

**ABRIDGED REPORT EXECUTIVE COMMITTEE MEETING
NEW JERSEY STATE FIREMEN'S ASSOCIATION
Wall TOWNSHIP, NEW JERSEY NOVEMBER 16, 2019**

The meeting was called to order by President Ordway at 9:00A.M in accordance with the New Jersey Open Public Meetings Act. He stated that notice of this meeting was posted on the New Jersey State Firemen's website as required pursuant to the provisions of the Open Public Meetings Act (Chapter 231, P.L. 1975). The fire exits were pointed out.

Vice President Hankins led everyone in the Pledge of Allegiance to the Flag.

Executive Committeeman Mellert gave the invocation.

OATH OF OFFICE: Counsel Cavallo swore in the Officers and Executive Committee for their current term.

ROLL CALL:

Roll call was held. First Assistant Secretary Brian Martone announced that all members were present with the exception of Executive Otterbein and President Emeritus Greenwald who were excused. Also present was Past Secretary Sanford Weinberger and William Smith, Vice President of the New Jersey State Fire Chiefs Association.

PUBLIC COMMENT:

President Ordway opened the meeting to public comment and asked First Assistant Secretary Martone to read the following: The New Jersey State Firemen's Association welcomes comments from the members of the audience. He further stated the secretary will note all comments and that because of this he asked anyone speaking to state their name and address before speaking and to keep their comments to a 3 minute time limit. Concerns stated or actions requested by the public will be taken under advisement by the Executive Committee for investigation, discussion and possible action or disposition at a later time.

Michael Cleary, Treasurer of the Jersey City Firemen's Relief Association asked if the status of "Z" members (Overage Members) can be looked at again so that they may receive a Burial Benefit. President Ordway informed him that the Compendium Committee is studying the age requirement and action may be forthcoming in the future.

Brian Maine, Treasurer of the Old Bridge Firemen's Relief Association questioned the status of IRS Penalties that were assessed his Association. Treasurer Osborn responded that he has written to the IRS and has not received a response to it. He will forward any documentation that he has to Old Bridge and will follow up with the IRS.

There were no further public comments.

APPROVAL OF MINUTES:

The Abridged Minutes and Verbatim Minutes of the September 12, 2019 Executive Committee Meeting were approved as distributed on a motion by Executive Committeeman Kurdyla seconded by Executive Committeeman Scheuer. Motion Carried.

COMMUNICATIONS:

Secretary Pelaia said there was no current Communications other than those in your packet. A motion was made to accept the correspondence submitted, by Executive Committeeman Kelly, seconded by Executive Committeewoman Fazekas. Motion carried.

LIFE MEMBERS: A motion was made by Executive Committeeman Mellert and seconded by Executive Committee Florio to grant Life Membership to the 343 members who attained it at this year's convention. Motion Carried.

OFFICERS REPORT:

Vice President Hankins report: In addition to his written report his verbal remarks were:

- 1) He thanked Ken Badger from Atlantic County for taking the Photos of the Officers and Executive Committee this morning
- 2) The opening of the second entrance at Convention Hall worked well this year and we will continue to do this in the future
- 3) He asked all Executives to send him the dates, time and places for their 2020 Caucuses so that he can put them on the website.
- 4) Any Executive that would like to host a Workshop is asked to let him know
- 5) The Convention Committees are being reconfigured for the 2020 Convention. Some Committees will have fewer members and some will need more members. Members of the Executive Committee need to submit names of those able to do any job.
- 6) On October 31 - November 1 Storm we lost telephones, internet and the building and property sustained damage. Telephones and Internet were restored after 2 days. He is working close with the Insurance Company to have the damage repaired. He is also looking at a wireless backup system for the internet so that our web page can function and we can get information out to our members

Secretary's Report: In addition to his written report his verbal remarks were:

- 1) He stated that the annual resolutions allowing Associations to Elect Delegates will be voted on under New Business.
- 2) The drafts of updated forms that will be discussed later in the meeting are in your packet.

First Assistant Secretary Report: No Report

Second Assistant Secretary Report: He stated that he has in your packets Burlington County's Firefighter 1 Basic Physical Readiness/Agility Test. This is for informational purpose.

Treasurer Report: He reported that he will distribute the Independent Auditors report when it is received. Once this report is received the Actuarial Study will begin.

Field Examiner Report: His report is in your packet. He reminded those Executives whose counties had Field Examinations this year to follow up with those Associations that had problems and that the 2020 Field Exams will begin in late March and go through April

Counsel Cavallo reported: Nothing for Open Session.

President's Report: In addition to his written report he reported the following:

- 1) He reminded everyone that the office will be closed on November 28th & 29th for the Thanksgiving Holiday and will also be closed beginning December 20th and will reopen on January 2 for the Winter Break
- 2) Applications for Special and Supplemental Relief for 2019 are due in the office by December 2nd
- 3) He reviewed the schedule for reports that will be mailed out and their due dates for the beginning of the year (see attached).
- 4) Revisions to the Officers Listings and Membership Reports have been made so that we can start phasing out the old line printer
- 5) A new year-end report showing the total relief paid per individual to assist the Local Treasurer and Field Examiner is being added to the website.
- 6) A new tab is being added to the website titled Executive Committee so that information such as Officers Listing and Membership will be readily available to the Executives.
- 7) He is discussing with the Field Examiner possible changes or recommendations concerning Local Relief Applications and the 4 year Field Examination schedule. No changes have been determined yet and recommendations will be made in the future.

- 8) A list of Associations who still file Quarter Relief Reports manually (82 Associations) is included in your packet. He would like the Executives to speak to those Associations to see why they are still doing it manually. These reports do not require printing and will not take up space on their personal computers since the data is stored on our servers
- 9) The NJ Fire Museum Committee and the State Exempt Association will be having their meetings here in December and January.
- 10) We are partnering with the Leukemia and Lymphomas Society to get brochures and information to the Local Associations.

COMMITTEE REPORTS:

ADVISORY/ SPECIAL / SUPPLEMENTAL COMMITTEE:

- 1) Executive Committeeman Mellert stated that the reports are in your packet.
- 2) Advisory Committeeman Reeves reported that the Committee reviewed Secaucus's letter regarding need and can anything be done to change it. The Committee felt that there was no need for change. Executive Committeeman Naylis said he would like to see a workshop put together just to review with the Trustees and Representatives the guidelines set forth for Local Relief. Executive Committeeman Handlin said that he spoke with Secaucus and listen to their concerns. He agreed that a workshop would be advantageous especially to Associations such as Secaucus. President Ordway said that this can be done.

COMPENDIUM COMMITTEE: Executive Committeeman Lane reported that the committee met on the following items:

- 1) The Resolution passed at the convention regarding removal of members for theft to a Fire Department and/or Fire Company. The committee agreed that this should be enacted. It was decided to have the Association's Counsel develop the wording that need to put in the compendium. The Committee will review the wording and take action then.
- 2) The committee then discussed the age survey that was sent out to all Associations. It was determined that the committee should discuss this when the Actuarial Study is completed. At that time it will be discussed and action taken if necessary then.
- 3) They received a request to increase the penalty for non-attendance at a caucus from 100 to 200 dollars. The Committee decided to keep the penalty as is.
- 4) The committee received a request to change the terms for the Executive Committee from 1 year to 2 years. It was discussed and two of the major issues is a) It would need a change in the State Statute and b) How would this affect the attendance at the caucus if there was no election that year. The Committee decided not to change the terms of office.
- 4) The committee recommended that due to the extra work involve with additional Field Exams and other tasks that the Executives are being asked to do that stipend for the Executives be raised to \$125.00.

DELEGATE AND LIFE MEMBER COMMITTEE: No Report

FINANCE COMMITTEE: The Finance Committee meeting was postponed due to the closing of the office due to the storm damage. The will meet on November 18 and their report will be forwarded to all Associations when completed (attached to these minutes).

FIREMEN'S HOME COMMITTEE: In Chairman Otterbein's absence Secretary Pelaia reported that:

- 1) The Firemen's Home was selected as a Bronze Medal recipient of the New Jersey Department of Health Antimicrobial Stewardship Recognition Program for optimizing the treatment of infections while reducing the adverse events associated with antibiotic use. . Congratulations to the Home
- 2) He noted that Chairman Otterbein's September and October reports are in your packets.
- 3) The Firemen's Home 2020 – 2021 Budget approved by the Governor is in your packet.

HEALTH CARE ASSISTANCE COMMITTEE: The report has been submitted. The Long Term Planning committee will be making a recommendation to increase the monthly reimbursement amount up to \$2,500.00

LEGISLATIVE: First Assistant Secretary Martone stated the report has been distributed.

Long Range Planning Committee: The Committee met and brought forward the following recommendations:

- 1) Increase the Health Care Benefit from \$1,000.00 to \$2500.00
- 2) Increase Special Relief payment to \$7500 minus the Local Relief Payment and Supplemental Relief to up to 4 times the amount of the Local Relief Payment.
- 3) Subsidy Associations will now be: a) Year-end balance is \$50,000.00 or less and change the 2% check minimum to \$10,000 less the State filing fee. b) Administrative Expenses shall be 8% of the Calendar Year gross revenue (no change) c) Life Members can receive up to 50% of the Convention Delegates allowance
- 4) Review of the 2% check split 52% - 48% in 2021
- 5) Effective January 1, 2021 it will be mandatory for the following reports to be completed on-line: a) Quarterly Relief Reports, Officer Listing, Convention Delegate Election Report, Initial Notice of Death (Form 300) and Maintenance Forms.
- 6) Effective January 1, 2020 the following Multi-Signature reports done on-line can be scanned and emailed in: a) Annual Financial Report with ALL supporting documents as **one file**, b) Membership Percentage Reports with all companies as **one file**. Pink and Blue vouchers can also be scanned and e-mailed in as **one file**.

7) The following reports must still be mailed into the office: a) Burial Claim Forms (301, 302 or 303) b), Application for Membership (office supplied form), c) Special and/or Supplemental Relief (office supplied forms), d) Health Care Program Forms (office supply forms).

8) IRS 990 report or IRS Acknowledgement of receipt may still be faxed, scanned, or hard copy submitted.

PENSION COMMITTEE: No Report

RESOLUTION COMMITTEE: No Report

SALARY COMMITTEE: No Report

FIRE SAFETY COMMISSION – Executive Committeeman Naylis there is a meeting of the Commission coming up this week. Two major items are a) Hot Work: The codes council will be introducing some recommended changes regarding Hot Work. These changes are being necessitated due to the Avalon Fire in Edgewater, and b) they are looking at regulations for investigation of large scale losses. Chairman Naylis will also forward minutes of Commission meetings for distribution.

APPLICATIONS: None

OLD BUSINESS:

Executive Committeeman Scheuer informed everyone that he spoke to Andover Boro regarding the sanctions put on them at the last meeting and agreed that no administrative expenses for their officers will be taken for the next 3 years. A motion was made by Executive Committeeman Scheur, Seconded by Executive Committeeman Kelly to enact this penalty. **On a Roll Call Vote Passed 20-0**

A motion was made by Executive Committeeman Kelly and Seconded by Executive Committeeman Scheuer to go into Executive Session at 10:00am. Motion Passed

A motion was made by Executive Committeeman Handlin seconded by Committeeman Florio to return to Regular Session at 10:15am. Motion Passed

NEW BUSINESS:

1) A motion was made by Executive Committeeman Lenarski, Seconded by Executive Committeeman Handlin to elect Executive Committeeman John Lane as Chairman of the Executive Committee and Executive Committeeman Robert Kelly as Secretary to the Executive Committee. **Passed 20-0**

2) A motion was made by Executive Committeeman Handlin seconded by Executive Committeeman Lane to accept Resolutions 1 and 2 which call for Associations to elect Delegates and Alternates to the Convention and Exempt Associations to Elect a Delegate and Alternate to the 2020 Convention.. **On Passed 20-0**

3) A motion by Executive Committeeman Mellert, seconded by Executive Committeeman Scheuer to place the Hopewell Firemen's Relief Association under Executive Committeeman review for 3 years for failure to follow the guidelines for Supplemental Relief. **Passed 20-0**

4) A motion was made by Executive Committeeman Spiegel, seconded by Committeeman Lenarski to increase the Executive Committees stipend to \$125.00 for additional work performed **On a Roll Call Vote Passed 20-0**

5) A motion was made by Executive Committeeman Kelly, seconded by Executive Committeeman Florio to deny seating at the 2020 Convention to the Monmouth Beach Firemen's Association and no Officers, Representatives and Trustees can receive Administrative Expenses for 2019 for failure to submit their Third Quarter Relief Report by the deadline. **On a Roll Call Vote Passed 20-0**

6) A motion was made by Executive Committeeman Mazzarella, seconded by Executive Committeeman Kurdyla to increase the Health Care Benefit reimbursement up to \$2500 per month effective January 1, 2020. **On a Roll Call Vote Passed 20-0**

7) A motion was made by Executive Committee Mellert and Seconded by Executive Committeeman Kelly to increase Special Relief to \$7500.00 (minus the Local Level) and Supplemental Relief up to 4 times the Local Level. **On a Roll Call Vote Passed 20-0**

8) A motion was made by Executive Committeeman Walker Seconded by Executive Committeeman Figueroa to change the Subsidy Associations minimum check from \$5,750.00 to \$10,000.00 minimum check and leave the Year End Balance at \$50,000, and eliminate the capping of Life Member Allowance for Convention at 25%.

On a Roll Call Vote Passed 20-0

9) A motion was made by Executive Committeeman Spiegel seconded by Executive Committeeman Figueroa to have mandatory filing of the following reports effective January 1, 2021: Officer Listings, Convention Delegate Selection reports, Notice of Death (Form 300) Quarterly Relief Reports and Membership Maintenance forms. **On a Roll Call Vote Passed 20-0**

10) A motion was made by Executive Committeeman Spiegel, seconded by Executive Mazzarella to allow the following multi-signature reports to be completed on line, scanned and e-mailed to the office effective 1/1/2020. These reports must be scanned with attachments of as one file: Annual Financial Reports, Membership Percentage Reports, and Convention (Pink and Blue) Vouchers). **On a Roll Call Vote Passed 20-0**

GOOD OF THE ORDER

- 1) President Ordway thanked all committees and the Executive Committee for their participation today. We got a lot accomplished.
- 2) He relayed his condolences to Former Secretary Weinberg on the death of his brother.
- 3) He is glad to see that Executive Committeeman Roemmich is up and around after his hospital stay
- 4) Secretary Pelaia reminded all Executives that effective January 1; Membership Applications **must** be the current Application with a rev. date of 5/19. Any other application will be returned.

6) Executive Committeeman Roemmich read a statement on how a disabled member could not get a parking pass for the convention behind Convention. President Ordway explained that the Convention Center has limited parking behind the hall. It was recommended that he speak with the 5 Mile Beach Association to see if they can get him a closer spot in the Handicapped Parking Area to Convention Hall

ADJOURNMENT: On a motion by Executive Committeeman Florio seconded by Executive Committeeman Fazekas the meeting was adjourned at 11:15am.

Respectfully submitted,



Thomas J. Pelaia
Secretary

NEW JERSEY STATE FIREMEN'S ASSOCIATION

1711 Route 34 South, Wall Township, NJ 07727

DATE OF MEETING: November 16, 2019

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PRES ABS

NAME	TITLE			Vote # 4 - Healthcare Program to increase to \$2,500.00 per month.		Vote # 5 - Increase Special Relief to \$7,500.00 & Increase Supplemental to 4 Times Local amount.		Vote # 6 - Subsidy Assoc., Raise Check Amount to \$10,000 & Eliminate Life Member Penalty.	
				YES	NO	YES	NO	YES	NO
ROBERT F. ORDWAY	PRESIDENT								
JOSEPH T. HANKINS	VICE PRESIDENT								
THOMAS J. PELAIÀ	SECRETARY								
BRIAN E. MARTONE	1ST ASS'T SECY								
RICHARD K. DREBY	2ND ASS'T SECY								
BARRY J. OSBORN	TREASURER								
JAMES J. KENNY	FIELD EXAMINER								
ERNEST J. GREENWALD, SR.	PRES. EMERITUS								
FRANK P. CAVALLO, JR.	COUNSEL								
GEORGE M. MORRIS	ASS'T COUNSEL								
CINDY L. BADGER	ATLANTIC			X		X		X	
GERARD J. NAYLIS	BERGEN			X		X		X	
STEPHEN C. FAZEKAS	BURLINGTON			X		X		X	
NORMAN F. FIGUEROA, JR.	CAMDEN			X		X		X	
DANIEL F. SPEIGEL	CAPE MAY			X		X		X	
JAMES F. REEVES	CUMBERLAND			X		X		X	
RICHARD C. OTTERBEIN	ESSEX			E	E	E	E	E	E
GLENN D. ROEMMICH	GLOUCESTER			X		X		X	
LAWERENCE J. HANDLIN	HUDSON			X		X		X	
JOHN R. PHILLIPS	HUNTERDON			X		X		X	
JOSEPH M. LENARSKI	MERCER			X		X		X	
ANDREW MAZZARELLA	MIDDLESEX			X		X		X	
ROBERT J. KELLY	MONMOUTH			X		X		X	
EUGENE T. MINELL	MORRIS			X		X		X	
JENNIE M. HOLLINGSWORTH	OCEAN			X		X		X	
JOHN V. LANE	PASSAIC			X		X		X	
FRANCIS X. WALKER, JR.	SALEM			X		X		X	
ALLEN F. KURDYLA	SOMERSET			X		X		X	
DANIEL L. SCHEUER	SUSSEX			X		X		X	
NICHOLAS J. FLORIO	UNION			X		X		X	
KONRAD A. MELLERT	WARREN			X		X		X	
TOTALS				20	0	20	0	20	0

GUESTS:

NEW JERSEY STATE FIREMEN'S ASSOCIATION

1711 Route 34 South, Wall Township, NJ 07727

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PRES ABS

NAME	OFFICE	PRES	ABS	Vote # 1 - Place Andover Boro # 007 Under Review for 3 years.		Vote # 2 - Increase Committee Workers Stipend to \$125.00.		Vote # 3 - Not Seat Monmouth Beach for 2020.	
				YES	NO	YES	NO	YES	NO
ROBERT F. ORDWAY	PRESIDENT	X							
JOSEPH T. HANKINS	VICE PRESIDENT	X							
THOMAS J. PELAI	SECRETARY	X							
BRIAN E. MARTONE	1ST ASS'T SECY	X							
RICHARD K. DREBY	2ND ASS'T SECY	X							
BARRY J. OSBORN	TREASURER	X							
JAMES J. KENNY	FIELD EXAMINER	X							
ERNEST J. GREENWALD, SR.	PRES. EMERITUS	E	E						
FRANK P. CAVALLO, JR.	COUNSEL	X							
GEORGE M. MORRIS	ASS'T COUNSEL	X							
CINDY L. BADGER	ATLANTIC	X		X		X		X	
GERARD J. NAYLIS	BERGEN	X		X		X		X	
STEPHEN C. FAZEKAS	BURLINGTON	X		X		X		X	
NORMAN F. FIGUEROA, JR.	CAMDEN	X		X		X		X	
DANIEL F. SPEIGEL	CAPE MAY	X		X		X		X	
JAMES F. REEVES	CUMBERLAND	X		X		X		X	
RICHARD C. OTTERBEIN	ESSEX	E	E	E	E	E	E	E	E
GLENN D. ROEMMICH	GLOUCESTER	X		X		X		X	
LAWERENCE J. HANDLIN	HUDSON	X		X		X		X	
JOHN R. PHILLIPS	HUNTERDON	X		X		X		X	
JOSEPH M. LENARSKI	MERCER	X		X		X		X	
ANDREW MAZZARELLA	MIDDLESEX	X		X		X		X	
ROBERT J. KELLY	MONMOUTH	X		X		X		X	
EUGENE T. MINELL	MORRIS	X		X		X		X	
JENNIE M. HOLLINGSWORTH	OCEAN	X		X		X		X	
JOHN V. LANE	PASSAIC	X		X		X		X	
FRANCIS X. WALKER, JR.	SALEM	X		X		X		X	
ALLEN F. KURDYLA	SOMERSET	X		X		X		X	
DANIEL L. SCHEUER	SUSSEX	X		X		X		X	
NICHOLAS J. FLORIO	UNION	X		X		X		X	
KONRAD A. MELLERT	WARREN	X		X		X		X	
TOTALS		29	2	20	0	20	0	20	0

GUESTS: Past Secretary, Sanford Weinberg
 William Smith, Vice President, New Jersey State Fire Chiefs Assoc.
 Ken Badger, Pleasantville Relief
 Michael Clerry, Jersey City Relief

Artie Hayducka, Piscataway Relief
 Nick Lombardi, Piscataway Relief
 Joe Mollis, Old Bridge Relief
 Brian Maine, Old Bridge Relief

2019 LIFE MEMBERS

ATLANTIC

SCOTT EVANS
SHANNON J STINSMAN
ZACHARY E PERNA
PATRICK T FLYNN
EUGENE M SHARPE
CHARLES E HAND
WILLIAM T TOMASELLO
JAMES A DEMAIO
BRUCE E CUMMINGS
KEVIN M MOREY
JOHN W SULLIVAN 3RD

ATLANTIC CITY
ATLANTIC CITY
EGG HARBOR CITY
EGG HARBOR TWSP
EGG HARBOR TWSP
GALLOWAY TWSP
HAMMONTON
MULLICA TWSP
NORTHFIELD
NORTHFIELD
NORTHFIELD

BERGEN

AMIN AFSHAR
EDWARD J KNEISLER 3RD
JOHN R GREINER
JAMES SCHMIDT
ROBERT E POPEJOY
MICHAEL J HROMIN
MARK T HIGGINS
MATTHEW W CAREY
THOMAS H BAUER
JOHN W GIANCASPRO
CLIFFORD J SHEMELEY
ROBERT S BRUCE
BERNARD K LYONS
RALPH W RINALDO
JENNIFER N POSS
CHRISTOPHER E IPEK
MICHAEL A COLON
SARAH A SEXTON
TIMOTHY W RICE
ROBERT KUERZI
ROBERT A KNOBLOCH
KATHLEEN M SHERIDAN-LAFRANCE
BRIAN W BUSICO
MICHAEL M PACI
ROSS T RHEIN
SCOTT M DZADIK
BRIAN C HEINZMANN
SCOTT J FIRENZE
GARY L WALKER
STEVEN J LONGA
BRIAN R MORGAN
SARA J MIDGLEY
JOHN A MORIN
CRAIG J BURROWS
MARK DIEDOLF
LOUIS WARNET JR
FRANK FARINA JR
MALLORY B COYMAN
CHRISTOPHER G SEIDLER

ALPINE BOROUGH
BERGENFIELD
BOGOTA
CARLSTADT
CARLSTADT
CLIFFSIDE PARK
CLOSTER
DEMAREST
DUMONT
EAST RUTHERFORD
EAST RUTHERFORD
ELMWOOD PARK
FAIR LAWN
FAIR LAWN
FAIRVIEW
FORT LEE
GARFIELD
GLEN ROCK
HACKENSACK
HARRINGTON PARK
HASBROUCK HGHTS
HILLSDALE
LITTLE FERRY
LODI
NEW MILFORD
NEW MILFORD
NORTH ARLINGTON
NORTHVALE
OAKLAND
OAKLAND
OLD TAPPAN
PALISADES PARK
PALISADES PARK
PARAMUS
PARAMUS
RAMSEY
RIDGEFIELD PARK
RIVER EDGE
RUTHERFORD

2019 LIFE MEMBERS

ROBERT H VANWINKLE
CHRIS J SLOMA
MICHAEL PASTRYK
RYAN J YOUNES
CURTIS S LINNARTZ
KEVIN R WOODS
RAPHAELJOS C MAURRASSE
MICHAEL T CRIBBEN

RUTHERFORD
SADDLE BROOK
TEANECK
UPPER SADDLE RIVER
WALDWICK
WESTWOOD
WOODCLIFF LAKE
WOOD-RIDGE

BURLINGTON

MICHAEL P FITZGERALD
GREGORY A SWANSON
DAVID A FUGH
RYAN T PHILLIPS
RUSTY R CARUSO
DREW M TILTON
PAUL J MCDONOUGH
MATTHEW T DEENEY
MICHAEL J LOVENDUSKI
DANIEL R KURTZ
JOSH I STELLWAG
KEVIN MCGUIGAN
GRANT A VALENTE
JOHN A WOOD
JEFFREY M AVRIN
JAMES P CUCCUINI
WILLIAM E RANGNOW
JEREMY W WORKMAN
CRAIG A LAFFERTY
EDWARD W HOFF JR
RICHARD J DOUGLASS
SEAN C MEHL
JOSEPH F PARENTO 4TH
CAREY L PARKS
THOMAS F KLIMKOWSKI
MICHAEL W KUSTRUP
CHRISTOPHER R VANSCIVER
CHRISTOPHER BURNETT
MATTHEW B RUBSAM
JENNIFER D JONES

BASS RIVER TWSP
BORDENTOWN TWSP
BURLINGTON
BURLINGTON
BURLINGTON
CHESTERFIELD
CINNAMINSON TWSP
CINNAMINSON TWSP
COLUMBUS
DELANCO
DELTRAN TWSP
EVESHAM TWSP
FLORENCE
FLORENCE
FLORENCE
LUMBERTON
MAPLE SHADE
MAPLE SHADE
MEDFORD
MOUNT HOLLY
NORTH HANOVER TWSP
PEMBERTON
SOUTHAMPTON TWSP
SOUTHAMPTON TWSP
SPRINGFIELD TWSP
TABERNACLE TWSP
TWSP OF MT LAUREL
TWSP OF MT LAUREL
WASHINGTON TWSP
WASHINGTON TWSP

CAMDEN

ERIC J DEVOE
JAMES T BRODERICK JR
KENNETH J WEBER
CRAIG C FALLSTICK
BRENDON S SACKS
TRACEY A MULTANSKI
SEAN P MCGOWAN
DAVID A SLIM
MATTHEW S SKOWRONEK
WILLIAM H FOX JR
JOHN T SMALDORE
STEVEN D TAYLOR SR

AUDUBON BORO
AUDUBON BORO
BARRINGTON
BERLIN BORO
BERLIN TWSP
BROOKLAWN
CHERRY HILL TWSP
CHERRY HILL TWSP
COLLINGSWOOD
GIBBSBORO
HADDON HGHTS
HI-NELLA

Variance Explanations

[Prior year's budget #'s & actual (audited #s) were utilized to assist in preparation of current budget figures]

- (1) Office and Printing 4/30/19 \$30,000 annualized = \$36,000
Projected 6/30/21 \$40,000
- (2) Vehicular 4/30/19 4,293 = annualized \$5,200
Projected 6/30/21 \$10,000
- (3) Medical Rehab Supplies 3 year average = \$297,000 x 110% x 110% = \$360,000
Annualized 6/30/19 = \$272,000 Projected \$360,000 for y/e 6/30/21
- (4) Household and Clothing 3 year average = \$75,000
Annualized 6/30/19 = \$81,000 Projected \$75,000 6/30/21
- (4a) Guest supplies - 3 year average = \$19,300
Projected 6/30/19 \$19,600 Projected 6/30/21 \$21,000
- (5) Fuel and Utilities-3 year average = \$189,000
Projected \$184,000 6/30/19 \$189,000*1.20% (new wing) = \$230,000 Projected 6/30/21
- (6) Managers Travel- 6/30/19 annualized \$181,000 3 Year Avg: \$135,000
Project 6/30/21 \$200,000
- (7) Telephones-3 year average \$38,000
Annualized 6/30/19 = \$44,000 6/30/21 = \$45,000
- (8) Insurance - 3 year average \$282,000
As of 5/18 Current Policy Statement = \$295,000
W/C Insurance \$32,000 memory unit income \$20,000.
Memory Care Unit Included \$350,000 projected 6/30/21
- (9) Household / Security Services - 3 year average = \$47,000
Projected annualized 6/30/19 - \$65,000
Some non recurring = \$52,000 Projected 6/30/21 \$54,000 (some additional non recurring projected)
- (10) Professional Services - 3 year average \$169,000 - Projected 6/30/19 Annualized \$201,000 -
use \$210,000 FYE 6/30/21
- (11) Staff Training & Seminars - 3 year average \$3,200
6/30/19 Annualized = \$4,900 use \$6,000 6/30/21
- (12) Food Services Provider-3 year average \$967,000
annualized 6/30/19=\$1,037,000 x 114% (10 additional guests = new wing 80 vs. 70)
= \$1,182,000 x 103% x 103% = \$1,254,000 FYE 6/30/21
- (13) Housekeeping- annualized 6/30/19 = \$386,000 x 114% = \$440,000 x 103% = \$465,000
Budget 6/30/21

SCHEDULE 5

	ACTUAL (YR ENDED 6/30/16) Audited		ACTUAL (YR ENDED 6/30/17) Audited		ACTUAL (YR ENDED 6/30/18) Audited		PROJECTED (YR ENDED 6/30/19) Unaudited		Budget (Yr ended 6/30/19)	Budget (Yr ended 6/30/20)	Proposed Budget (Yr ended 6/30/21)	VARIANCE * PAR1 vs PAR2	Footnote reference
Anticipated Revenues:													
Grant Fees-Floor & Board	\$730,606	\$667,054	\$659,973	\$678,666	\$693,000	\$714,000	\$816,000					14.29%	20
Investment Income	52,605	65,198	70,626	179,258	55,000	65,000	125,000					82.31%	21
Contributions & Misc Revenue	62,416	104,250	49,030	63,693	72,000	98,000	72,000					5.69%	22
SUBTOTAL	\$845,629	\$836,442	\$779,629	\$921,767	\$780,000	\$847,000	\$1,013,000					18.60%	
Other Revenues:													
N.J.S.F.A. (TTM 54-16-9)	8,358,000	8,348,800	10,621,500	12,239,400	10,521,500	12,239,400	11,843,000					-3.24%	
TOTAL	\$9,203,629	\$9,175,242	\$11,300,129	\$13,161,167	\$11,311,500	\$13,086,400	\$12,856,000					-1.76%	

* Variance is computed based on previous year comparison. As such, the amounts in that column should not be added. Totals by category are also compared to prior year.

SCHEDULE 4

	ACTUAL			D.C.R. ENDED (6/30/19)	Budget (Yr ended 6/30/19)	Budget (Yr ended 6/30/20)	Proposed Budget (Yr ended 6/30/21)	VARIANCE* PER1 VS B20	Footnote reference
	YR ENDED 6/30/19	YR ENDED 6/30/17	YR ENDED 6/30/18						
Schedule 4A Repairs									
Building and Grounds	\$129,991	\$127,820	\$118,730	\$118,709	\$128,000	\$130,000	\$130,000	0.00%	14
Equipment	21,073	19,918	23,883	28,491	30,000	30,000	30,000	0.00%	14
Total	\$151,064	\$147,738	\$142,613	\$147,200	\$158,000	\$160,000	\$160,000	0.00%	
Schedule 4B Improvements									
Mannery Care Unit (MCU)*									
Building Improvements - MCU*									
Equipment - MCU*									
Other - MCU**									
Operating expenses - MCU* (4/1/20 through 6/30/20) see attached									
Building Improvements and Cash Transfer	383,638	407,682	244,457	2,519,820	2,000,000	150,000	288,000	\$0.67%	24
Equipment	80,285	237,641	89,409	7,287	300,000	234,700	182,000	-50.98%	25
Total	\$463,923	\$645,323	\$333,866	\$2,527,107	\$2,300,000	\$384,700	\$470,000	-17.87%	26
Schedule 4C Capital									
As defined by NISFA Title 54.18-9									
TOTAL									

* Current projection opening date 7/1/20
 ** Are contingent on actual opening date.
 Subject to change.

* Variance is computed based on previous year comparison.
 As such, the amounts in that column should not be added.
 Totals by category are also compared to prior year.

SCHEDULE 3

	ACTUAL (YR ENDED 6/30/16) Audited		ACTUAL (YR ENDED 6/30/17) Audited		ACTUAL (YR ENDED 6/30/18) Audited		PROJECTED (YR ENDED 6/30/19) Unaudited		Budget (Yr ended 6/30/19)		Budget (Yr ended 6/30/20)		Proposed Budget (Yr ended 6/30/21)		VARIANCE - footnote PB21 vs B20 - reference
Services other than Personnel															
Managers Travel	\$129,828	\$138,883	\$136,658	\$135,481	\$160,000	\$175,000	\$200,000	14.28%	6						
Telephone	34,416	36,483	37,100	38,650	32,500	37,500	45,000	20.00%	7						
Postage	4,518	5,388	3,971	4,043	4,000	4,000	4,000	0.00%							
Insurance (general)	353,735	276,763	211,978	209,612	320,000	310,000	350,000	12.80%	8						
Data Processing	134,683	148,713	183,000	161,505	52,000	52,000	64,000	3.88%	9						
Household and Security Services	43,283	48,914	49,118	46,753	210,000	185,000	210,000	13.51%	10						
Professional Services	154,198	182,431	171,333	200,333	10,000	10,000	10,000	0.00%	29						
Public Relations				0	10,000		0								
Other Services-Staff Training & Seminars	2,771	2,883	4,078	5,448	8,000	8,000	8,000	0.00%	11						
Food Service-Provider	851,271	1,008,088	943,446	1,051,031	1,150,000	1,094,000	1,254,000	14.83%	12						
Housekeeping - Provider	385,774	387,470	428,322	393,398	430,000	440,000	485,000	8.58%	13						
Stationery Changes	7,916	7,432	7,820	8,028	7,000	8,000	8,000	0.00%							
TOTAL	\$2,202,405	\$2,245,454	\$2,154,325	\$2,254,282	\$2,571,800	\$2,321,500	\$2,508,000	12.26%							

** Variance is computed based on previous year comparison. As such, the amounts in that column should not be added. Totals by category are also compared to prior year.

SCHEDULE 2

	ACTUAL			PROJECTED	Budget (Yr ended 6/30/19)	Budget (Yr ended 6/30/20)	Proposed Budget (Yr ended 6/30/21)	VARIANCE +/- B21 vs B20	Footnote references
	YR ENDED 6/30/19 Audited	YR ENDED 6/30/20 Audited	YR ENDED 6/30/19 Audited						
Materials & Supplies									
Office and Printing	57,017	68,128	59,752	68,680	42,000	40,000	40,000	0.00%	1
Vehicles	5,383	9,176	6,187	9,474	8,000	10,000	10,000	0.00%	2
Medical Refers, Supplies	300,817	294,445	308,817	291,631	320,000	360,000	360,000	0.00%	3
Household and Clothing	73,317	78,640	78,644	85,447	70,000	65,000	75,000	18.38%	4
Guest Sundry Supplies	23,629	21,581	12,856	6,382	17,000	21,000	21,000	0.00%	4a
Food & Utilities	189,134	185,429	182,576	172,985	205,000	210,000	290,000	9.82%	6
TOTAL	\$949,327	\$839,379	\$858,952	\$832,259	\$882,000	\$708,000	\$730,000	4.26%	

* Vehicles is computed based on previous year comparison. As such, the amounts in that column should not be added. Totals by category are also compared to prior year.

SCHEDULE 1

	ACTUAL YR	ACTUAL YR	ACTUAL YR	PROJECTED	Budget (Yr ended 6/30/19)	Budget (Yr ended 6/30/20)	Proposed Budget (Yr ended 6/30/21)	VARIANCE * FE21 vs B20 reference	Footnotes reference
	ENDED 6/30/16 Audited	ENDED 6/30/17 Audited	ENDED 6/30/18 Audited	YR ENDED 6/30/19 UNAudited					
SALARIES & PAYROLL BURDEN									
Saleses	\$3,479,829	\$3,668,999	\$2,685,407	\$3,600,161	\$4,014,000	\$4,112,000	\$4,070,000	18.43%	16
Social Security	256,925	272,636	274,430	284,371	307,000	316,000	373,000	18.41%	16
Sick-disability-unemployment	68,889	67,210	47,056	50,189	82,000	94,500	112,000	18.52%	-17
Group (Life-optical Insurance)	700,240	659,420	987,326	677,598	798,000	814,700	910,000	11.70%	18
Penelon	685,283	712,384	883,940	853,610	622,000	687,000	681,000	-0.87%	19
TOTAL	\$5,163,246	\$5,370,649	\$5,398,159	\$5,485,917	\$5,823,000	\$6,023,200	\$6,946,000	16.32%	

* Variance is computed based on previous year comparison. As such, the amounts in that column should not be added. Totals by category are also compared to prior year.

GENERAL STATE PURPOSES:

NEW JERSEY FIREMEN'S HOME

PROPOSED EXPENDITURES:

	ACTUAL YR ENDED 6/30/16 Audited	ACTUAL YR ENDED 6/30/17 Audited	ACTUAL YR ENDED 6/30/18 Audited	PROJECTED YR ENDED 6/30/19 UNAUDITED	Budget (Yr ended 6/30/19)	Budget (Yr ended 6/30/20)	Proposed Budget (Yr ended 6/30/21)	VARIANCE - FY21 vs FY20
Salaries & Payroll Burden(Schedule 1)	\$5,163,249	\$5,970,649	\$5,338,189	\$5,485,917	\$5,023,000	\$6,023,200	\$6,848,000	16.32%
Materials & Supplies (Schedule 2)	649,327	633,379	656,952	632,259	662,000	706,000	738,000	4.25%
Services other than Personnel (Schedule 3)	2,202,405	2,245,454	2,164,325	2,254,282	2,371,500	2,321,800	2,803,000	12.29%
Current Repairs (Schedule 4A)	151,004	147,738	140,293	145,200	155,000	160,000	160,000	0.00%
Improvements(Schedule 4b)	444,193	345,173	282,898	2,527,087	2,300,000	3,875,700	2,408,000	-57.87%
Capital (As defined by N.J.S.A. Title 64:18-6 (Schedule 4c))	0	0	0	0	0	0	0	0
TOTAL BUDGET EXPENDITURES	\$9,610,176	\$9,742,989	\$8,672,395	\$11,024,746	\$11,311,500	\$13,088,400	\$12,698,000	-1.75%
ANTICIPATED REVENUES: (SCHEDULE 5)								
Local Revenues	\$945,629	\$926,442	\$778,628	\$921,757	\$790,000	\$847,000	\$1,013,000	19.60%
N.J.S.F.A. (Title 64:18-6) Revenues	6,358,000	6,348,900	10,621,500	12,239,400	10,621,500	12,239,400	11,843,000	-3.24%
TOTAL BUDGET REVENUE	\$9,200,629	\$9,175,342	\$11,390,129	\$13,161,157	\$11,311,500	\$13,086,400	\$12,856,000	-1.78%

* Variance is computed based on previous year comparison. As such, the amounts in that column should not be added. Totals by category are also compared to prior year.

NEW JERSEY FIREMEN'S HOME

September 12, 2019

Dennis Zeveloff
Senior Policy Advisor
Office of the Governor
PO Box 001
Trenton, NJ 08625-0001

Dear Mr. Zeveloff:

The Board of Managers of the New Jersey Firemen's Home has carefully conducted and managed with the strictest economy, the Home's property and finances so that everything is in good condition.

The following resolution was adopted by the Board of Managers at a meeting held on September 12, 2019.

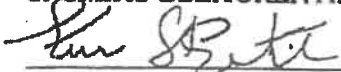
Resolved, that in accordance with Section 54:18-8, chapter 41, laws of 1997, demand and requisition be made upon the State Firemen's Association to allocate the sum of eleven million, eight hundred forty-three thousand dollars (\$11,843,000) which sum is required for the proper management and conduct of said Home, the care and comfort of the guests therein, for a period of twelve months, as staged; and be it further resolved, that said amount be paid to the treasurer of the Board of Managers of the New Jersey Firemen's Home by said New Jersey State Firemen's Association, upon the approval of the governor.

Very truly yours,

NEW JERSEY FIREMEN'S HOME

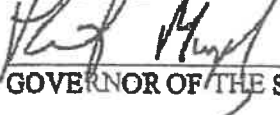


CASMIRO DELAURENTIS, JR., CHAIRMAN



THOMAS G. SUTPHEN, TREASURER

APPROVED:



GOVERNOR OF THE STATE OF N.J.

NEW JERSEY FIREMEN'S HOME

November 7, 2019

Board of Managers
NJ Firemen's Home

Gentlemen,

I am pleased to announce that the New Jersey Firemen's Home has been selected as a Bronze Medal recipient in the 1st Annual New Jersey Department of Health (NJDOH) Antimicrobial Stewardship Recognition Program (ASRP).

Our staff, along with Generation Pharmacy and the RASA Consultant Group have worked arduously throughout the past year to establish a recognized program of antibiotic stewardship. The Center for Disease Control (CDC) defines Antibiotic Stewardship as a set of commitments and actions designed to "optimize the treatment of infections while reducing the adverse events associated with antibiotic use." In 2018, the NJDOH along with the CDC recommended that all nursing homes in the country take steps to improve antibiotic prescribing practices and reduce inappropriate use of antibiotics. The bronze medal indicates admirable practice in these areas.

We were graded on the areas of Leadership, Commitment, Accountability, Drug Expertise, Action, Reporting, Tracking and Education.

The efforts of our staff and consultants since 2018 have been impressive, and we are honored to have been among the few selected to receive this award. We hope to build further upon this award in 2020.

This medal will be rewarded at a ceremony on December 5, 2019 at the New Jersey Hospital Association.

Thank you.


Hugh Flood
Superintendent

4. Resolution 15-2019 Memory Care Unit Change Order – Civil Engineering – Spiegle Architectural Group - \$5800 – approved
5. Resolution 16-2019 Memory Care Unit Change Order – Furniture Design Services – Spiegle Architectural Group – withdrawn
6. Resolution 17-2019 Memory Care Unit Project – Jersey Central Power and Light Co. – upgrading existing facility - \$80,474.19 – refund provision of \$39,252.24 over a 10 year period - approved

The next Full Home Board Meeting will be January 11, 2020, 9:30 AM at the Firemen's Home; Executive Board Meeting will be held on December 14, 2019, 9:00 AM at the Firemen's Home.

Respectfully submitted,



Rich Otterbein
Home Committee Chairman



NEW JERSEY STATE FIREMEN'S ASSOCIATION
EXECUTIVE COMMITTEEMAN — ESSEX COUNTY

Richard C. Otterbein
18 Sunset Road
West Caldwell, NJ 07006

Home: 973-226-3446
Cell: 973-809-3004
Email: rotterbein@yahoo.com

MEMORANDUM

Date: October 31, 2019

To: Officers and Executive Committee
From: Rich Otterbein, Essex

Subject: Firemen's Home Report

The following report is intended to update the NJSFA on recent Firemen's Home activity.

Attachments: Letter from Firemen's Home – Governor approval of 2020 -2021 budget – NJSFA levy - \$11,843,000

Home Committee Chairman Otterbein, President Ordway and Vice President Hankins attended the October 12, 2019 Full Board of Managers meeting. The meeting was held at the Boonton Firemen's Home.

The following is a summary of the pertinent meeting discussions and decisions:

- Reorganization Meeting – Cassmiro DeLaurentis re-elected Chairman of the Board of Managers
- Proposed 2020 – 2021 Budget is in Trenton working its way through various committees. Governor subsequently approved the budget - see the attached letter
- Making plan for Thanksgiving Dinner for guests and families
- Building and Grounds – Dorm E patio panels have been fitted with clear vinyl for the colder weather season
- 67 guests in long term; 0 in residential (due to construction); 2 beds reserved
- Memory Care Unit Construction running behind schedule – last word at least 2 weeks
- Motion – Bills: Sept 24 through Oct 9 - \$482,592.80 – approved
- Motions – Contract Awards
 1. Resolution 11-2019 – Repair brick veneer over garage – Thomas J. O'Beirne & Co. - \$27,860 - approved
 2. Resolution 12-2019 – Bus purchase – Beyer Ford - \$91,760 – approved
 3. Resolution 14-2019 Direct Install Program (energy audit) - Wilden Energy Solutions - \$95,028.84 excluding State rebate; possible saving could be \$32,000 plus per year – approved

The next Full Home Board Meeting will be October 12, 2019, 9:30 AM at the Firemen's Home; Executive Board Meeting will be held on November 9, 2019, 9:00 AM at the Firemen's Home.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Rich", is positioned above the printed name.

Rich Otterbein
Home Committee Chairman



NEW JERSEY STATE FIREMEN'S ASSOCIATION
EXECUTIVE COMMITTEEMAN — ESSEX COUNTY

Richard C. Otterbein
18 Sunset Road
West Caldwell, NJ 07006

Home: 973-226-3446
Cell: 973-809-3004
Email: rotterbein@yahoo.com

MEMORANDUM

Date: September 15, 2019

To: Officers and Executive Committee
From: Rich Otterbein, Essex

Subject: Firemen's Home Report

The following report is intended to update the NJSFA on recent Firemen's Home activity.

Attachments: New Jersey Firemen's Home Budget, Memory Care Unit Change Order #1 and abridged meeting minutes

Home Committee Chairman Otterbein, President Ordway and Vice President Hankins attended the September 13, 2019 Full Board of Managers meeting. The meeting was held at Uries Dockside Restaurant in Wildwood.

The following is a summary of the pertinent meeting discussions and decisions:

- 2020 – 2021 Proposed Budget was presented.
- Proposed Budget was not sent to President Ordway prior to the meeting; he received it during the meeting.
- Proposed Budget was approved by roll call vote; President Ordway abstained. Money to be funded by the State Association \$11,843,000. Salary (2020 – 2021) – increase 15.32% ✓
- Building and Grounds – quotes received for repair to stucco wall in the garage - \$27,860.00; purchase new bus under State contract; several trees in front of the building and along the driveway were trimmed or removed
- Auditor's Report – Auditor reports that the audit for the year ending 6/30/19 has been completed and no deficiencies were found
- There are no vacancies; 1 person passed; 1 person accepted; 1 person on waiting list
- Motion – July 1 bills - \$719, 625.62 – approved
- Motion – to approve Resolution 10-2019 – Memory Care Unit Change Orders - \$88,225.57 (existing below ground footings not structurally acceptable; wood doors specified in Contractor bid – home prefers Acrovyn; test pits and soil testing) - approved

NEW JERSEY STATE FIREMEN'S ASSOCIATION

1711 Route 34 South • Wall Township, New Jersey 07727
Telephone: (800) 852 0137

Robert F. Ordway, President
Joseph T. Hankins, Vice President
Barry J. Osborn, CPA, Treasurer
Frank P. Cavallo, Esq., Counsel

Thomas J. Pelaia, Secretary
Brian R. Martone, 1st Asst. Secretary
Richard K. Dreby, 2nd Asst. Secretary
James J. Kenny, Field Examiner

November 18, 2019

Robert Ordway, President
New Jersey State Firemen's Assoc.
1711 Route 34 South
Wall Township, NJ 07727


Dear Mr. President:

The Finance Committee held its regular quarterly meeting on Monday, November 18, 2019 at the Wall Township office. The Committee conducted an in-depth audit of the Association accounts for the quarter ending September 30, 2019. Treasurer Barry Osborn was available if needed for any clarification.

This review found that all accounts were correct covering operating expenses for the office, General Fund, Burial Fund, Pension, Money Market, General Checking, Assessment and Special Relief Accounts. The cancelled checks were reconciled with the bank statements, the vouchers and ledger entries. The Association's income was found to be properly credited in the journal as shown by the bank statements and the credit and debit documents.

The Committee considers the accounts of the Association to be in satisfactory condition and has no recommendation to make at this time.

Very truly yours,


JAMES M. GRESCHAK, CHAIRMAN


ROBERT C. KEPLER, JR.


EDWARD PETTIT, JR.

Item #2: The Committee the discussed the age survey that was requested by the Executive Committee. It was noted that the State Association is currently undergoing an Actuary Study and that the committee can discuss this in more detail once the study has been completed. The Chairman then recommended that we wait for the study.

Item #3: Chairman Lane said that he was approached by a member of the Executive Committee to place on the agenda that the Caucus Penalty be increased to \$200.00. The Committee was not in favor of it and no action was taken.

Item #4: Chairman Lane brought up for discussion a letter received from the Atlantic Highlands Relief Association seeking a change to NJSFA 43:17-44 & Article III of the Constitution and By-Laws referencing the terms of office for the Executive Committee. They would like to see it amended from 1 year to 2 years. Discussion ensued with the following questions like the need for a caucus if there is no election; if it can be done can we have Manager Elections on the opposite years etc. This is also a Statute change. The feeling was that it should be left at one year at this time.

With no other business, the meeting was adjourned at 10:10am

Respectfully submitted,

Thomas J. Pelaia
Secretary

New Jersey State Firemen's Association

Compendium Committee Meeting Minutes

10/31/2019

The meeting of the Compendium Committee was called to order at 10:30am by Chairman John Lane:

Roll Call: Chairman John Lane, President Robert Ordway, Vice President Joseph Hankins, Secretary Thomas Pelaia, First Assistant Secretary Brian Martone, Second Assistant Secretary Richard Dreby, Field Examiner James Kenny, Executive Committeeman Frank Walker, Executive Committeeman Daniel Spiegel and Executive Committeeman Eugene Minnell. President Emeritus Ernest Greenwald, Executive Committeeman Daniel Scheuer, Executive Committeeman Konrad Mellert and Executive Committeeman Glenn Roemmich were excused.

Item #1: The first item that Chairman Lane brought forth for discussion was the Resolution #1 passed at Convention regarding forfeiture of membership and loss of benefits in the State Association for theft or malfeasance against a Fire Company/Department. There was discussion with Vice President Hankins regarding if it is just the Fire Company/Department or would it extend to something like stealing gas from a municipality? Discussion ensued and several points of view were mentioned. Chairman Lane and President Ordway mentioned that theft from the Fire Company/ Department and not from the Local Association allows the member to receive Benefits from the Association. Another question asked was does the member have to be removed from the Fire/Company first before being removed from the State Association? Secretary Pelaia mentioned that if the person is removed from the Company/Department, they must then bring it to the State Association for removal. It was also mentioned that if it comes to the State, he would have the opportunity to have a hearing and be represented before a decision is made. Executive Committee Walker then questioned the resolution in the way it was presented by the Resolution Committee. He feels that our Counsel should have made recommendations on how we can implement it. It was then discussed and President Ordway said that if the Compendium Committee approves what the maker (Manchester Township) of the resolution has requested, then it will be sent to Counsel for the proper wording. There was further discussion on if the resolution was valid in its wording. It was explained that Counsel reviews it to insure that it doesn't conflict with the Statute. The Delegates and Life Members approved it to go to the compendium committee to discuss it and vote on the proposal. It then goes to Counsel to be worded in the proper text for the Compendium. It was then reiterated that if someone gets removed from the Fire Company/Department, the Company/Department must make a request to the State that the member be removed. The member will be afforded a hearing and can be represented by counsel. The Committee, agreeing with the concept of the resolution then requested that it be forwarded to Counsel for the proper wording and then it will be reviewed by the committee and forwarded to the Executive Committee for adoption.,

NEW JERSEY STATE FIREMEN'S ASSOCIATION

1711 Route 34 South, Wall Township, New Jersey 07727-3934

Telephone: (800) 852-0137

Robert F. Ordway, President
Joseph T. Hankins, Vice President
Barry J. Osborn, CPA, Treasurer
Thomas J. Pelaia, Secretary
Brian E. Martone, 1st Asst. Secretary
Richard K. Dreby, 2nd Asst. Secretary
Frank P. Cavallo, Esq., Counsel

ADVISORY COMMITTEE

Konrad Mellert
Francis X. Walker
James F. Reeves
Barry J. Osborn, CPA, Secretary-Treasurer
James J. Kenny, Field Examiner
Gary D. Schwartz, M.D. Consultant

Date: November 16, 2019

To: Executive Committee

From: Special Relief Committee

The Special Relief Committee Report,

- November 16, 2019
- Applications Approved : 140
- For a total of \$ 297,275.91

Last year for the same period we approved 113 applications for a total of 217,269.03

<u>YEAR</u>	<u>SUMMARY APPROVED</u>	<u>TOTAL PAYOUT</u>
2011	155	\$177,774.00
2012	172	\$197,225.86
2013	117	\$140,500.00
2014	133	\$146,516.34
2015	138	\$143,550.00
2016	135	\$131,000.00
2017	180	\$396,632.00
2018	168	\$357,819.13

Respectfully Submitted,



Konrad Mellert,
Chairman

REPORT OF ADVISORY COMMITTEE
 TO THE OFFICERS AND MEMBERS OF THE EXECUTIVE COMMITTEE
 QUARTER ENDING: SEPTEMBER, 30 2019

PAGE NUMBER: 2

CLAIMS FILED BETWEEN JULY 01, 2018 AND SEPTEMBER 30, 2018	226	
CLAIMS FILED BETWEEN JULY 01, 2019 AND SEPTEMBER 30, 2019	291	
CLAIMS PAID FOR PERIOD JULY 01, 2018 TO SEPTEMBER 30, 2018	192	
CLAIMS PAID FOR PERIOD JULY 01, 2019 TO SEPTEMBER 30, 2019	273	
CLAIMS PAID FOR PERIOD JULY 01, 2018 TO SEPTEMBER 30, 2018	192	\$2,191,385.00
CLAIMS PAID FOR PERIOD JULY 01, 2019 TO SEPTEMBER 30, 2019	273	\$3,001,927.06
1 - WIDOW	128	\$1,521,450.00
2 - DAUGHTER	53	\$541,275.00
3 - SON	49	\$467,510.34
4 - MOTHER	3	\$25,000.00
6 - UNDERTAKER	23	\$238,360.86
7 - STEP-DGT	1	\$11,500.00
8 - STEP-SON	2	\$16,350.00
9 - SISTER	2	\$13,069.12
N - CAREGIVER	17	\$167,411.74
	273	\$3,001,927.06

EXPLANATION - NO CLAIMS

NO CLAIMS WERE FILED

REPORT OF ADVISORY COMMITTEE
TO THE OFFICERS AND MEMBERS OF THE EXECUTIVE COMMITTEE
QUARTER ENDING: SEPTEMBER, 30 2019

PAGE NUMBER: 1

CHECKS ISSUED IN VARIOUS AMOUNTS

1 @	\$1,025.00	\$1,025.00
1 @	\$1,300.00	\$1,300.00
1 @	\$1,319.12	\$1,319.12
1 @	\$2,500.00	\$2,500.00
1 @	\$2,600.00	\$2,600.00
1 @	\$2,815.42	\$2,815.42
1 @	\$3,046.32	\$3,046.32
1 @	\$3,400.00	\$3,400.00
1 @	\$3,916.66	\$3,916.66
2 @	\$4,300.00	\$8,600.00
1 @	\$4,333.34	\$4,333.34
2 @	\$4,600.00	\$9,200.00
1 @	\$4,725.00	\$4,725.00
1 @	\$5,000.00	\$5,000.00
1 @	\$5,103.00	\$5,103.00
1 @	\$5,200.00	\$5,200.00
1 @	\$6,000.00	\$6,000.00
1 @	\$6,268.00	\$6,268.00
3 @	\$6,500.00	\$19,500.00
8 @	\$7,000.00	\$56,000.00
1 @	\$7,200.00	\$7,200.00
1 @	\$7,393.60	\$7,393.60
3 @	\$7,400.00	\$22,200.00
3 @	\$8,300.00	\$24,900.00
1 @	\$8,703.68	\$8,703.68
1 @	\$8,934.58	\$8,934.58
1 @	\$8,960.00	\$8,960.00
2 @	\$9,000.00	\$18,000.00
1 @	\$9,210.34	\$9,210.34
3 @	\$9,300.00	\$27,900.00
2 @	\$9,500.00	\$19,000.00
2 @	\$9,700.00	\$19,400.00
8 @	\$10,000.00	\$80,000.00
1 @	\$10,500.00	\$10,500.00
1 @	\$10,793.00	\$10,793.00
1 @	\$10,915.00	\$10,915.00
4 @	\$11,250.00	\$45,000.00
6 @	\$11,500.00	\$69,000.00
1 @	\$11,565.00	\$11,565.00
118 @	\$11,750.00	\$1,386,500.00
87 @	\$12,000.00	\$1,044,000.00
		\$3,001,927.06

NEW JERSEY STATE FIREMEN'S ASSOCIATION

1711 Route 34 • Wall Township, New Jersey 07727-3934

Telephone: (732) 798-8137 • (800) 852-0137

Fax: (732) 938-2580

Robert F. Ordway, President
Joseph T. Hankins, Vice President
Barry J. Osborn, CPA, Treasurer
Frank P. Cavallo, Esq., Counsel

Thomas J. Pelaia, Secretary
Brian E. Martone, 1st Asst. Secretary
Richard K. Dreby, 2nd Asst. Secretary
James J. Kenny, Field Examiner

President's Report Executive Committee Meeting November 16, 2019

To: Officers and Executive Committeemen:

In addition to completing the normal duties of the office of President, I attended the following:

September 12th - Attended the New Jersey State Fire Chiefs Association meeting in Wildwood.

September 12th - Attended the New Jersey Firemen's Home meeting in Wildwood.

September 26th - Met with Matt McDermott & Adam Kaufman of Kaufman Zita Group in Wall Township.

September 30th - Met with newly elected Executive Committeeman Larry Handlin in Wall Township.

October 6th - Attended the Monmouth County Fallen Firefighters Ceremony in Howell.

October 9th - Met with the Officers of the Asbury Park Firemen's Relief Association in Asbury Park.

October 9th - Attended the Essex County Fire Chief's Association meeting in Livingston.

October 9th - Attended the South Bergen Fire Chief's Mutual Aid Association meeting in Saddle Brook.

October 11th - Attended the Passaic County Firefighters Association meeting in Little Falls.

October 12th - Attended the New Jersey Firemen's Home meeting in Boonton.

October 15th - Attended the Paterson Diocese Red Mass in Paterson.

October 27th - Attended the Wood-Ridge Fire Department Annual Breakfast in Wood-Ridge.

November 1st - Attended the South Bergen Fire Chiefs Mutual Aid Association Beefsteak in Wood-Ridge.

November 4th - Attended the Hunterdon County Fire Chiefs Association Annual Dinner in Sergeantsville.

November 10th - Attended the East Rutherford Annual Breakfast in East Rutherford.

Respectfully submitted,



Robert F. Ordway
President

Visit us on the web at www.njsfa.com

NEW JERSEY STATE FIREMEN'S ASSOCIATION

1711 Route 34 South • Wall Township, New Jersey 07727

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Frank P. Cavallo, Esq., Counsel

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Brian R. Martone, 1st Asst. Secretary
Richard K. Dreby, 2nd Asst. Secretary
James J. Kenny, Field Examiner

November 16, 2019

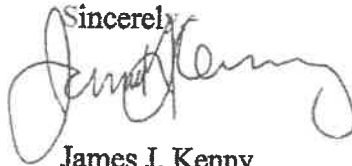
FIELD EXAMINERS REPORT

September 6, 2019 to November 7, 2019

During the period covered by this report the following applications for Supplementary Relief were processed.

	Applications Received	Approved	Returned/Denied	Amount
September	6	6	0 0	\$43,813.00
October	11	11	0 0	\$72,710.87
November	<u>23</u>	<u>23</u>	<u>0</u> <u>0</u>	<u>\$148,542.59</u>
Total Supplementary	40	40	0 0	\$265,066.46
Special Relief	44	44	0 0	\$94,877.91

Sincerely,



James J. Kenny
Field Examiner

JJK:dp

**EMERGENCY SERVICES TRAINING CENTER
FIREFIGHTER RECRUIT**

FORM 004 MEDICAL CLEARANCE AND DISCLAIMER OF LIABILITY

To Recruit: Provide the information requested below. Your physician must complete the next section of this form.

Recruit's Name: _____ Last four of SS Number: _____

Test Date: _____

NOTE: If you do not take the physical agility test within 180 days of your medical examination, you must obtain a new medical evaluation and complete a new disclaimer form. Additional copies are available at the ESTC Office.

DO NOT WRITE BELOW --- FOR PHYSICIANS' USE ONLY

NOTE TO PHYSICIAN: Please be advised that the person whose name appears above has been scheduled to take the physical performance component of the Burlington County Emergency Services Training Center Basic Course for Firefighter 1. He/she will be required to participate in the strenuous physical activities as described on the attached form.

Physician's Determination:

Can this Recruit safely perform this physical performance test without injury? Yes No

If your answer is "NO" and the medical condition is temporary, please indicate the date after which the Recruit may safely be tested. Recruit may be tested after (Date) _____

If your answer is "NO", and the medical condition is permanent, please indicate so by checking the box and stating the reason(s) below.

Physician's Remarks: _____

Physician's Signature: _____

Telephone Number: _____

Physician's Office Address: _____

Date: _____ N.J. Board of Medical Examiners License Number _____

**DO NOT WRITE BELOW --- TO BE COMPLETED AT THE TIME OF THE PHYSICAL PERFORMANCE TEST
DISCLAIMER OF LIABILITY**

Participation in the firefighter physical performance test involves strenuous physical activities which require strength, endurance and speed. You will be allowed to participate in the test only if you have been examined by a physician who certifies that you can safely perform the physical performance test without injury. The ESTC has no knowledge of your physical condition or abilities and must therefore rely upon your representation and the representation of your physician that you can perform this test without injury. Your signature below indicates that you understand that you are assuming all risk connected with participation in this test, that you have been informed that the County of Burlington, its officers, employees, and/or assigns assume no risk, or responsibility for any injury incurred during or as a result of your participation in the test, and that no significant changes have occurred in your medical condition since you were examined by the physician whose signature appears above.

Recruit's Signature _____

Date _____

_____ (9) Unpredictable emergency requirements for prolonged periods of extreme physical exertion without benefit of warm-up, scheduled rest periods, meals, access to medication(s), or hydration.

_____ (10) Operating fire apparatus or other vehicles in an emergency mode with emergency lights and sirens.

_____ (11) Critical, time-sensitive, complex problem solving during physical exertion in stressful, hazardous environments, including hot, dark, tightly enclosed spaces, that is further aggravated by fatigue, flashing lights, sirens, and other distractions.

_____ (12) Ability to communicate (give and comprehend verbal orders) while wearing personal protective ensembles and SCBA under conditions of high background noise, poor visibility, and drenching from hose lines and/or fixed protection systems (sprinklers).

_____ (13) Functioning as an integral component of a team, where sudden incapacitation of a member can result in mission failure or in risk of injury or death to civilians or other team members.

_____ (14) Working in shifts, including during nighttime, that can extend beyond 12 hours.

Employee/Applicant Name: _____
Physician's Signature: _____ Print Name: _____
Telephone Number: _____ Date: _____
Physician's Office Address: _____
N.J. Board of Medical Examiners License Number: _____

Additional Comments:

THE DARKENED MAZE CRAWL **(Pass/Fail)**

The purpose of the darkened maze crawl is to determine the candidate's ability to move effectively in a confined space with no visual references (Figure 15, page 11). The candidate is shown the layout of the maze before entering. The darkened maze is 40 feet long with several turns. There are curtains along the interior of the course, and minor obstacles on the floor. The candidate enters one end of the maze to the 'Start' position (at the first curtain), stops, and waits for the Examiner to give the command, "Ready – Go". The candidate then proceeds to the far side exit.



NOTE: This is a Pass/Fail event. The pass point is 40 seconds.

THE LADDER CLIMB **(Pass/Fail)**

The purpose of the ladder climb is to determine the candidate's ability to ascend to a specified height, perform work, and return to the ground unassisted and within a reasonable length of time. The candidate wears a safety harness attached to a fall protection device. The test starts directly in front of the ladder with the candidate facing it, with both feet on the ground, arms extended at shoulder height and holding the sides of the ladder. On the command, "Ready – Go", the candidate ascends the ladder, holding either the rails or the rungs and stepping on each rung along the way, until both feet are standing on the rung at the 18 vertical-foot level. This rung is marked with red tape. The candidate then reaches up to touch a designated spot and returns to the ground, again stepping on each rung along the way. The first foot that touches the ground completes this exercise.



NOTE: This is a Pass/Fail event. The pass point is 40 seconds.

Physical Agility & Orientation Testing (continued)

"Bring this portion (pages 4-6) to your primary care physician for reference of physical activities required"

The Obstacle Course begins by placing the end of a

1. **2 ½ inch Supply Line Hose**, weighed to 55lbs., over one shoulder and across the chest. At the command, "Ready – Go", the hose is dragged a distance of 75 feet. When the Recruit crosses the "Finish Line", the hose is immediately dropped and the Recruit, following the white directional arrows on the ground, continues 50 feet to a ...
2. **K-12 Saw**, weighing 30lbs., lifts it from its spot, and carries it toward a cone placed 37.4 feet away and, moving around the cone from right to left, returns the K-12 to the spot from which it was originally taken. The Recruit then moves 25 feet directly to the...
3. **Simulated High-Rise Pack** with the previously adjusted strap. The Recruit picks the 50 lb. pack up, and using the shoulder strap or the handgrip to support the weight, proceeds 30 feet to the...

Stairs and begins ascending and descending them. The pack itself is NOT to be carried on the head or shoulder or across the chest. The strap, however, may rest on either shoulder either on the same side as the pack, or on the shoulder opposite the weight. Each ascent and descent equals one cycle. A cycle consists of ascending a set of 15 stairs, walking across a short landing and ascending a set of 7 stairs, walking across a short landing, turning around at a designated line and descending the same stairs. Three (3) of these cycles will be completed. During the stair climb, the Recruit must step on each consecutive step, and both feet must touch the ground at the end of each cycle when turning to re-ascend the stairs. The handrails may be used throughout the exercise. The examiner will count each cycle as it is completed. Upon completing the 3 cycles, the Recruit places the High-Rise pack on the floor at the bottom of the stairs. The Recruit proceeds 55 feet to the...

4. **Hydrant**, having two each 2 ½ inch outlets, offset 180 degrees. A hydrant cap is loosely screwed onto one of the outlets. The Recruit unscrews the cap from that outlet and screws it on the other outlet, hand tight. The Recruit moves 20 feet to the ...
5. **Simulated Ladder Fly Hoist**. This exercise simulates raising the fly of a 24-foot ladder. Using a 3/8 inch line, the Recruit pulls downward on the line (with or without the gloves provided, the use of which is optional). The Recruit may pull either hand over hand or palm over palm to raise the 42 lb. weight (simulating the pull weight of a ladder fly), The examiner will notify the Recruit when the knot in the rope touches the pulley. As soon as this is accomplished, the Recruit lowers the weight back to the ground in a controlled manner, and proceeds 25 feet to the....
6. **Hose Drag**, and picks up the nozzle end of a 1 ¼ inch attack line which has been weighted to 50lbs., drapes it over the shoulder and across the chest, and drags it 62.5 feet along the ground to, and around the blue 55 gallon barrel, then back to the starting point of the exercise. The hose is to be dragged from right to left around the barrel. The hose is NOT to be picked up at the barrel. When the Recruit crosses the red "White Line" painted on the ground, the Recruit immediately drops the nozzle end of the hose and proceeds 15 feet to the...

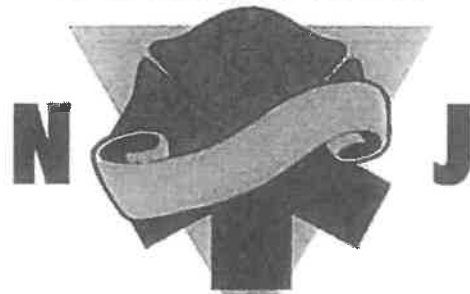
Physical Agility Testing

Burlington County Emergency Services Training Center	FORM 001	EFFECTIVE 7/1/2019
FIREFIGHTER 1 RECRUIT PHYSICAL AGILITY TESTING PROCESS		
REFERENCE: RESCINDS: REVISED:		

PHYSICAL AGILITY TEST

- 1) The Physical Agility Test is designed to evaluate the skill level of each Recruit by requiring him/her to perform various basic tasks that a firefighter must be capable of performing in accordance with the current edition NFPA 1582 "*Standard of Essential Job Tasks and Descriptions*". The tests are based on a pass / fail grading system; the Recruit must satisfactorily pass all sections of the test in order to be admitted to the Firefighter 1 Basic Recruit Training Course. A video demonstration may be viewed at: <https://www.youtube.com/watch?v=eBCiop1Q9AA>
- 2) The Recruit shall be given the opportunity to retake the test if he/she does not initially pass. However, the Recruit shall be limited to two (2) chances to retake the test. Test retakes can be conducted immediately following the test failure or within 30 days prior to start of class.
- 3) During the test, the Proctor/Instructor shall carefully observe the Recruit for any signs of fatigue that may develop. The personal safety of the Recruit is of highest priority during the conduction of the test. Should any unsafe conditions be observed, the testing shall be stopped immediately. An Emergency Medical Technician must be in attendance. Baseline vitals and post-test vitals must be recorded on form "*Rehabilitation Area Medical Monitoring Form*" ESTC Form 006, and attached to the "*Physical Agility Test Form*".
- 4) The EMT shall take baseline vitals, post-test vitals, and monitor the Recruit after the completion of the Physical Agility Test. The equipment needed is as follows: one (1) EMS Jump bag with Oxygen unit, and one (1) AED.
- 5) Each part of the test is comprised of evolutions that are to be performed as prescribed in the guideline and shall be completed within a predetermined time limit. During the test, the Recruit shall be required to wear sneakers, sweat pants or gym shorts, work gloves and a forty-pound vest. (Work gloves are optional and vest will be provided)

BURLINGTON COUNTY
EMERGENCY
SERVICES



TRAINING CENTER

Firefighter 1 Basic
Physical Readiness/Agility Testing

NEW JERSEY STATE FIREMEN'S ASSOCIATION

1711 Route 34 South • Wall Township, New Jersey 07727

Telephone: (800) 852 0137

**Robert F. Ordway, President
Joseph T. Hankins, Vice President
Barry J. Osborn, CPA, Treasurer
Frank P. Cavallo, Esq., Counsel**

**Thomas J. Pelaia, Secretary
Brian R. Martone, 1st Asst. Secretary
Richard K. Dreby, 2nd Asst. Secretary
James J. Kenny, Field Examiner**

To State Officers and Executive Committee:

From: Richard K. Dreby, 2nd Asst. Secretary

Date: November 14, 2019

The attached is an adopted Firefighter I Basic Physical Readiness/Agility Testing for Burlington County.

I believe in time all Academy's if not already will be going to this in the near future.

Feel free to contact your Academy Directors and share the document.

**Secretary's Report
Executive Committee Meeting
November 16, 2019**

In addition to performing the normal duties of the office of the Secretary, I submit the following:

September 25 – Met with Neopost regarding a new proposal for the lease on our Mailing Machine.

September 26 – Met with Jersey Mail Systems regarding a new proposal for the lease on our Mailing Machine.

September 26 – Met with Adam Kaufman and Matt McDermott along with President Ordway, Vice President Hankins and Second Assistant Secretary Dreby.

September 30 – Met with New Executive Committeeman Larry Handlin with President Ordway and Vice President Hankins.

October 6 – Attended the National Fallen Firefighters Memorial Service in Emmitsburg, MD.

October 9 – Met with the Officers of the Asbury Park Relief Association with President Ordway, Vice President Hankins and Executive Committeeman Kelly.

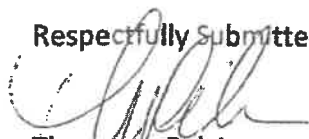
October 9 – Attended the Essex County Fire Chief's Meeting with President Ordway and Executive Committeeman Otterbein.

October 18 – Attended the Public Safety Officers Mass at Saint Lucy's Church in Newark.

October 21 – Attended the Long Range Planning Committee Meeting at the State Office.

October 31 – Attended the Compendium Committee Meeting at the State Office.

Respectfully Submitted,



Thomas J. Pelala
Secretary

Vice-President's Report

Nov. 2019 Executive Committee meeting

To: Officer's & Executive Committee Members:

Sept. 19th Attended the Manchester Township Fire Safety Council meeting.

Sept. 20th Attended the NJ Fire Museum coalition meeting at Campbell Supply Company, Monroe Twp.

Oct 4th Attended the Passaic County Firemen's Association meeting with President Ordway & Executive Committeeman John Lane.

Oct. 6th Attended the Monmouth County Fallen Firefighters Memorial and Awards Day. With President Ordway & Executive Committeeman Robert Kelly.

Oct 7th Attended the Ocean County Chiefs Association meeting in Forked River with Executive Committeewoman Jenny Hollingsworth.

October 13th Attended the New Jersey Volunteer Fire Chiefs Assn. Meeting in Secaucus with Executive Committeeman Andrew Mazzarella.

Oct 17th Attended the Ocean County Firemen's Association meeting in West Tuckerton wit Executive Committeewoman Jenny Hollingsworth.

Nov. 4th Attended the Hunterdon County Fire Chiefs Assn. annual dinner and awards ceremony with President Ordway and Executive Committeeman John Phillips.

Respectfully submitted,

Joseph T. Hankins

Joseph T. Hankins

Vice President

2019 LIFE MEMBERS

UNION

DANIEL J CZEH
MARK E BAGNIEWSKI
JEFFREY J ALBRECHT
GREGORY A DONOFRIO
KEVIN J MORAN
SHAWN D KELLY
RANDY J LEVCHUK
GARRETT S RUDNICKI
BARRY C KAVERICK
HUGH J CAHILL
CHRISTOPHER HAMMELL
STEVEN P NIRO
DAVID A GUADIANE
DANTE VERDUN
DANIEL H BIGLIN
JOHN P BONCZO
BRIAN D TAVIS
MICHAEL MARTEL

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CRANFORD
HILLSIDE
HILLSIDE
HILLSIDE
KENILWORTH
KENILWORTH
LINDEN
LINDEN
NEW PROVIDENCE
RAHWAY
RAHWAY
ROSELLE BORO
ROSELLE PARK
SCOTCH PLAINS TWSP
SUMMIT
SUMMIT
WINFIELD TWSP

WARREN

DENNIS W DEGNAN
DAVID C PECK
KEVIN D MORROW
DANIEL J JASINSKI
KENNETH LUNDEN JR
STEPHEN C BUCKHOLTZ
MICHAEL A WEIGAND
DANIEL A ERAZO

ALLAMUCHY TWSP
BLAIRSTOWN
HARMONY TWSP
KNOWLTON TWSP
LIBERTY TWSP
PHILLIPSBURG
PHILLIPSBURG
POHATCONG TWSP

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THOMAS J KENNEDY
MICHAEL V KAMENO
PHILIP O PALKEWICK
DANIEL S HOOK
VITO A MANGANI JR
DENNIS J MANGIN
RONALD FUSARO
GEORGE T STOUT
NICHOLAS J TEDESCO JR

BLOOMINGDALE
CLIFTON
HAWTHORNE
NORTH HALEDON
NORTH HALEDON
NORTH HALEDON
PATERSON
POMPTON LAKES
POMPTON LAKES
RINGWOOD BOROUGH
TOTOWA

SALEM

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CRAIG M KONKLE

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BOUND BROOK
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FRANKLIN TWSP
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SOMERVILLE
SOMERVILLE
SOUTH BOUND BROOK
SOUTH BOUND BROOK

SUSSEX

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KAITLIN E FRATO
JAMES DUNLAP
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STEVEN L CARBONE
MARK A SELIS
DANIEL A VANDERBERG
WILLIAM J VALLONE
HUNTER T SPACE

BRANCHVILLE
HAMPTON TWSP
HAMPTON TWSP
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HARDYSTON TWSP
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MONTAGUE TWSP
OGDENSBURG
SPARTA
STILLWATER TWSP
STILLWATER TWSP
SUSSEX
WANTAGE TWSP
WANTAGE TWSP

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DAVID J COVERT
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STEVEN D HORNIK
SANTO GUZZI

SEA BRIGHT
SEA BRIGHT
SEA BRIGHT
SHREWSBURY BORO
SPRING LAKE
WEST LONG BRANCH
WEST LONG BRANCH

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DENVERVILLE
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LINCOLN PARK
LONG VALLEY
MADISON
MORRISTOWN
MOUNTAIN LAKES
MT ARLINGTON
MT ARLINGTON
MT OLIVE TWSP
NETCONG
NETCONG
PARSIPPANY-TROY HILLS
PARSIPPANY-TROY HILLS
ROCKAWAY TWSP
TWSP OF CHATHAM
TWSP OF LONG HILL
WHARTON
WHARTON

OCEAN

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MARK P RIOS
CHRISTOPHER P PIETSCH
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LAKEWOOD
LITTLE EGG HARBOR TWSP
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POINT PLEASANT BOROUGH
SEASIDE PARK
SHIP BOTTOM

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PISCATAWAY TWSP
PISCATAWAY TWSP
PLAINSBORO TWSP
PORT READING
SAYREVILLE
SOUTH RIVER
SOUTH RIVER
SOUTH RIVER
UNITED WOODBRIDGE TWSP
WOODBIDGE
WOODBIDGE

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ATLANTIC HIGHLANDS
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FREEHOLD
FREEHOLD TWSP
HAZLET TWSP
HIGHLANDS
HOWELL TWSP
HOWELL TWSP
KEANSBURG
KEYPORT
LITTLE SILVER BORO
LONG BRANCH
MANALAPAN TWSP
MANALAPAN TWSP
MANASQUAN
MARLBORO TWSP
MATAWAN BORO
MIDDLETOWN TWSP
MONMOUTH BEACH
NEPTUNE CITY
NEPTUNE CITY
NEPTUNE TWSP
OCEAN GROVE
OCEAN GROVE
OCEAN TWSP
OCEANPORT
RED BANK
RED BANK

2019 LIFE MEMBERS

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RAYMOND C SWANSON
THOMAS J NICHOLS JR
CHRISTOPHER M ESGRO
SHAUN C FARLEY
MICHAEL J MAHER
SHAWN K LAYTON
BRIAN J HAUSS
KENNETH W HILL
DOUGLAS M QUEIN
JOHN R GRESKO 2ND
MARTIN J BEHR
BRIAN M GOLLE
EDWARD H BARBER 3RD

EAST GREENWICH TWSP
ELK TWSP
ELK TWSP
FRANKLIN TWSP
GLASSBORO
LOGAN TWSP
MANTUA TWSP
MANTUA TWSP
MANTUA TWSP
MULLICA HILL
NEWFIELD
PITMAN
PITMAN
WEST DEPTFORD TWSP
WOOLWICH

HUDSON

CARLA A FERNANDES
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JOHN V DEGIOVANNI
JOSE R RODRIGUEZ
MATTHEW M HUELBIG

EAST NEWARK
GUTTENBERG
KEARNY
WEEHAWKEN
WEEHAWKEN

HUNTERDON

MATTHEW G BROWN
BRADLEY C PATKOCHIS
KIMBERLY A MEANEY
DANIEL C TAMPIER
ROY MYERS
MARK J OGURKIS
JOHN J LAUBER
THADDEUS L KWASNIK
RANSOM A LONG

CLINTON
FRANKLIN TWSP
HAMPTON
HAMPTON
LAMBERTVILLE
MILFORD
MILFORD
RINGOES
RINGOES

MERCER

BRANDON M CORREIA
GERALD W LAUGHLIN JR
JOSEPH A HORN
BRIAN J MCKINNEY
CHARLES C CRADDOCK JR
JASON T BERGSTROM
BRIAN J JOHNSON
MATTHEW J BUKOWSKI
MATTHEW J PECK
MICHAEL D BYRD
JAMES J MACHEDA
JAMES W BAINBRIDGE JR
SCOTT J SIRAK

BROAD STREET PARK
EAST WINDSOR TWSP
HAMILTON
HAMILTON
HAMILTON TWSP
HAMILTON TWSP
HIGHTSTOWN
HIGHTSTOWN
HOPEWELL
LAWRENCE TWSP
LAWRENCE TWSP
PENNINGTON
TRENTON

2019 LIFE MEMBERS

MATTHEW P HOLDEN
RODNEY BANKS
GEORGE S BRITTON 2ND
JASON C SCHWEITZER
RYAN A HOLMES
ROBERT S CHESTER
BRIAN J BARKOFF
VINCENT N JESS
FRED B STOPPER
JOSHUA M BENNETT

LAUREL SPRINGS
LAWNSIDE
MAGNOLIA
MERCHANTVILLE
MT EPHRAIM
PENNSAUKEN TWSP
SOMERDALE
STRATFORD
VOORHEES TWSP
WESTMONT

CAPE MAY

ADAM P DAY
ANTHONY C FRANCO
JOHN M HERRINGTON
MICHAEL W TIGHE
MATTHEW DEVER
EDWARD R ORZECH
ALBERT K SHARP JR
DAVID J DANIELS
ROLAND A ROY JR
ALDO V SACCO JR

DENNIS TWSP
LOWER TWSP
OCEAN CITY
SEA ISLE CITY
SEA ISLE CITY
STONE HARBOR
UPPER TWSP
WEST WILDWOOD
WILDWOOD
WILDWOOD

CUMBERLAND

JOSHUA M HOFFMAN
ALPHONSO ROBERTS
REBECCA M MAC NEILL
MICHAEL W CREAMER
JAMES J MCBRIDE
RYAN A SBRANA
JAMES R HOFFMAN

COMMERCIAL TWSP
FAIRFIELD TWSP
HOPEWELL-STOW CREEK TWSP
MAURICE RIVER TWSP
MAURICE RIVER TWSP
VINELAND
VINELAND

ESSEX

FRED J MAMAY
YAHIA BELAI
WILLIAM D FITZGERALD
MATTHEW J NAPOLITANO
JOHN J HOLMES
ALEXANDER H LIMA
TIMOTHY S BOUTILETTE
MELISSA B HOLUB
SEBASTIAN J COVELLO
JOSEPH M ZICHELLI
KENNETH E SCHMERTZ
MICHAEL W BOETTINGER
MICHAEL M COMMINS
STEVEN W TEDESCO
WILLIAM NEAL JR
MARK R WATKINS

BLOOMFIELD
ESSEX FELS
FAIRFIELD BOROUGH
FAIRFIELD BOROUGH
IRVINGTON
IRVINGTON
LIVINGSTON
LIVINGSTON
MONTCLAIR
MONTCLAIR
NORTH CALDWELL
ROSELAND
SOUTH ORANGE
VERONA
VERONA
WEST CALDWELL

(14) Repairs-annualized

	<u>3 yr</u>	<u>Annualized</u>	
		<u>Y/E</u>	
	<u>6/30/19</u>		
B&G	\$125,000	\$100,000	use \$130,000
Equlpt	\$21,700	\$42,000	use \$30,000 (some non recurring)

(15) Payroll- 3 year average - \$3,603,000

6/30/19 annualized-\$3,811,000 + \$605,000* = \$4,416,000 x 105% x 105% = \$4,870,000
FYE 6/30/21

*(New nurses \$55,000 x 6 = \$330,000) + (New Aides \$31,000 x 9 = \$275,000) = \$605,000

(16) Social Security-Payroll X 7.65% = \$373,000

(17) Diab/Unemp-Payroll x 2.8% = \$112,000

(18) Group Insurance-6/30/19 annualized \$687,000+(\$9,200 x 15 new employees) =
\$138,000 = \$825,000 x 105% x 105% = \$910,000

(19) Pension

Anticipated 2019 Pension Billing

Normal & accrued liability (rate increase offset by pay
reduction) annual (used 2018 billing as a guide)
\$373,596 x 1.06, use \$396,000

396,000

PERS Qbry report of contribution - employer portion
7/1/18-6/30/19 estimated actual-

85,000

\$ 481,000

Actual non PERS pension contribution for
6/30/19- was \$225,000, (min ER cont for 6/30/19-\$98,943) 6/30/19 budg-\$200,000

200,000

\$ 681,000

(20) Guest fees 6/30/2019 = Aug 67 guests
Assumption: 80 guests \$850 x 12 = \$816,000

(21) Investment Income utilize 6/30/19 annualized \$143,000 use \$125,000

(22) Contributions and other income - annualized 6/30/19 53,000 + rent/craft \$19,000
= \$71,000 3 year average \$68,000 use \$72,000

(23) Estimated \$10,000 6/30/21

(24) Proposed building projection \$6,735,000.
 x 10% Escalation/Extra \$6,855,500 less budgeted to date \$6,000,000 - \$1,855,000

(25) Building Improvements (Building):

Roof over Dorm D & E north side	\$ 40,000
Re-Seal Blacktop driveway fill cracks	15,000
Replace windows men's room (by timeclock) and laundry	10,000
Concrete re-surface museum	11,000
Concrete re-surface Dorm E	13,000
Concrete re-surface Dorm C plus add ramp and steps	17,000
Side walk front right side	35,000
Downstairs Hallway new carpet tile	45,000
Interior Decorating	30,000
Refacing retaining wall by museum	20,000
Repair and/or replace parts of chimney above kitchen	25,000
Replace outdoor ceiling tile and grid outside laundry	20,000
Replace all laundry water valves to washing machines	8,000
Total Building	<u>288,000</u>

Building Improvements (Equity):

New Mini-Van or equal (age 15+ yrs.) (50,515 mi.)	50,000
Replace Auto door by laundry	12,000
Paperless computer program system	50,000
Laptop computers (new replace outdated)	20,000
Replace whirl pool tub dorm B	15,000
Replace whirl pool tub Dorm A	15,000
Total Equity	<u>162,000</u>

Total Building and Equity **448,000**

RESOLUTION NO. 10-2019

**RESOLUTION APPROVING CHANGE ORDER #1 TO
CONTRACT AWARD TO BELMONT CONSTRUCTION
CORPORATION FOR MEMORY CARE UNIT**

WHEREAS, the Board of Managers of the New Jersey Firemen's Home awarded a contract for construction of a Memory Care Unit per Resolution No. 8-2019 on April 13, 2019; and

WHEREAS, the contract was awarded to Belmont Construction Corporation in the sum of Five Million Nine Hundred Ninety Seven Thousand (\$5,997,000.00) Dollars; and

WHEREAS, a change order is required in the scope of work to be performed and as described in the "AIA Document G701-2017" attached as Exhibit A; and

WHEREAS, the Architect, Spiezel Architectural Group, Inc. (Spiezel) - Steve Leone, AIA, LEED, has recommended approval of "Change Order #1" per his memo dated September 6, 2019;

Adopted at a regular meeting of the Full Board of the New Jersey Firemen's Home held on the 12th day of September 2019.

ATTEST

PAUL McDOUGALL, Acting Secretary

APPROVED

**CASSMIRO DELAURENTIS, JR.,
Chairman
Board of Managers**



SPIEZLE ARCHITECTURAL GROUP, INC.

1395 Yardville Hamilton Square Road, Suite 2A
Hamilton, NJ 08601

866 974-7566

www.spiezle.com

100% employee-owned

September 6, 2019

To: Cassimiro DeLaurentis, Jr., Chairman
Oscar Dutch, Chairman Executive Committee
Anthony Greci
Hugh Flood

From: Steven Leone, AIA, Principal

RE: Dorm A Project - Explanation Memo - Change Order No.1

Explanation of contents of Change Order No. 1 is as follows:

GC Reference #

- PCO-3R2 - Underpinning of existing foundations was required as excavation revealed that existing footings did not extend to structurally acceptable level below grade. These conditions were unforeseen.
- PCO-4 - Wood doors were included in the design and not acrovyn as preferred by Home representatives.
- PCO - 5R1 - Relocation of retaining wall is recommended as an option to avoid further underpinning of existing footings and foundations. The relocation reduces the size of the wall and the need for additional items that result in a credit to the Home. This relocation required the redesign of of the wall with regard to engineering and will require further redesign of the resident garden.
- PCO - 6 - Test pits were required to determine and confirm capacity of soils.

NEW JERSEY

PENNSYLVANIA

MARYLAND

NEW YORK

AIA Document G701™ - 2017

Change Order

PROJECT: (Name and address)
 17H025 New Dawn A Memory Care
 Project
 New Jersey Firemen's Home
 565 Lathrop Avenue
 Boonton, New Jersey 07005

CONTRACT INFORMATION:
 Contract For: General Construction
 Date: April 17, 2019

CHANGE ORDER INFORMATION:
 Change Order Number: GC-1
 Date: September 6, 2019

OWNER: (Name and address)
 New Jersey Firemen's Home
 565 Lathrop Avenue
 Boonton, New Jersey 07005

ARCHITECT: (Name and address)
 Spiegle Architectural Group, Inc.
 1395 Yardville Hamilton Square Road
 Suite 2A
 Hamilton, New Jersey 08691

CONTRACTOR: (Name and address)
 Belmont Construction Corp.
 249 W. Passaic Street
 Suite 11
 Maywood, New Jersey 07607

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

- PCO-3R2 - Providing material and labor to underpin the existing foundation. \$56,558.87
- PCO-4 - Provide material and labor to upgrade all 49 wood doors to solid core Acrovyn doors, this includes changing 6 interior FRP doors to Acrovyn. \$49,777.02
- PCO-5R1 - Relocate section of retaining wall and add leader drainage piping work to scour hole. -\$10,605.00
- PCO-6 - Furnish labor and material associated with performing test pits and soil testing. \$2,494.68

Total amount of \$10,000.00 to be deducted from the \$10,000.00 General Allowance, leaving an Allowance Balance of \$0.00. Remaining \$88,225.57 will be added to the Contract Sum.

The original Contract Sum was	
The net change by previously authorized Change Orders	\$ 5,997,000.00
The Contract Sum prior to this Change Order was	\$ 0.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 5,997,000.00
The new Contract Sum including this Change Order will be	\$ 88,225.57
The Contract Time will be increased by Zero (0) days.	\$ 6,085,225.57
The new date of Substantial Completion will be per Contract.	

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Spiegle Architectural Group, Inc.
 ARCHITECT (Firm name)

Belmont Construction Corp.
 CONTRACTOR (Firm name)

New Jersey Firemen's Home
 OWNER (Firm name)

SIGNATURE

SIGNATURE

SIGNATURE

Steve Leone, AIA, LEEDap, Principal
 PRINTED NAME AND TITLE

Frank Beljevin, President
 PRINTED NAME AND TITLE

Hugh Flood, Superintendent
 PRINTED NAME AND TITLE

9/10/19
 DATE

DATE

DATE

The September 12, 2019 Meeting of the Board of Managers of the New Jersey Firemen's Home was held at Uries Dockside Restaurant in Wildwood in conjunction with the NJSFA Annual Convention.

The meeting was called to order at 3 PM with the flag salute and Invocation by Chairman DeLaurentis.

A roll was taken with all present with the exception of Mr. Murray and Mr. Lugossy who were excused due to illness.

Secretary McDougall provide the Public Notice of the Meeting.

The minutes of the previous meeting were approved by Mr. Freeman and second by Mr. Foran.

Communications: A letter from Mr. Frato advising that he would be unable to attend the October meeting due to a personal commitment. He also asked to be considered for election to the Executive Board at that meeting.

Secretary McDougall reported that Individual and Group Pictures will be taken prior to the start of the October meeting reminding members to wear a suit and tie. Flu shots will be available to the managers before the meeting. Managers are asked to bring a copy of their insurance cards both front and back. Managers were asked to confirm the information as correct in the current informational booklet and to notify the secretary of any changes.

Mr. Sutphen thanked everyone for their work on the budget and advised that the year ending budget was in good shape. He reminded everyone to sign the book at the convention both Friday and Saturday.

Mr. Flood reported that the Barbeque season was successful and completed last Friday. Arrangements were made to live stream both sessions of the convention back to the guests at the home.

Committee Reports:

Building and Grounds: Mr. Grencl reported that three quotes had been received for the repair to the stucco wall by the garage and the committee recommends going ahead with the bid in the amount of \$27,860.00 and the purchase of the new bus from Byer Brothers under state contract. Both of these items have been approved in the budget. Several Trees out front and along the driveway toward the cemetery have been trimmed or removed. Mr. Dutch reported on the necessary change orders for the memory care project to be acted upon later in the meeting. Copies of each item are attached to the agenda and resolution.

Applications: Mr. Freeman reported that there have not been any new applications for review for September.

Employees: No Report

Finance and Budget: Mr. Silvestri reported the committee met today to review bills and asked for the approval of the budget later in the meeting. Mr. Ordway asked when the budget had been distributed as he had not received a copy for review. Mr. Flood responded August 30 and said that the same procedure was followed as in the past. Discussion followed by many managers. Mr. Ward responded

that as a voting member Mr. Ordway should have been copied at the same time as other managers were.

Insurance: No Report

Legislative: Mr. Matthews reported that S1799 that increases the number of members to the NJ Fire Safety Commission had been approved.

By Laws: No Report

Museum: Mr. Denny reported that donations are still being received.

Public Relations: Mr. Wilson reported everything has been set up at convention hall and asked that managers be available to assist and respond to questions about the home.

Ethics and Code of Conduct: No Report

Pension: No Report

Inventory: No Report

Golf: No Report

Liaison to State Association: No Report

Inspection: Mr. Dutch reported that everything is in order and that the staff is keeping up with everything during the construction.

State Association: Mr. Ordway reported that additional doors will be open this year to avoid the bottleneck in the registration and voting areas. Golf carts will be available at the southern end of the boardwalk due to the tram not going that far down.

No unfinished business.

New Business:

Auditors Report: Mr. Joseph Galazzo from Yodice and Company reported that the year ending June 30, 2019 audit has been completed and that all records were found to be in good order with no findings or recommendations. Mr. Foran moved acceptance and Mr. Matthews second.

Mr. Silvestri moved and Mr. Matthews second the approval of the 2021 Budget be approved as distributed. Mr. Ordway questioned the budget year is correct as beginning 7/1/1921. He was advised that this budget as others in the past are presented two years in advance. There being no further questions the budget was approved by roll call vote by all present with Mr. Ordway abstaining.

Mr. Greci moved and second by Mr. Frato that Resolution 10-2019 approving change orders for the Memory Care Unit be approved. A roll call vote was taken with all present approving the Resolution.

Mr. Silvestri moved and second by Mr. Horvath payment of bills in the amount of \$719,652.62 all present voting in favor of the motion.

Public Participation: None

Executive Session: None

Good and Welfare: Mr. Wilson asked that Mr. Catena be excused from convention activities as he had been in a car accident last night. Same was approved.

Mr. Wilson moved and second by Mr. Catena to purchase three shirts for new managers. Discussion by many managers. Chairman DeLaurentis appointed managers Frato, Grencl and Silvestri to a committee to make a recommendation as to colors etc.

NJSFA Vice President Joe Hankins stated that the recent letter sent to all associations should not have been sent prior to all managers having been copied. Secretary McDougall advised that all managers had been copied via email prior to the mass mailing and that there was a problem with a manager's email and that had been corrected and a new email sent.

Manager Hull advised of the National Fallen Firefighters honor for Tom Miserendino, a former manager, on October 4th in Emmitsburg Maryland.

Chairman De Laurentis reported that he had attended 16 County Caucus Meetings this year. He traveled over 2500 miles and doubted he would do it again.

Newly elected Union County manager Joseph Signorello stated he is looking forward to working with the Board of Managers. He reported he has spoken with Mr. Murray that his eye sight is very bad. He was very happy to get out with him on a recent visit.

Solicitor Tom Ward stated that is his honor and a privilege to work with the most dedicated and loyal managers to the New Jersey Firemen's Home.

There being no further business the meeting was adjourned at 3:46 P.M.

Paul C. McDougall, Secretary

NEW JERSEY STATE FIREMEN'S ASSOCIATION

1711 Route 34 South, Wall Township, New Jersey 07727-3934
Telephone: (800) 852-0137

Robert F. Ordway, President
Joseph T. Hankins, Vice President
Barry J. Osborn, CPA, Treasurer
Thomas J. Pelaia, Secretary
Brian E. Martone, 1st Asst. Secretary
Richard K. Dreby, 2nd Asst. Secretary
Frank P. Cavallo, Esq., Counsel

ADVISORY COMMITTEE
Konrad Mellert
Francis X. Walker
James F. Reeves
Barry J. Osborn, CPA, Secretary-Treasurer
James J. Kenny, Field Examiner
Gary D. Schwartz, M.D. Consultant

DATE: November 16, 2019

To: Executive Committee

The Health Care Committee Report:

- Date November 16, 2019
- Home Care Applications Approved: 36
- Assisted Living/Long Term Care Applications Approved: 16
- Total Applications Approved: 52
- Total Paid to Date: 236,801.81
- 2018 Home Care Applications Approved: 9
- 2018 Assisted Living/Long Term Care Applications Approved: 26
- 2018 Total Applications Approved: 44
- 2018 Total Paid to Date: \$141,376.99

Sincerely,



James Reeves
Health Care Committee

NEW JERSEY STATE FIREMEN'S ASSOCIATION

1711 Route 34 South • Wall Township, New Jersey 07727
Telephone: (800) 852 0137

Robert F. Ordway, President
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Frank P. Cavallo, Esq., Counsel

Thomas J. Pelaia, Secretary
Brian E. Martone, 1st Asst. Secretary
Richard K. Dreby, 2nd Asst. Secretary
James J. Kenny, Field Examiner

Legislative Committee Report November 16, 2019

To: Officers & All Members of the Executive Committee,

There were none of our bills that were signed into Law since the last Executive Committee Meeting in September.

Since the last Executive Committee Meeting there were five new bills added into our tracked lists. The total numbers of tracked bills are 255, with 169 from Fire & Emergency Services, 32 from Fire Districts, and 54 from Pensions. Total bills that were introduced for the 218th Legislative Session (2018-2019) are, 11,102. The current Legislative Session ends on January 14, 2020.

There are some scheduled sessions for the rest of the month as well as a voting session scheduled for the end of the month. On Monday, November 18, 2019 at 1pm, Vice President Hankins will be attending a Committee meeting where some of our bills will be up for discussion. The bill that is of special interest is A-1487 (related bill S-2371), Permits inclusion of volunteer firefighters and other emergency responders within municipal eligible employee group for purposes of the small employer health benefits plan statutes.

Respectfully Submitted,



Brian E. Martone
Legislative Committee Chairman
First Assistant Secretary

Long Range Planning Committee – 10/21/2019

Recommendations to the Executive Committee 11/16/2019 meeting

1. Healthcare Program
 - a. Recommend increasing monthly reimbursement to an up-to amount of \$2,500.00 effective 1/1/2020 for members only.
 - b. Continue to pay for care of spouses through regular relief. Review this aspect again in 2020.
2. Increasing Local, Special & Supplementary Relief
 - a. Leave local levels the same.
 - b. Change Special relief to \$7,500 minus local level - effective 1/1/2020.
 - c. Change Supplemental Relief to four times (4x) the local level effective 1/1/2020
 - d. See attached revised chart for recommendation – starting 1/1/2020.
 - e. Forms need to be modified explicitly stating that Special is paid by State Office and both Special & Supplementary Relief are **NOT** paid until after approval by the Advisory Committee.
3. Subsidy Associations
 - a. Currently \$50,000 prior y/e asset balance **AND** minimum net \$5,750 2% check (not counting State filing fee).
 - i. 31 Associations receive Subsidy based on 2019 checks.
 - ii. Change 2% check minimum to \$10,000 (not counting State filing fee) effective with the 5/15/2020 check. Would have increased 2019 checks to 42 Associations receiving Subsidy.
 - b. Currently, Subsidy Associations are restricted to 8% Administrative limit & 25% Life Member Convention Payment.
 - i. Suggest eliminating the Life Member penalty starting in 2020 – Life Members are Life Members of the Convention/State Association & not the Local Association and should not be penalized based on the Local Association Assets. Need to be consistent in what Life Members are.
 - ii. The 8% administrative limit would remain.
 - c. In 2020, review levels again with the potential of increasing the \$50,000 asset minimum and/or the minimum check amount.
4. Insurance 2% checks – currently 52%/48% split
 - a. Will need to review changing the split starting in 2021 or a different funding mechanism to cover potential increase of benefits paid out by the State Office.
5. Reports
 - a. Recommend that the following single signature reports be **mandatory submitted & finalized online using our website – no more paper, faxed or scanned copies – effective 1/1/2021 (13 ½ months from now)**
 - i. The four Quarterly Relief reports (members deceased prior to 1986 may need to be added back into the system as needed for widows – approx. 40 to 50 or as required)
 - ii. The Officer Listing Report
 - iii. Delegates selection reports – Relief & Exempt
 - iv. Initial notice of Death of a member (Form #300)
 - v. Maintenance forms

- b. Allow the following reports to be **emailed** after scanning the reports (**see all special requirements**) along with **ALL** support documents – effective with the reports coming due in 2020. **Not mandatory** – Local Associations can still send in manual or computer-generated hard copies.
- i. Annual Financial Report w/additional support documentation
 1. Must be completed online using our website and printed out to get signatures and notary stamp
 2. Must be **scanned** with all support documentation as one complete file to be **emailed** to multiple officers in State Office.
 - a. Insert A, B, C & D are part of the online entry and would already be included
 - b. Need Bank Letters or multi-signed Bank Statements
 - c. Need completed/signed/notarized Audit Committee Letter
 - d. Need Investment Statements (bonds, T-Bills, etc.) for year-end balances
 3. All scanned pages must be legible – including the signatures
 4. Must be received by the regular due date
 5. Any report missing required documentation will be deemed as not received until all paperwork received
 - ii. Membership Report
 1. Must be completed online using our website and printed out to get signatures
 2. All pages must be **scanned** as one complete file to be **emailed** to multiple officers in State Office
 3. All scanned pages must be legible – including the signatures
 4. Must be received by the regular due date
 - iii. Pink & Blue Convention vouchers
 1. All pages must be **scanned** as one complete file to be **emailed** to multiple officers in State Office
 2. All scanned pages must be legible – including the signatures
 3. Must be received by the regular due date.
- c. The following forms still need original hard copies with live signatures to be submitted
- i. Follow-up Burial Claim Forms (#301, #302, #303)
 - ii. Application for Membership
 - iii. Application for Special & Supplementary Relief with support documents
 - iv. Health Care Program application
- d. A copy of the IRS 990 report or online receipt of submission is still required – scanned, fax, or hard copy by the required due date.

New Jersey State Firemen's Association

1711 Route 34 • Wall Township, New Jersey 07727-3934

Telephone: (732) 798-8137 • (800) 852-0137

Fax: (732) 938-2580

RELIEF ASSISTANCE SCALE - EFFECTIVE 1/1/2020

LOCAL RELIEF ASSOCIATION PRIOR Y/E ASSET RANGE (DOLLARS)	*	**	*
	LOCAL	SPECIAL	SUPPLEMENTARY
	RELIEF	RELIEF	RELIEF
	LIMIT	FUND	LIMIT
	STEP 1	STEP 2	STEP 3
\$ 0 TO \$ 10,000	\$ 750.00	\$ 6,750.00	\$ 3,000.00
\$ 10,001 TO \$ 20,000	\$ 1,000.00	\$ 6,500.00	\$ 4,000.00
\$ 20,001 TO \$ 50,000	\$ 1,250.00	\$ 6,250.00	\$ 5,000.00
\$ 50,001 TO \$ 80,000	\$ 1,500.00	\$ 6,000.00	\$ 6,000.00
\$ 80,001 TO \$ 120,000	\$ 2,000.00	\$ 5,500.00	\$ 8,000.00
\$ 120,001 TO \$ 160,000	\$ 2,250.00	\$ 5,250.00	\$ 9,000.00
\$ 160,001 TO \$ 200,000	\$ 2,500.00	\$ 5,000.00	\$ 10,000.00
\$ 200,001 TO \$ 250,000	\$ 2,750.00	\$ 4,750.00	\$ 11,000.00
\$ 250,001 TO \$ 350,000	\$ 3,000.00	\$ 4,500.00	\$ 12,000.00
\$ 350,001 TO \$ 500,000	\$ 3,250.00	\$ 4,250.00	\$ 13,000.00
\$ 500,001 TO \$ 750,000	\$ 3,500.00	\$ 4,000.00	\$ 14,000.00
\$ 750,001 TO \$ 1,000,000	\$ 3,750.00	\$ 3,750.00	\$ 15,000.00
\$ 1,000,001 TO \$ ABOVE	\$ 5,000.00	\$ 2,500.00	\$ 20,000.00

* Funded and paid by the Local Relief Association.

** Funded and paid by the N.J.S.F.A. office.

ADOPTED BY THE EXECUTIVE COMMITTEE OF THE NEW JERSEY STATE FIREMEN'S ASSOCIATION, NOVEMBER 16, 2019

EFFECTIVE: JANUARY 1, 2020

Special Relief Fund Application (Form 113) must be completed after Local Relief Payment Scale (Step 1) has been paid. and PRIOR TO or AT THE SAME TIME AS Application for Supplementary Relief (Form 102) being submitted. Special Relief is paid by the State Office after approval by the Advisory Committee.

Supplementary Relief must be approved by the State Office Advisory Committee prior to being paid by the Local Association.

Relief is calculated on a calendar year basis and applications for Special and Supplementary Relief must be received in the State Office by December 1st in order to be considered for the current calendar year.

Executive Committee Meeting
November 16, 2019

RESOLUTION re: DELEGATE CREDENTIALS

BE IT RESOLVED, that an invitation to elect delegates and alternates shall be extended to all Relief Associations in accord with the State Association by **January 31,2020**; and it further be:

RESOLVED, that the credentials of the delegate and alternates elected shall be filed in the Association office not later than **May 1, 2020** for certification of delegates and alternates as to their eligibility to serve at the 2020 Convention. Copy of the resolution to be made part of the invitation and recorded in the abridged report of this meeting.

Any Association wish may fail in filing its credentials by **May 1,2020**, shall be notified by the State Association in writing, to its local officers within fifteen days and a copy mailed to the representative Executive Committeeman, that they will **Not Be Seated**.

Executive Committee Meeting

November 16, 2019

RESOLUTION re: EXEMPT DELEGATE

WHEREAS, a local Relief Association which has within its jurisdiction, an Exempt Association organization within the municipality, **DULY INCORPORATED UNDER NJSA:15-A, NON-PROFIT CORPORATIONS** and who have elected representative to serve on the local relief board, and are so recorded on the annual report made by the Treasurer; are entitled to elect an Exempt Delegate to serve at the Annual Convention; not therefore

BE IT RESOLVED, that notice is hereby given through the Secretary of the local relief association, to authorize the Exempt Association, provided the local Exempt Association has complied with NJSA:15-A, to elect before May 1st, one Delegate and one Alternate, one of whom is to serve at the 2020 Convention, credentials to be certified by the Secretary of the Exempt Association, and such credentials shall be returned to this office on or before **May 1, 2020** for certification as to the eligibility of the delegate or alternate elected to serve.

Any Association which may fail in filing its credentials by **May 1, 2020**, shall be notified by the State Association in writing, to its local officers within fifteen days and a copy mailed to the respective Executive Committeeman, that they will **Not Be Seated**.

NEW JERSEY STATE FIREMEN'S ASSOCIATION

1711 Route 34 South • Wall Township, New Jersey 07727
Telephone: (800) 852 0137

Robert F. Ordway, President
Joseph T. Hankins, Vice President
Barry J. Osborn, CPA, Treasurer
Frank P. Cavallo, Esq., Counsel

Thomas J. Pelaia, Secretary
Brian R. Martone, 1st Asst. Secretary
Richard K. Dreby, 2nd Asst. Secretary
James J. Kenny, Field Examiner

EXECUTIVE COMMITTEE MEETING DATES - 2020

February 22 (Sat.)	NJSFA Office – Wall Township, NJ	@9AM
May 16 (Sat.)	NJSFA Office – Wall Township, NJ	@9AM
July 18 (Sat.)	NJSFA Office – Wall Township, NJ	@9AM
September 17 (Thu.)	Wildwood Convention Center	@9AM
November 21 (Sat.)	NJSFA Office – Wall Township, NJ	@9AM

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ADVISORY COMMITTEE MEETING DATES - 2020

January	<u>9th</u> and <u>23rd</u>
February	6 th and 20 th
March	5 th and 19 th
April	2 nd and 16 th
May	7 th and 21 st
June	4 th and 18 th
July	<u>9th</u> and <u>23th</u>
August	6 th and 20 th
September	3 rd and <u>24th</u>
October	1 st and 15 th
November	5 th and 19 th
December	3 rd and 17 th

PENSION COMMITTEE MEETING DATES - 2020

MEETINGS WILL BE HELD ON THE SAME DAY AS THE EXECUTIVE COMMITTEE MEETING

February	22 nd	8:30 am
May	16 th	8:30 am
September	17 th	8:30 am
November	21 st	8:30 am

FINANCE COMMITTEE MEETING DATES - 2020

MEETINGS WILL BE HELD ON DATE NOTED

February	3 rd
May	4 th
August	3 rd
November	2 nd

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2020 OFFICE CLOSING

January 1 st	New Year's Day
January 20 th	Martin Luther King's Birthday
February 17 th	President's Day
April 10 th	Good Friday
May 25 th	Memorial Day
July 3 rd	Independence Day
September 7 th	Labor Day
September 17 th	Thursday during Convention
September 18 th	Friday during Convention
October 12 th	Columbus Day
November 3 rd	Election Day
November 11 th	Veteran's Day
November 26 th	Thanksgiving Day
November 27 th	Day after Thanksgiving
December 25 th	Christmas

NOTE

The office will be closed on Monday, June 29th for the regular summer vacation, and will reopen Monday, July 6th.

The office will be closed on Wednesday, December 23rd for the regular winter vacation and will re-open on Monday, January 4th, 2021.