guest have a balance in excess of \$500 upon death, a statement which lists the executor is required from the local county surrogate.

**Fixed Assets**

Fixed assets are maintained in the Property Fund. Asset acquisitions with a cost of \$1,000 or more have been capitalized. Depreciation is computed on a straight line basis over the useful lives of the assets generally as follows:

Buildings and Improvements	10-50 years
Furniture and Equipment	5-10 years
Vehicles	5 years



**NEW JERSEY FIREMEN'S HOME**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**JUNE 30, 2022 and 2021**

**NOTE 1 (Continued)**

Expenditures for major renewals and betterments that extend the useful lives of property and equipment are capitalized. Expenditures for maintenance and repairs are charged to expense as paid.

**Estimates**

Management uses estimates and assumptions in preparing the financial statements. These estimates and assumptions affect the disclosures relating to the Pension Plan. Actual results could differ from those estimates.

**Income Taxes**

The New Jersey Firemen's Home is exempt from federal income taxes under section 501 of the Internal Revenue Code. It was incorporated as a non-profit organization under the laws of the State of New Jersey.

**Subsequent Events**

Subsequent events have been evaluated through August 30, 2022 and August 26, 2021, which are the dates the financial statements were issued.

**NOTE 2: MUTUAL FUNDS**

	June 30, 2022		June 30, 2022	
	Operating Fund		Medical Fund	
	<u>Cost</u>	<u>Market Value</u>	<u>Cost</u>	<u>Market Value</u>
Dodge and Cox Income Fund 248.549 and 248.577 Shares	\$ 3,339	\$ 3,122	\$ 3,339	\$ 3,122
Metropolitan West Total Return Bond Fund 202.376 and 202.398 Shares	2,093	1,930	2,093	1,930
Western Asset Total Return Unconstrained Fd 369.968 and 370.009 Shares	3,773	3,315	3,773	3,315
PGIM High Yield Fund 466.176 and 466.176 Shares	2,527	2,154	2,527	2,154
Blackrock Multi Asset Income Portfolio Fund 441.47 and 441.519 Shares	4,767	4,269	4,767	4,269
Vanguard High Dividend Yield ETF 11 and 11 Shares	907	1,119	906	1,119
Federated Institutional High Yield Bond Fund 259.556 and 259.585 Shares	2,515	2,165	2,516	2,165
Janus Henderson Global Equity 428.084 and 428.132 Shares	2,836	2,568	2,836	2,568
Principal Spectrum Preferred 153.796 and 153.813 Shares	1,608	1,366	1,608	1,366
Transamerica High Yeild Bond 277.238 and 277.238 Shares	2,347	2,151	2,347	2,151
Federated Strategic Value Dividend Fund 405.80 and 405.845 Shares	2,275	2,459	2,276	2,459
	<u>\$ 28,987</u>	<u>\$26,618</u>	<u>\$28,988</u>	<u>\$26,618</u>

**NEW JERSEY FIREMEN'S HOME**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**JUNE 30, 2022 and 2021**

**NOTE 3: GUEST TRUST FUNDS RECEIVABLE**

Consists of medical accounts of individual guests for which more funds have been disbursed than are available. Five guests had a combined balance of \$18,027 and \$14,472 at June 30, 2022 and 2021, which is greater than 33% and 41% of the totals.

**NOTE 4: GUEST TRUST FUNDS PAYABLE**

Consists of medical accounts of individual guests for which more funds have been collected than have been disbursed. Five guests had a combined balance of \$65,192 and \$59,101 at June 30, 2022 and 2021, which is greater than 64% and 70% of the totals.

**NOTE 5: INDIGENT GUEST EXPENSES**

Consists of medical accounts of former guests which had balances due to (from) the New Jersey Firemen's Home at the time of discharge/expiration. These accounts are deemed uncollectible by the Board of Managers.

**NOTE 6: PENSION PLAN**

The New Jersey Firemen's Home has a Pension Plan covering substantially all of its managers. The total Pension Plan expenses disbursed during the years ended June 30, 2022 and 2021 was \$21,008 and \$12,000, respectively. The organization makes annual contributions to the plan as determined by the organization's finance committee. Effective July 1, 2000 all staff employees are covered under the New Jersey Public Employees Retirement System and do not accrue any further benefits under this plan. Total employer contributions disbursed during the years ended June 30, 2022 and 2021 to the New Jersey Public Retirement System were \$727,285 and \$570,075. A comparison of accumulated plan benefits and plan net assets at the most recent valuation dates, July 1, 2022 and 2021 are presented below:

	<u>June 30, 2022</u>	<u>June 30, 2021</u>
Vested	\$ 2,689,010	\$2,730,578
Non-Vested	<u>42,906</u>	<u>40,756</u>
	<u>\$ 2,731,916</u>	<u>\$ 2,771,334</u>
 Net Assets Available for Benefits	 <u>\$ 5,621,583</u>	 <u>\$ 6,452,908</u>

**NOTE 7: RELATED PARTY TRANSACTIONS**

The New Jersey Firemen's Home Medical Fund transferred a net \$58,821 and \$2,613 to the Operating Fund in the years ended June 30, 2022 and 2021. Investment fees and bank charges were included in the net transfers. Net transfers to the New Jersey Firemen's Home Property Fund of \$461,339 and \$3,536,263 were made in the years ended June 30, 2022 and 2021. Expenditures for additions are made by the Operating Fund and recorded as interfund transfers. Administrative expenses (consisting primarily of accounting, auditing and actuarial services) of \$40,091 and \$21,601 were paid by the Operating Fund on behalf of the Pension Plan in the years ended June 30, 2022 and 2021.

**NEW JERSEY FIREMEN'S HOME**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**JUNE 30, 2022 and 2021**

**NOTE 8: CONCENTRATION**

The primary source of support is the grant of \$11,991,500 received from the New Jersey State Firemen's Association (Title 54.18-8), which is the budget request for the year ended June 30, 2023. This amount represents 95% of total support. The budget request for fiscal year ended June 30, 2022 was \$10,995,600, which was received in fiscal year ended June 30, 2021 and represented 95% of total support.

**NOTE 9: RISKS AND UNCERTAINTIES**

In December 2019, an outbreak of a novel strain of coronavirus (COVID-19) originated in Wuhan, China and has since spread to other countries, including the U.S. On March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic. In addition, multiple jurisdictions in the U.S. declared states of emergency. The primary impact to the New Jersey Firemen's Home has been a reduced census and related guest fees. The Board of Managers has streamlined the application process in an effort to increase the census.

**NOTE 10: COMMITMENTS**

Effective August 15, 2005, the New Jersey Firemen's Home entered into a three year food services management agreement with Unidine Corporation, whereby Unidine Corporation will provide the food, preparation and service, including therapeutic diets for residents, staff, employees and authorized visitors. The initial term was for a three year period, and will renew for one year periods, unless terminated in writing. The cost is based on a daily rate (\$35.58 as of June 1, 2022, the most recent renewal date), and a minimum of 29,120 resident days. Total food service cost relative to this agreement was \$1,012,832 and \$1,008,356 for the years ended June 30, 2022 and 2021.

Effective October 17, 2006, the New Jersey Firemen's Home entered into an agreement with Healthcare Services Group Inc. (Healthcare) whereby Healthcare will provide all necessary management, supervision, labor and materials to perform housekeeping and laundry services on the premises of the New Jersey Firemen's Home. The New Jersey Firemen's Home will retain responsibility for definitive management of all Healthcare personnel performing under this agreement. All existing housekeeping equipment will be absorbed and utilized by Healthcare in performing its duties. Any repair of, replacement of, or addition to housekeeping equipment will be the responsibility of the New Jersey Firemen's Home. These services have since been cancelled.

Effective May 23, 2022, the New Jersey Firemen's Home entered into a one-year agreement with Coreworks LLC to provide the housekeeping and laundry services. The term of service began May 23, 2022 and will continue for five, one-year additional terms unless cancelled by either party within sixty days prior to the end of the current term.

Total expense relative to this agreement was \$483,033 and \$417,700 for the years ended June 30, 2022 and 2021.

**NEW JERSEY FIREMEN'S HOME**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**JUNE 30, 2022 and 2021**

**NOTE 10 (Continued)**

On June 28, 2013 the New Jersey Firemen's Home entered into a three year agreement with eHealth Solutions Inc., d/b/a SigmaCare (since acquired by MatrixCare), whereby MatrixCare will provide a comprehensive Medical Software package allowing the New Jersey Firemen's Home to serve its guests' medical needs with greater efficiency and requires a minimum monthly payment of \$1,918. This agreement will continue with successive one year periods unless either party provides a written termination letter with a 120 day notice. Total expense relative to this agreement was \$32,558 and \$23,648 for the years ended June 30, 2022 and 2021.

On July 28, 2021 the New Jersey Firemen's Home entered into a five year agreement to lease office equipment. This agreement requires a monthly payment of \$815. Future minimum lease payments are as follows:

<u>YEAR ENDED JUNE 30,</u>	<u>AMOUNT</u>
2023	\$ 9,780
2024	9,970
2025	9,970
2026	9,970
2027	815
	<u>\$39,935</u>

# Yodice & Company, P.C.

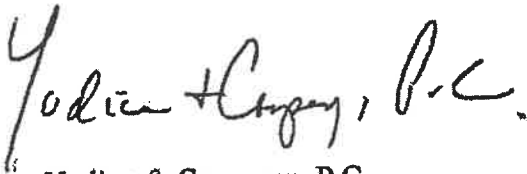
CERTIFIED PUBLIC ACCOUNTANTS

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## Independent Auditor's Report on Supplementary Information

Board of Managers  
New Jersey Firemen's Home  
565 Lathrop Avenue  
Boonton, NJ 07005

We have audited the financial statements of the New Jersey Firemen's Home as of and for the years ended June 30, 2022 and 2021, and our report thereon dated August 30, 2022, which expressed an unmodified opinion on those financial statements, appears on pages 1-2. Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The following supplementary information (Schedules 1-6, contained on pages 11-14) is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.



Yodice & Company, P.C.  
August 30, 2022

**NEW JERSEY FIREMEN'S HOME  
SUPPLEMENTARY INFORMATION  
JUNE 30, 2022**

	<u>SCHEDULE 1</u>			<u>TOTAL</u>
	<u>OPERATING FUND</u>	<u>MEDICAL FUND</u>	<u>PROPERTY FUND</u>	
<b>CASH, CASH EQUIVALENTS AND OTHER:</b>				
<b>Checking Accounts:</b>				
Lakeland Bank:				
General Account	\$ 287,052	\$ 111,642	\$ 206,856	\$ 605,550
Golf Outing Account	73,174	-	-	73,174
Payroll Account	323,804	-	-	323,804
Special Accounts	70,679	-	-	70,679
	<u>754,709</u>	<u>111,642</u>	<u>206,856</u>	<u>1,073,207</u>
<b>Petty Cash</b>	<u>750</u>	<u>-</u>	<u>-</u>	<u>750</u>
<b>Money Market Funds:</b>				
Lakeland Financial Services - Money Market Funds	530	530	-	1,060
Lakeland Bank	17,208,851	-	-	17,208,851
	<u>17,209,381</u>	<u>530</u>	<u>-</u>	<u>17,209,911</u>
<b>Certificates of Deposit:</b>				
Lakeland Bank	304,656	-	-	304,656
Spencer Savings Bank	977,468	199,000	-	1,176,468
	<u>1,282,124</u>	<u>199,000</u>	<u>-</u>	<u>1,481,124</u>
<b>Total Cash and Cash Equivalents</b>	<u>19,246,964</u>	<u>311,172</u>	<u>206,856</u>	<u>19,764,992</u>
<b>Other:</b>				
Mutual Funds (Note 2)	28,987	28,988	-	57,975
	<u>28,987</u>	<u>28,988</u>	<u>-</u>	<u>57,975</u>
<b>Total Cash, Cash Equivalents and Other</b>	<u>\$ 19,275,951</u>	<u>\$ 340,160</u>	<u>\$ 206,856</u>	<u>\$ 19,822,967</u>

See Accompanying Notes to Financial Statements and Independent Auditor's Reports



**NEW JERSEY FIREMEN'S HOME  
SUPPLEMENTARY INFORMATION**

**YEARS ENDED JUNE 30,  
2022                      2021**

**SCHEDULE 4**

**OTHER OPERATING EXPENSES:**

Contracted Food Services	\$ 1,012,832	\$ 1,008,356
Contracted Housekeeping and Laundry Service	483,033	417,700
Managers' Travel Allowance	105,670	107,846
Telephone	76,804	41,768
Postage	4,299	4,161
Insurance	221,221	323,616
Data Processing	293,727	156,211
Household and Security	89,584	62,720
Public Relations	30,000	-
Professional Services	330,653	215,996
Stenographer Services	10,682	8,367
Advertising and Staff Training	27,617	9,102
	\$ 2,686,122	\$ 2,355,843

**SCHEDULE 5**

**MAINTENANCE EXPENSES:**

Building and Grounds Maintenance	\$ 140,193	\$ 105,222
Equipment Maintenance	41,117	24,246
	\$ 181,310	\$ 129,468

See Accompanying Notes to Financial Statements and Independent Auditor's Reports



**NEW JERSEY FIREMEN'S HOME  
SUPPLEMENTARY INFORMATION**

**YEARS ENDED JUNE 30,  
2022                      2021**

**SCHEDULE 6**

**TRANSFERS TO PROPERTY FUND**

**Buildings:**

Dorm A /Memory Care Renovation	\$ 247,240	\$ 3,057,830
Electrical Breaker Upgrades	6,240	-
Fencing	2,625	1,950
Flooring	20,425	-
Front Entrance/ Museum Door	4,800	18,960
Hot Water Tank/ Cooling Pump	8,700	9,620
Lighting Replacements	22,000	13,140
Museum Air Conditioning	12,995	-
	<b>\$ 325,025</b>	<b>\$ 3,101,500</b>

**Furniture and Equipment:**

IT Cable Installation Upgrade	\$ -	\$ 15,825
Guest Furniture and Bedding	20,751	213,754
Kitchen Equipment	1,822	8,437
Computer and Electronic Equipment	9,912	59,592
Medical Chair Lift	15,855	-
Medical Equipment	19,722	51,227
Landscape Equipment	13,381	53,940
Office Furniture	6,889	1,661
Transportation Equipment	-	30,327
Washing Machines	47,982	-
	<b>\$ 136,314</b>	<b>\$ 434,763</b>

**Net Transfers to Property Fund**

**\$ 461,339                      \$ 3,536,263**

See Accompanying Notes to Financial Statements and Independent Auditor's Reports

**MANAGERS COUNTY BASE IS TO COVER COST OF:**

**GOING TO COUNTY CHIEF'S ASSOCIATION MEETINGS**

**GOING TO COUNTY FIREMEN'S ASSOCIATION MEETINGS**

**ANY OTHER COUNTY MEETING AS REQUESTED**

**TO GO TO LOCAL RELIEF ASSOCIATIONS MEETINGS AS  
NEEDED/REQUESTED**

**TO GO TO LOCAL FIRE COMPANIES/DEPARTMENTS AS  
NEEDED/REQUESTED**

**MEET WITH INDIVIDUAL/FAMILIES WANTING INFORMATION ON  
FIREMEN'S  
HOME**

**EXPLAIN APPLICATIONS AND HELP FILL OUT APPLICATIONS FOR  
THOSE WANTING TO BECOME A GUEST OF THE HOME. MAKE SURE IT  
HAS ALL NECESSARY SIGNATURES. RETURN THE COMPLETED  
APPLICATION TO THE HOME.**

**TO PAY ANY INCIDENTAL EXPENSES YOU MAY INCUR (PHONE CALLS,  
POSTAGE, OFFICE SUPPLIES, COMPUTER PAPER, TONER, COMPUTER  
SERVICES CELL PHONE EXPENSES, ETC).**

