

**ABRIDGED REPORT EXECUTIVE COMMITTEE MEETING  
NEW JERSEY STATE FIREMEN'S ASSOCIATION  
Wildwood Crest, N.J. Saturday, May 19, 2018**

The meeting was called to order by President Frank B. Gunson, 3<sup>rd</sup> at 9:30 A.M. in accordance with the New Jersey Open Public Meetings Act. He notified everyone present that President Emeritus Greenwald was taken up to Atlantic Care this morning. He stated that notice of this meeting was posted on the New Jersey State Firemen's Association website as required pursuant to the provisions of the Open Public Meeting Act (Chapter 231, P.L.1975) and sent via mail to all Local Relief Association secretaries.

**PUBLIC COMMENT:**

President Gunson asked First Assistant Secretary Genovay to read the Open Public Records Act. First Assistant Secretary Genovay stated the New Jersey State Firemen's Association welcomes comments from members of the audience. He further stated that the secretary will note all comments and that because of this he asked that anyone speaking to state their name and address before speaking and to keep their comments to a 3 minute time limit. Concerns stated or actions requested by the public will be taken under advisement by the Executive Committee for investigation, discussion and possible action or disposition at a later time and date.

Vice President Robert Ordway led everyone in the Pledge of Allegiance to the Flag.

Executive Committeeman Konrad Mellert (Warren) gave the invocation and led everyone in a moment of silent prayer for those who have answered their last alarm followed by a prayer for President Emeritus Greenwald who is recovering in the hospital and the victims of the disaster in Texas. He concluded by asking for guidance in this meeting.

**ROLL CALL:**

Roll call was held. First Assistant Secretary Jake Genovay announced that all members were present with the exception of President Emeritus Greenwald who was excused. Also in attendance were Past Executive Committeemen Thomas Miller, Union County and Kenneth Wigglesworth, Gloucester County.

**APPROVAL OF MINUTES**

The Abridged minutes of the February 24, 2018 Executive Board Meeting were approved as read on a motion by Mr. Scheuer, Sussex County, seconded by Mr. Florio, Union County. Motion carried. As Ms. Saeger was not present at the meeting, there were no verbatim minutes.

**COMMUNICATIONS:**

Secretary Finnegan read the Resolution # 051918 for Member Participation in a Cooperative Pricing System with the Educational Service Commission of New Jersey. This will allow the NJSFA to participate as a member of the co-op and be able to save money on purchases. The President stated that this will be taken up under New Business.

**LIFE MEMBER REPORT:**

None

**OFFICER REPORTS:**

**President Gunson reported:** In addition to his written report, he would like to report all Field Exams for the year have been completed. He would like to thank the Officers and Executive Committee members who participated. We only had four committeemen who did not participate. He hoped there would be better participation in the future. To date we have had five workshops with two more scheduled in June. They have been very well received by the participants throughout the state.

On Tuesday, May 1<sup>st</sup> we wired \$10,521,000.00 to the Firemen's Home and on Tuesday, May 15<sup>th</sup> we sent out \$14,800,446.00 to the local associations. We have two that didn't go thru due to incorrect account numbers and five were the routing number changed and need to be updated.

They are making great progress on our building. The Chairman will expand on this later.

Employment Update: Robin resigned on May 11<sup>th</sup> to seek employment elsewhere. We have hired four new employees and their starting dates have been staggered over the past month. Donna and Denise have started already and Brittany will start this coming Monday. Beth will start on June 4<sup>th</sup>. We do have additional resumes on file.

Oscar Dutch, Firemen's Home, called and said they would like to schedule a meeting before the start of the Caucuses. They are working on the details of the new wing at the Home.

Over the past several months we have had companies closing or merging within relief associations. In one instance a career department was created in a local association. On many occasions this is not a popular association within the association. We cannot get involved in the local politics but must insure all our members remain covered. Currently we are working with eight fire districts in Hamilton Township, Mercer County that make up five relief associations. They are becoming a municipal department. If any Committee member knows of any company that is no longer in existence, you should inform the state office to keep our records up to date.

The Insurance Cap, the 12 ½% insurance monies that we spoke about last year, in talking with Banking & Insurance they have suggested we reach out to Taxation which we will be doing.

We will be bringing up under New Business the purchase of two new laptops, one for the President and one for the Vice President. Our laptops will become the servers at the cacuses. The current servers will become the laptops for the women at the convention replacing theirs which are twelve years old. We will also be a computer for those who work in the office.

This concludes my report.

**Vice President Ordway reported:** Written report distributed.

He congratulated the Executive Committee and their local officers for getting their reports in on time. To date, we have four associations that are not being seated for the 2018 convention.

He would also like to thank all those who stepped up to help at the Field Exams.

We have done a number of workshops and the feedback we are receiving has been very positive. We have two more scheduled in June and that will be it till after the convention.

Included in your folder is an analysis sheet showing various trends over the last eleven year's. Use it as you wish.

Also included in your folders is a schedule of caucus dates and locations. Please review for accuracy. He will start looking for workers in June.

I have been working on updating the Secretary/Treasurer's Manual with the goal of placing it online.

Tonight's dinner starts at 6 P.M., proper dress required.

**Secretary's report:** Written report distributed with one verbal. We received a thank you card from the Kenneth H. Mikatarian family thanking us for our assistance for their father with the Health Care Assistance Program.

**Treasurer Osborn reported:** Financial reports have been distributed. He said that included in the budget in your folders is a \$250.00 increase in the Death Benefit effective July 1, 2018 and a \$100.00 increase in the Health Care Account to \$700.00 effective January 1, 2019.

**Field Examiner Kenny reported:** Written report distributed. Included in your packet is the latest Relief Assistance Scale and the Financial Standing Report.

**Counsel Cavallo reported:** His report will be given under the Resolution Committee.

## COMMITTEE REPORTS:

**ADVISORY COMMITTEE** – report distributed, no verbal.

**BUILDING COMMITTEE** – Chairman Dreby, Burlington County, reported that the last meeting was on May 5<sup>th</sup>. Roofing, masonry, carpentry and a/c have been completed. In the next few weeks they will be doing framing. They are making good progress and there are pictures posted on the website.

**COMPENDIUM COMMITTEE** – No report.

**FINANCE COMMITTEE** – report distributed.

**FIREMEN'S HOME/MEMORY CARE** – President Gunson reported that there have been no meetings scheduled but they plan on having a meeting prior to the caucuses.

**HEALTH CARE** – Chairman Mellert, Warren County, reported that the report has been distributed. Committeeman Hankins, Ocean County, stated that a meeting was held and it was discussed spouses in the program and it was felt that it would place too much of a burden on the program at this time as we are not there yet for the firemen and it was also discussed about alcohol and drug rehab and it was felt that there are other programs available to everyone so the committee felt that it should not be included in our program at this time. The Advisory Committee also looked at Maid Services and they felt that this should not be included at this time either. It was also discussed about possibly increasing the stipend by \$100/month to \$700. This has been included in next year's budget and will take effect on January 1<sup>st</sup>, 2019.

**LEGISLATIVE COMMITTEE** – In addition to his distributed report, First Assistant Secretary Genovay reported that A1627 and S1873 which involves people who retire thru PFRS, also known as the 180 day bill, has been approved by both houses with second reading which means that the next time it comes before the session, it will be voted on.

**PENSION COMMITTEE** – met prior to this meeting and have nothing to report.

**RESOLUTION COMMITTEE** – Chairman Cavallo stated that they had a telephone conference call on Tuesday, May 15, 2018 at 11:00 A.M. to discuss the Resolution received from Gloucester Township FRA # 035 requesting the Executive Committee study allowing Life Members to make and second motions at local relief meetings. The Resolution Committee recommends that the convention approve this resolution to study the effect of Life Members being allowed to make and second motions at local relief meetings.

**SALARY COMMITTEE** – Chairman Dreby, Burlington County, stated that this will be discussed in Executive Session.

**SPECIAL RELIEF** – Chairman Mellert, Warren County, said that the report has been distributed. As you can see, there has been a substantial increase from last year.

**WEBPAGE** – Chairman Mazzarella, Middlesex County, stated that the committee has not been able to meet but have been discussing possible updates to the website which will take some time to do. Before he brings them to the Executive Committee for approval, the committee will get together to prioritize their implementation.

**APPLICATIONS:** President Gunson says we have one application that was an oversight. It is a career department that should have come to us in November. It is West Windsor that started a new company within their association. A motion was made by Committeeman Lenarski, Mercer County, to approve the application. A Second was made by Committeeman Dreby, Burlington County. On a roll call vote, the motion was approved.

**OLD BUSINESS:** Andy Mazzarella, Middlesex County, stated that at the last Executive Meeting held in February, we voted to write a letter to New Brunswick about not writing any checks till they come in the office. They have made an attempt to come in but have not due to conflicting

schedules. He and Field Examiner James Kenny met with them and explained their problems. He would like to extend to the July meeting for the meeting to be held between their officers and himself and the Field Examiner. If one does not occur, he will recommend that they be placed Out of Accord. The President suggested working with them to resolve their problems.

**EXECUTIVE SESSION** – A motion was made by Committeeman Florio, Union County, to go into Executive Session for personnel matters for approximately a half hour and action will be taken when we come out of session. The motion was seconded by Committeeman Spiegel, Cape May County. Motion approved at 9:57 A.M.

A motion was made by Committeeman Scheuer, Sussex County, and seconded by Committeeman Mazzarella, Middlesex County, to come back from Executive Session. Motion approved at 10:07 A.M.

**NEW BUSINESS** – A motion was made by Committeeman Mazarella, Middlesex County, and seconded by Committeeman Walker, Salem County, to appoint James Kenny as Field Examiner. Motion carried. Field Examiner Kenny thanked all for their support.

A motion was made by Committeeman Dreby, Burlington County, and seconded by Committeeman Lane, Passaic County, to appoint Frank Cavallo as Counsel and Stacy Moore as Assistant Counsel. Motion carried. Counsel Cavallo thanked the Committee for his appointment and stated he enjoyed working with the Committee. Assistant Counsel Moore also thanked the Committee for his appointment and stated he enjoys working with the Committee as well. President Gunson thanked them both for the work that they did this past year. Committeeman Lane thanked Assistant Counsel Moore for the briefs that he wrote in our defense protecting the confidentiality of relief applicants.

President Gunson asked Secretary Finnegan to read the Resolutions directed to the State Treasurer for the insurance monies collected by him from Insurance Companies foreign to NJ for Fire Insurance Taxes. A motion was made by Committeeman Phillips, Hunterdon County, and seconded by Committeeman Walker, Salem County, to send the Resolutions. On a roll call vote, the motion was unanimously approved.

President Gunson asked for a motion to approve the budget as presented. A motion was made by Committeeman Lane, Passaic County and seconded by Committeeman Kelly, Monmouth County, to approve the budget as presented. On a roll call vote, the motion was unanimously approved.

President Gunson asked for a motion to approve the \$250 increase in the death benefit effective July 1, 2018 and a \$100 increase per month in the Health Care Program effective January 1, 2019. A motion was made by Committeeman Figueroa, Camden County and seconded by Committeeman Walker, Salem County to approve the increases. On a roll call vote, the motion was unanimously approved.

President Gunson asked for a motion to approve the Relief Assistance Scale that is included in your packet. It is based on year end assets. A motion was made by Committeeman Mellert, Warren County, and seconded by Committeeman Scheuer, Sussex County, to approve the Relief

Assistance Scale prepared by Field Examiner Kenny as presented. On a roll call vote, the motion was unanimously approved.

Chairman Dreby, Burlington County, presented the Salary Committee's recommendation of 2% increase in salary for all sitting officers and a 2% increase for the secretary's effective October 1, 2018. A motion was made by Chairman Dreby to accept the Salary Committee's recommendation. A second on the motion was made by Committeeman Scheuer, Sussex County. On a roll call vote, the motion was unanimously approved.

President Gunson said that you have heard Secretary Finnegan read the resolution to join the co-op purchasing program. We need a motion. Motion made by Committeeman Dreby, Burlington County and seconded by Committeeman Mazzarella, Middlesex County, to approve the resolution as read. On a roll call vote, the motion was unanimously approved.

An explanation of the proposed sound system to be installed in the new building was described by Vice President Ordway. It is called a Gramco Wireless system and will include televisions and a remote microphone system at a cost of less than \$31,000.00. A motion was made by Committeeman Speigel, Cape May County, and seconded by Committeeman Lane, Passaic County, to approve the purchase. On a roll call vote, the motion was unanimously approved.

The President described the new phone system that will be installed into the new building at a cost of around \$18,000.00. A motion was made by Committeeman Figueroa, Camden County, and seconded by Committeeman Florio, Union County. On a roll call vote, the motion was unanimously approved.

The President described the need to purchase one desktop and two laptops computers as explained in his report at a cost not to exceed \$6,500.00. A motion was made by Committeeman Reeves, Cumberland County, and seconded by Committeeman Speigel, Cape May County, to purchase the computers. On a roll call vote, the motion was unanimously approved.

## **GOOD OF THE ORDER**

Committeeman Lenarski, Mercer County, asked that the officers look into increasing the travel allowance for Field Exams by fifteen dollars. President Gunson said they will look into it and respond back at the July meeting.

Committeeman Lane, Passaic County, said on the Waiver Form that we use there is no heading on the form and asked that one be placed. Vice President Ordway responded that the Waiver Form online does have the heading and as the Secretary/Treasurer Manual gets updated, that form will be updated as well. He also commented on other forms which have been updated online.

Committeeman Walker, Salem County, asked for clarification on the proposed resolution submitted by Gloucester Township and was answered by Counsel Cavallo and President Gunson. They are asking for the Executive Committee to study the issue of Life Members voting at local relief meetings and that's what will happen if approved at the convention.

Committeemen Florio, Naylis, Otterbein and Mazzarella thanked the officers for presenting the workshop for their respective counties. It was very well received at all counties and they have received positive feedback. President Gunson stated he would be remiss if he didn't thank Committeeman Speigel, Cape May County, who initiated the Power point presentation over a year ago for his county and it has grown and been adapted for each county.

President Gunson reluctantly notified the Executive Committee that he will not be seeking reelection this year as he has health concerns that are being monitored. He recommended our support for Vice President Ordway as he seeks the presidency and Committeeman Hankins for Vice President. Committeeman Lane thanked the President for his leadership and the President received a standing ovation by the Committee and Officers.

Vice President Ordway reminded everyone that there are cards on the front table for President Emeritus Greenwald.

### **ADJOURNMENT**

As there was no additional business to be conducted, a motion was made by Committeeman Minell, Morris County to adjourn. There were many seconds. All in favor!

The meeting was adjourned at 10:41 A.M.

Respectfully submitted,

KEVIN B. FINNEGAN  
Secretary

**We request that this report and all future reports be reviewed at  
Your local relief meetings and so noted in your minutes.**

**NEW JERSEY STATE FIREMEN'S ASSOCIATION**  
1700 GALLOPING HILL ROAD

DATE OF MEETING May 19, 2018

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PRES ABS

NAME	TITLE	PRES	ABS	Accept West Windsor Career Dept't into Local Relief Ass'n		Approve State Resolution to apply for all state fire insurance taxes		Approval of Budget as submitted	
				YES	NO	YES	NO	YES	NO
FRANK B. GUNSON, 3rd	PRESIDENT	X							
ROBERT F. ORDWAY	VICE PRESIDENT	X							
KEVIN B. FINNEGAN	SECRETARY	X							
JACOB J. GENOVAY	1ST ASS'T SECY	X							
BRIAN E. MARTONE	2ND ASS'T SECY	X							
BARRY J. OSBORN	TREASURER	X							
JAMES J. KENNY	FIELD EXAMINER	X							
ERNEST J. GREENWALD, SR.	PRES. EMERITUS	E							
FRANK P. CAVALLO, JR.	COUNSEL	X							
STACY L. MOORE	ASST COUNSEL	X							
CINDY L. BADGER	ATLANTIC	X		X		X		X	
GERARD J. NAYLIS	BERGEN	X		X		X		X	
RICHARD K. DREBY	BURLINGTON	X		X		X		X	
NORMAN F. FIGUEROA, JR.	CAMDEN	X		X		X		X	
DANIEL F. SPEIGEL	CAPE MAY	X		X		X		X	
JAMES F. REEVES	CUMBERLAND	X		X		X		X	
RICHARD C. OTTERBEIN	ESSEX	X		X		X		X	
GLEN D. ROEMMICH	GLOUCESTER	X		X		X		X	
DANIEL MITCHELL	HUDSON	X		X		X		X	
JOHN R. PHILLIPS	HUNTERDON	X		X		X		X	
JOSEPH M. LENARSKI	MERCER	X		X		X		X	
ANDREW MAZZARELLA	MIDDLESEX	X		X		X		X	
ROBERT J. KELLY	MONMOUTH	X		X		X		X	
EUGENE T. MINELL	MORRIS	X		X		X		X	
JOSEPH T. HANKINS	OCEAN	X		X		X		X	
JOHN V. LANE	PASSAIC	X		X		X		X	
FRANCIS X. WALKER, JR.	SALEM	X		X		X		X	
ALLEN F. KURDYLA	SOMERSET	X		X		X		X	
DANIEL L. SCHEUER	SUSSEX	X		X		X		X	
NICHOLAS J. FLORIO	UNION	X		X		X		X	
KONRAD A. MELLERT	WARREN	X		X		X		X	
TOTALS		30	0	21	0	21	0	21	0

GUESTS: T. Miller Past Union Cty Exec  
K. Wigglesworth Past Gloucester Cty Exec



**NEW JERSEY STATE FIREMEN'S ASSOCIATION**  
1700 GALLOPING HILL ROAD

DATE OF MEETING May 19, 2018

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PRES ABS

NAME	TITLE	Approve increases in death benefit and Health Care program		Approve Relief Assistance scale as submitted		Approve salary scale as submitted	
		YES	NO	YES	NO	YES	NO
FRANK B. GUNSON, 3rd	PRESIDENT						
ROBERT F. ORDWAY	VICE PRESIDENT						
KEVIN B. FINNEGAN	SECRETARY						
JACOB J. GENOVAY	1ST ASS'T SECY						
BRIAN E. MARTONE	2ND ASS'T SECY						
BARRY J. OSBORN	TREASURER						
JAMES J. KENNY	FIELD EXAMINER						
ERNEST J. GREENWALD, SR.	PRES. EMERITUS						
FRANK P. CAVALLO, JR.	COUNSEL						
STACY L. MOORE	ASS'T COUNSEL						
CINDY L. BADGER	ATLANTIC	X		X		X	
GERARD J. NAYLIS	BERGEN	X		X		X	
RICHARD K. DREBY	BURLINGTON	X		X		X	
NORMAN F. FIGUEROA, JR.	CAMDEN	X		X		X	
DANIEL F. SPEIGEL	CAPE MAY	X		X		X	
JAMES F. REEVES	CUMBERLAND	X		X		X	
RICHARD C. OTTERBEIN	ESSEX	X		X		X	
GLEN D. ROEMMICH	GLOUCESTER	X		X		X	
DANIEL MITCHELL	HUDSON	X		X		X	
JOHN R. PHILLIPS	HUNTERDON	X		X		X	
JOSEPH M. LENARSKI	MERCE R	X		X		X	
ANDREW MAZZARELLA	MIDDLESEX	X		X		X	
ROBERT J. KELLY	MONMOUTH	X		X		X	
EUGENE T. MINELL	MORRIS	X		X		X	
JOSEPH T. HANKINS	OCEAN	X		X		X	
JOHN V. LANE	PASSAIC	X		X		X	
FRANCIS X. WALKER, JR.	SALEM	X		X		X	
ALLEN F. KURDYLA	SOMERSET	X		X		X	
DANIEL L. SCHEUER	SUSSEX	X		X		X	
NICHOLAS J. FLORIO	UNION	X		X		X	
KONRAD A. MELLERT	WARREN	X		X		X	
<b>TOTALS</b>		<b>21</b>	<b>0</b>	<b>21</b>	<b>0</b>	<b>21</b>	<b>0</b>

GUESTS:

**NEW JERSEY STATE FIREMEN'S ASSOCIATION**  
1700 GALLOPING HILL ROAD

DATE OF MEETING May 19, 2018

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PRES ABS

NAME	TITLE	Approve Resolution to join State Co-operative System		Approve purchase of Wireless system in new building @ appox. \$31,000		Approve purchase of phone system in new building	
		YES	NO	YES	NO	YES	NO
FRANK B. GUNSON, 3rd	PRESIDENT						
ROBERT F. ORDWAY	VICE PRESIDENT						
KEVIN B. FINNEGAN	SECRETARY						
JACOB J. GENOVAY	1ST ASS'T SECY						
THOMAS J. PELAIÀ	2ND ASS'T SECY						
BARRY J. OSBORN	TREASURER						
JAMES J. KENNY	FIELD EXAMINER						
ERNEST J. GREENWALD, SR.	PRES. EMERITUS						
FRANK P. CAVALLO, JR.	COUNSEL						
STACY L. MOORE	ASST COUNSEL						
CINDY L. BADGER	ATLANTIC	X		X		X	
GERARD J. NAYLIS	BERGEN	X		X		X	
RICHARD K. DREBY	BURLINGTON	X		X		X	
NORMAN F. FIGUEROA, JR.	CAMDEN	X		X		X	
DANIEL F. SPEIGEL	CAPE MAY	X		X		X	
JAMES F. REEVES	CUMBERLAND	X		X		X	
RICHARD C. OTTERBEIN	ESSEX	X		X		X	
GLENN D. ROEMMICH	GLOUCESTER	X		X		X	
DANIEL MITCHELL	HUDSON	X		X		X	
JOHN R. PHILLIPS	HUNTERDON	X		X		X	
JOSEPH M. LENARSKI	MERCE R	X		X		X	
ANDREW MAZZARELLA	MIDDLESEX	X		X		X	
ROBERT J KELLY	MONMOUTH	X		X		X	
EUGENE T. MINELL	MORRIS	X		X		X	
JOSEPH T. HANKINS	OCEAN	X		X		X	
JOHN V. LANE	PASSAIC	X		X		X	
FRANCIS X. WALKER, JR.	SALEM	X		X		X	
ALLEN F. KURDYLA	SOMERSET	X		X		X	
DANIEL L. SCHEUER	SUSSEX	X		X		X	
NICHOLAS J. FLORIO	UNION	X		X		X	
KONRAD A. MELLERT	WARREN	X		X		X	
TOTALS		21	0	21	0	21	0

GUESTS:

**NEW JERSEY STATE FIREMEN'S ASSOCIATION**  
1700 GALLOPING HILL ROAD

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PRES ABS

NAME	TITLE	PRES	ABS	Approve purchase of new computers					
				YES	NO	YES	NO	YES	NO
FRANK B. GUNSON, 3rd	PRESIDENT								
ROBERT F. ORDWAY	VICE PRESIDENT								
KEVIN B. FINNEGAN	SECRETARY								
JACOB J. GENOVAY	1ST ASS'T SECY								
THOMAS J. PELAIJA	2ND ASS'T SECY								
BARRY J. OSBORN	TREASURER								
JAMES J. KENNY	FIELD EXAMINER								
ERNEST J. GREENWALD, SR.	PRES. EMERITUS								
FRANK P. CAVALLO, JR.	COUNSEL								
STACY L. MOORE	ASST COUNSEL								
CINDY L. BADGER	ATLANTIC			X					
GERARD J. NAYLIS	BERGEN			X					
RICHARD K. DREBY	BURLINGTON			X					
NORMAN F. FIGUEROA, JR.	CAMDEN			X					
DANIEL F. SPEIGEL	CAPE MAY			X					
JAMES F. REEVES	CUMBERLAND			X					
RICHARD C. OTTERBEIN	ESSEX			X					
GLENN D. ROEMMICH	GLOUCESTER			X					
DANIEL MITCHELL	HUDSON			X					
JOHN R. PHILLIPS	HUNTERDON			X					
JOSEPH M. LENARSKI	MERCE R			X					
ANDREW MAZZARELLA	MIDDLESEX			X					
ROBERT J. KELLY	MONMOUTH			X					
EUGENE T. MINELL	MORRIS			X					
JOSEPH T. HANKINS	OCEAN			X					
JOHN V. LANE	PASSAIC			X					
FRANCIS X. WALKER, JR.	SALEM			X					
ALLEN F. KURDYLA	SOMERSET			X					
DANIEL L. SCHEUER	SUSSEX			X					
NICHOLAS J. FLORIO	UNION			X					
KONRAD A. MELLERT	WARREN			X					
TOTALS				21	0				

GUESTS:

# NEW JERSEY STATE FIREMEN'S ASSOCIATION

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Frank B. Gunson, 3rd, President  
Robert F. Ordway, Vice President  
Barry J. Osborn, CPA, Treasurer  
Frank P. Cavallo, Esq., Counsel

Kevin B. Finnegan, Secretary  
Jacob J. Genovay, 1st Asst. Secretary  
Brian E. Martone, 2nd Asst. Secretary  
James J. Kenny, Field Examiner

President's Report  
May 11, 2018

To: Officer's & Executive Committee:

February 24 – Attended the Lumberton Township Appreciation Banquet, along with President Emeritus E. Greenwald,

February 27 – Attended the semimonthly Job Construction Meeting in Wall Township on the construction of the new NJSFA Headquarters, along with Vice President R. Ordway and Treasurer B. Osborn.

March 3 – Attended the Delran Fire Company No. 2, 90th Anniversary Celebration along with Executive Committeeman R. Dreby.

March 5 – Met with Voorhees Township Relief Association meeting, along with Executive Committeeman N. Figueroa.

March 20 – Attended Middlesex County Workshop, along with Vice President R. Ordway, Secretary K. Finnegan, 2<sup>nd</sup> Assistant Secretary B. Martone, Field Examiner J. Kenny and Executive Committeeman A. Mazzarella.

March 22 – Attended Bergen County Workshop, along with Vice President R. Ordway, 1<sup>st</sup> Assistant Secretary J. Genovay, 2<sup>nd</sup> Assistant Secretary B. Martone and Executive Committeeman J. Naylis.

March 27 – Attended the semimonthly Job Construction Meeting in Wall Township on the construction of the new NJSFA Headquarters, along with Vice President R. Ordway and Treasurer B. Osborn.

Met with representatives from Hunter Technologies, along with Vice President R. Ordway.

March 28 – Met with T. Campbell from Deborah, along with Vice President R. Ordway and Secretary K. Finnegan.

Attended Atlantic County Firemen's Association meeting, along with Vice President R. Ordway and Executive Committeewoman C. Badger.

April 3 – Met with representatives from Gramco Business Communications, along with Vice President R. Ordway.

April 4 – Attended Mercer County Firemen's Association meeting, along with 1<sup>st</sup> Assistant Secretary J. Genovay and Executive Committeeman J. Lenarski.

April 5 – Attended Hamilton Firemen's Relief Association meeting, along with 1<sup>st</sup> Assistant Secretary J. Genovay.

April 7 – Attended New Jersey State Firemen's Legislative meeting, along with Vice President R. Ordway, Secretary K. Finnegan, 1<sup>st</sup> Assistant Secretary J. Genovay, 2<sup>nd</sup> Assistant Secretary B. Martone, President Emeritus e. Greenwald, Executive Committeemen R. Dreby and D. Scheuer.

April 9 – Met with a representative from NJM Insurance Company, along with Vice President R. Ordway.

Attended Warren County Field Examination, along with Secretary K. Finnegan, 2<sup>nd</sup> Assistant Secretary B. Martone, Field Examiner J. Kenny, Executive Committeemen K. Mellert, R. Otterbein, G. Roemmich, A. Mazzarella, R. Kelly, E. Minell, J. Lane, A. Kurdyla, D. Scheuer and N. Florio.

April 10 – Attended the semimonthly Job Construction Meeting in Wall Township on the construction of the new NJSFA Headquarters, along with Vice President R. Ordway and Treasurer B. Osborn.

Attended Burlington County Field Examination, along with Vice President R. Ordway, Secretary K. Finnegan, 2<sup>nd</sup> Assistant Secretary B. Martone, Field Examiner J. Kenny, Executive Committee R. Dreby, C. Badger, J. Reeves, G. Roemmich, J. Lenarski, A. Mazzarella, R. Kelly, F. Walker and N. Florio.

April 11 - Met with B. Cosentino from New Jersey Natural Gas in reference to gas service.

Met with Marlboro Township Firemen's Relief Association, along with Vice President R. Ordway and Executive Committeeman R. Kelly.

April 12 - Attended Union County Workshop, along with Vice President R. Ordway, Secretary K. Finnegan, 1<sup>st</sup> Assistant Secretary, 2<sup>nd</sup> Assistant Secretary B. Martone, Field Examiner J. Kenny and Executive Committeeman N. Florio.

April 14 – Attended New Jersey Firemen's Home Board of Managers meeting, along with Vice President R. Ordway.

April 16 – Attended Health Care Committee meeting, along with Vice President R. Ordway, Secretary K. Finnegan, Field Examiner J. Kenny, Executive Committeemen J. Hankins, R. Kelly, J. Lane and K. Mellert.

April 17 – Attended Morris County Field Examination, along with Vice President R. Ordway, Secretary K. Finnegan, Field Examiner, J. Kenny, Executive Committeemen E. Minell, R. Otterbein, G. Roemmich, A. Mazzarella, J. Hankins, J. Lane, D. Scheuer, N. Florio, and K. Mellert.

April 18 – 20 - Attended CFSI Annual Meeting and Dinner in Washington DC, along with Vice President R. Ordway and Executive Committeeman D. Speigel.

April 21 – Attended the New Jersey State Exempt Firemen's Association Annual Memorial Service and the Executive Committee meeting, along with Vice President R. Ordway, Executive Committeeman R. Kelly and D. Scheuer.

April 24 - Attended the semimonthly Job Construction Meeting in Wall Township on the construction of the new NJSFA Headquarters, along with Vice President R. Ordway and Treasurer B. Osborn.

April 25 – Attended the New Jersey State Fire Chief's Association, along with Vice President R. Ordway.

April 26 – Attended the Essex County Workshop, along with Vice President R. Ordway, Secretary K. Finnegan, Field Examiner J. Kenny and Executive Committeeman R. Otterbein.

April 30 – Met with representative from dancker, along with Vice President R. Ordway.

Attended Bergen County Field Examination, along with Vice President R. Ordway, Secretary K. Finnegan, 2<sup>nd</sup> Assistant Secretary B. Martone, Field Examiner J. Kenny, Executive Committeemen J. Naylis, R. Otterbein, G. Roemmich, D. Mitchell, A. Mazzarella, E. Minell, J. Lane, A. Kurdyla, D. Scheuer, N. Florio and K. Mellert.

May 1 - Met at construction site with Ron from Legacy Construction Management on progress of interior walls and placement of outlets, along with Vice President R. Ordway.

Met with representatives from Specialty Systems on computer requirements, along with Vice President R. Ordway.

May 2 - Met at construction site with Ron from Legacy Construction Management on additional electrical and data outlets.

Attended Mercer County Firemen's Annual Memorial Service, along with 1<sup>st</sup> Assistant Secretary J. Genovay and Executive Committeeman J. Lenarski.

May 3 - Met with Pleasantville Firemen's Relief Association, along with Vice President R. Ordway and Executive Committeewoman C. Badger.

May 7 - Attended Union County Field Examination, along with Vice President R. Ordway, Secretary K. Finnegan, 1<sup>st</sup> Assistant Secretary J. Genovay, 2<sup>nd</sup> Assistant Secretary B. Martone, Executive Committeemen N. Florio, G. Naylis, R. Ottertbein, D. Mitchell, A. Mazzarella, R. Kelly, E. Minell, J. Hankins, J. Lane, D. Scheuer and K. Mellert.

May 8 - Attended the semimonthly Job Construction Meeting in Wall Township on the construction of the new NJSFA Headquarters, along with Vice President R. Ordway and Treasurer B. Osborn.

Respectfully submitted,



Frank B. Gunson 3<sup>rd</sup>  
President

# ***NEW JERSEY STATE FIREMEN'S ASSOCIATION***

1700 Galloping Hill Road • Kenilworth, New Jersey 07033-1303

Telephone: (908) 620-1871 • (800) 852 0137

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[www.njsfa.com](http://www.njsfa.com)

Frank B. Gunson, 3rd, President  
Robert F. Ordway, Vice President  
Barry J. Osborn, CPA, Treasurer  
Frank P. Cavallo, Esq., Counsel

Kevin B. Finnegan, Secretary  
Jacob J. Genovay, 1st Asst. Secretary  
Brian E. Martone, 2nd Asst. Secretary  
James J. Kenny, Field Examiner

## **Vice President's Report Executive Committee Meeting May 19, 2018**

To: Officers and Executive Committeemen:

In addition to completing the normal duties of the office of Vice President, I attended the following:

- February 27<sup>th</sup> - Attended the semimonthly Job Construction Meeting in Wall Township on the construction of the new NJSFA Headquarters with President Gunson and Treasurer Osborn.
- March 13<sup>th</sup> - Attended the semimonthly Job Construction Meeting in Wall Township on the construction of the new NJSFA Headquarters with President Gunson and Treasurer Osborn.
- March 14<sup>th</sup> - Attended the South Bergen Fire Chief's Association Meeting in Lodi with Executive Committeeman Naylis.
- March 16<sup>th</sup> - Attended the Passaic County Firemen's Association Meeting with Executive Committeeman Lane.
- March 18<sup>th</sup> - Attended the Annual Firefighters Memorial Service and Breakfast in Morris Plains with Executive Committeeman Minell.
- March 20<sup>th</sup> - Attended the Middlesex County Workshop with President Gunson, Secretary Finnegan, 2<sup>nd</sup> Assistant Secretary Martone, Field Examiner Kenny, and Executive Committeeman Mазzarella.
- March 22<sup>nd</sup> - Attended the Bergen County Workshop with President Gunson, 1<sup>st</sup> Assistant Secretary Genovay, 2<sup>nd</sup> Assistant Secretary Martone, Field Examiner Kenny, and Executive Committeeman Naylis.
- March 23<sup>rd</sup> - Attended the New Jersey & New York Volunteer Firemen's Association meeting in Moonachie with Executive Committeeman Naylis.
- March 27<sup>th</sup> - Attended the semimonthly Job Construction Meeting in Wall Township on the construction of the new NJSFA Headquarters with President Gunson and Treasurer Osborn.
- March 28<sup>th</sup> - Met with Tom Campbell from Deborah Heart & Lung Center with President Gunson and Secretary Finnegan.
- March 28<sup>th</sup> - Attended the Atlantic County Firefighters' Association Meeting with President Gunson and Executive Committeewoman Badger.

*Visit us on the web at [www.njsfa.com](http://www.njsfa.com)*



- April 4<sup>th</sup> – Attended the North Jersey Volunteer Firemen’s Association Meeting in Garfield.
- April 5<sup>th</sup> – Attended the Union County Fire Chief’s Association Meeting in Berkeley Heights with Executive Committeeman Florio.
- April 7<sup>th</sup> - Attended the NJSFA Legislative Committee meeting in Kenilworth with President Gunson, Secretary Finnegan, 1<sup>st</sup> Ass’t Secretary Genovay, 2<sup>nd</sup> Ass’t Secretary Martone, President Emeritus Greenwald, and Executive Committeemen Dreby and Scheuer.
- April 8<sup>th</sup> - Attended the New Jersey Volunteer Fire Chiefs Association meeting in South Amboy with Executive Committeeman Mazzarella.
- April 10<sup>th</sup> - Attended the semimonthly Job Construction Meeting in Wall Township on the construction of the new NJSFA Headquarters with President Gunson and Treasurer Osborn.
- April 10<sup>th</sup> - Attended the Burlington County Field Exam in Westampton with President Gunson, Secretary Finnegan, 2<sup>nd</sup> Ass’t Secretary Martone, Field Examiner Kenny, and Executive Committeemen Dreby, Roemmich, Mazzarella, Florio, Reeves, Badger, Walker, Lenarski, and Kelly.
- April 11<sup>th</sup> - Attended the Marlboro Firemen’s Relief Association Meeting in Marlboro with President Gunson and Executive Committeeman Kelly.
- April 12<sup>th</sup> - Attended the Union County Workshop with President Gunson, Secretary Finnegan, 1<sup>st</sup> Assistant Secretary Genovay, 2<sup>nd</sup> Assistant Secretary Martone, Field Examiner Kenny, and Executive Committeeman Florio.
- April 14<sup>th</sup> - Attended the New Jersey Firemen’s Home Board of Managers meeting with President Gunson.
- April 17<sup>th</sup> - Attended the Morris County Field Exam in Sparta with President Gunson, Secretary Finnegan, Field Examiner Kenny, and Executive Committeemen Otterbein, Roemmich, Hankins, Florio, Lane, Mazzarella, Mellert, Minelli and Scheuer.
- April 18<sup>th</sup>, 19<sup>th</sup> – Attended the CFSI Conference in Washington, DC with President Gunson and Executive Committeeman Speigel.
- April 21<sup>st</sup> – Attended the New Jersey State Exempt Firemen’s Association Annual Memorial Service and Executive Board meeting in Old Bridge with President Gunson and Executive Committeemen Kelly, Roemmich and Scheuer.
- April 24<sup>th</sup> - Attended the South Bergen Active Fire Chief’s Association meeting in Secaucus.
- April 25<sup>th</sup> - Attended the New Jersey State Fire Chiefs Association meeting in Allentown with President Gunson.
- April 26<sup>th</sup> - Attended the Essex County Workshop with President Gunson, Secretary Finnegan, Field Examiner Kenny, and Executive Committeeman Otterbein.
- April 30<sup>th</sup> – Attended the Bergen County Field Exam in Bergenfield
- May 3<sup>rd</sup> - Attended the Pleasantville Firemen’s Relief Association Meeting in Pleasantville with President Gunson and Executive Committeewoman Badger.

May 7<sup>th</sup> - Attended the Union County Field Exam in Kenilworth with President Gunson, Secretary Finnegan, 1<sup>st</sup> Assistant Secretary Genovay, 2<sup>nd</sup> Assistant Secretary Martone, Field Examiner Kenny, and Executive Committeemen Florio, Hankins, Kelly, Lane, Mazzarella, Mellert, Minell, Mitchell, Naylis, Otterbein, and Scheuer.

May 8<sup>th</sup> - Attended the semimonthly Job Construction Meeting in Wall Township on the construction of the new NJSFA Headquarters with President Gunson and Treasurer Osborn.

May 9<sup>th</sup> - Attended the South Bergen Fire Chief's Association Meeting in Lyndhurst with Executive Committeeman Naylis.

Respectfully submitted,

*Robert F. Ordway*

Robert F. Ordway  
Vice President

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Jacob J. Genovay, 1st Asst. Secretary  
Brian E. Martone, 2nd Asst. Secretary  
James J. Kenny, Field Examiner

## **Secretary's Report Executive Committee Meeting May 19, 2018**

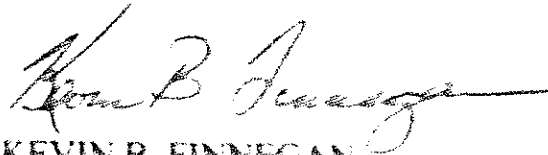
- February 25      Notified Natalie of Turn Out Fire and Safety, Inc. that they have been awarded the bid for this year's convention badges pending receipt of a sample that meets our expectations.
- February 26      Sent letter to Raritan Township Officer's notifying them that they will not be seated at this year's convention for failing to file their 2017 Financial Report on time.
- Sent letter to Estell Manor's Officer's notifying them that they are placed Out of Accord and will not be seated at this year's convention.
- February 26-28    Contacted Relief Associations, via email and telephone, that had not sent in their Financial Reports as yet.
- February 27      Sent letter to Christopher Baumgartel, Secretary, Margate City Relief Association, notifying him that we do not grant Back Time. This was in reply to a letter received for a number of members whose applications were not submitted in a timely manner.
- March 1            Prepared Fifty (50) Year Resolution for Paul Fritch, Mine Hill Fire Department.
- March 2            Sent letter to Officers and Executive Committee with Resolution that was approved at the 2/28/18 Executive meeting notifying them that the Resolution was sent to the Chairman of the Board of Managers and Banking and Insurance.

- March 3 Attended Mine Hill's Annual Dinner and Rockaway Borough's Annual Chief's Party with Executive Committeeman Minell.
- March 5 Met with Steve Bodnar, Fed Ex Office, to go over final print of 2017 Convention Red Book.
- March 6 Sent letter to Buena Vista and Union Township Officer's notifying them that they will not be seated at this year's convention for failing to file their 2017 Membership Report on time.
- March 8 Prepared Sixty (60) Year Resolution for Nicholas Bottino and a Fifty (50) Year Resolution for Dennis Lukacsko from Lincoln Park Company # 2.
- March 11 Presented above resolutions with Morris County Executive Committeeman Minell at Lincoln Park Company # 2.
- March 20 Participated in presenting a Relief Workshop for Middlesex County Associations with fellow Officers.
- March 26 Mailed Final Active Membership Reports (Green Sheets), 2017 Active Membership Update Report, Updated Membership Detail File (Master List), Qualifying Certificates for those who qualified, Reminder that prior approval Must be Received from Executive Committee for any purchase of \$500 or more, notice of green sheet posting and Firemen's Master List Coding to all Secretaries. Mailed Final Active Membership Reports (Green Sheets) to Treasurer.
- March 28 Met with Tom Campbell, Deborah Hospital, with President Gunson and Vice President Ordway.
- Prepared Sixty-Five (65) Year Resolution for Stanley J. Dutkus, Sandyston Fire Department.
- April 4-6 Mailed out Red Books to all local associations.
- April 6 Prepared Fifty (50) Year Resolution for Paul H. Grau, Sussex Fire Department.

- April 7 Attended Annual Legislative Committee meeting held here in Kenilworth presented by 1<sup>st</sup> Assistant Secretary Genovay.
- April 9 Attended and participated in Warren County Field Examinations.
- April 10 Attended and participated in Burlington County Field Examinations.
- April 12 Participated in presenting a Relief Workshop for Union County Associations with fellow Officers.
- April 14 Attended Wharton Fire Department Steak Dinner with Morris County Executive Committeeman Minell.
- April 17 Attended and participated in Morris County Field Examinations.
- April 18 Prepared Seventy (70) Year Resolution for Frank M. Corso, Jr., Lodi Fire Department.
- Notified Natalie of Turn Out Fire and Safety, Inc. that we have accepted the sample badge and to go ahead with the order for badges for this year's convention.
- April 26 Prepared Resolutions for Denville Fire Department members Botti (40), Keating (40) and Mellini (20).
- Participated in presenting a Relief Workshop for Essex County Associations with fellow Officers.
- April 27 Prepared Seventy (70) Year Resolution for Patsy Di Fabio, Garwood Fire Department.
- April 28 Attended Boonton Fire Department Past Chief RJ Ryerson's Dinner.
- April 30 Attended and participated in Bergen County Field Examinations.

- May 5 Attended Denville Fire Department's Annual Awards Dinner and made presentation of Resolutions to Botti, Keating and Mellini.
- May 7 Attended and participated in Union County Field Examinations.
- May 14 Attended and participated in Monmouth County Field Examinations.
- May 15 Participated in Firemen's Home Golf Outing at Neshanic Station.
- May 16 Attended and participated in Ocean County Field Examinations.
- May 17 Met with Brittany Toland, Wildwood Convention Center, to discuss arrangements for this year's convention with fellow officers.

Respectfully submitted,



KEVIN B. FINNEGAN

Secretary

I would like to thank you for your health care  
like to thank you for your health care  
The NSSF with your God bless you  
Assistance Thank you  
Program

During this time of sorrow  
we learn how much our  
family and friends mean to us.  
Your kindness and sympathy  
will always be remembered  
by the family of  
Kenneth H Mikatarian

**New Jersey State Firemen's Association**

Financial Statements  
(Modified Cash Basis)

For The Nine Months Ended  
March 31, 2018 and 2017  
(With Independent Accountants' Review Report)





## Independent Accountants' Review Report

### Executive Board New Jersey State Firemen's Association

We have reviewed the accompanying financial statements of New Jersey State Firemen's Association, which comprise the statements of assets, liabilities and net assets (modified cash basis) as of March 31, 2018 and 2017, and the related statements of revenue, expenses and change in net assets (modified cash basis) for the nine months then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting, this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

### Accountants' Responsibility

Our responsibility is to conduct the review engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with the modified cash basis of accounting. We believe that the results of our procedures provide a reasonable basis for our conclusion.

### Accountants' Conclusion

Based on our reviews, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with the modified cash basis of accounting.

### Basis of Accounting

We draw attention to Note 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our conclusion is not modified with respect to this matter.

*PKF O'Connor Davies, LLP*

May 19, 2018

**New Jersey State Firemen's Association**

**Statements of Assets, Liabilities and Net Assets**  
(Modified Cash Basis)

	March 31			
	2018		2017	
	General Fund	Special Relief Fund	General Fund	Special Relief Fund
<b>ASSETS</b>				
Cash and cash equivalents	\$ 31,746,914	\$ 63,854	\$ 31,810,768	\$ 31,955,756
Investments, at cost	57,813,288	4,591,384	57,404,670	54,857,965
Escrow account receivable and other assets	9,820	-	9,820	9,770
Rent security	35,404	-	35,404	35,404
Property and equipment	2,004,701	-	2,604,701	242,510
	<u>\$ 87,210,125</u>	<u>\$ 4,655,238</u>	<u>\$ 91,865,363</u>	<u>\$ 87,101,405</u>
				<u>\$ 5,165,315</u>
				<u>\$ 92,266,720</u>
<b>LIABILITIES AND NET ASSETS</b>				
Liabilities				
Restitution recovery payable	\$ 8,625	\$ -	\$ 8,625	\$ 7,658
Insurance claims held for others	-	-	-	70,000
Payroll tax withheld	-	-	-	2,917
Total Liabilities	<u>8,625</u>	<u>-</u>	<u>8,625</u>	<u>80,575</u>
Net assets, unrestricted	<u>87,201,500</u>	<u>4,655,238</u>	<u>91,856,738</u>	<u>87,020,830</u>
				<u>5,165,315</u>
	<u>\$ 87,210,125</u>	<u>\$ 4,655,238</u>	<u>\$ 91,865,363</u>	<u>\$ 87,101,405</u>
				<u>\$ 5,165,315</u>
				<u>\$ 92,266,720</u>

See independent accountants' review report and notes to financial statements

## New Jersey State Firemen's Association

### Statements of Revenue, Expenses and Change in Net Assets (Modified Cash Basis)

For the Nine Months Ended March 31

	2018			2017		
	General Fund	Special Relief Fund	Total	General Fund	Special Relief Fund	Total
<b>REVENUE</b>						
Insurance companies tax	\$ 29,835,495	\$ -	\$ 29,835,495	\$ 30,575,040	\$ -	\$ 30,575,040
State of New Jersey (999 account)	3,888,526	-	3,888,526	4,448,608	-	4,448,608
Investment return	1,208,277	15,115	1,223,392	710,165	60,291	770,456
Miscellaneous income	153,760	3,619	157,379	20,641	-	20,641
<b>Total Revenue</b>	<u>35,086,058</u>	<u>18,734</u>	<u>35,104,792</u>	<u>35,754,454</u>	<u>60,291</u>	<u>35,814,745</u>
<b>EXPENSES</b>						
<b>Operating Expenses</b>						
Auditing	29,500	-	29,500	45,281	-	45,281
Building maintenance and utilities	10,760	-	10,760	10,760	-	10,760
Computer equipment and operations	137,836	-	137,836	165,485	-	165,485
Convention	309,448	-	309,448	316,916	-	316,916
Executive committee	132,349	-	132,349	134,233	-	134,233
Advisory committee	10,700	-	10,700	10,730	-	10,730
Insurance	404,682	-	404,682	388,470	-	388,470
Legal	18,251	-	18,251	80,809	-	80,809
Legislative and special committees	9,112	-	9,112	12,145	-	12,145
Office equipment and expense	56,025	-	56,025	72,645	-	72,645
Occupancy	159,319	-	159,319	155,723	-	155,723
Pension contribution to retirement fund	200,000	-	200,000	200,000	-	200,000
Postage and parcel post	24,576	-	24,576	24,984	-	24,984
Salaries	494,210	-	494,210	495,150	-	495,150
Social security tax	56,326	-	56,326	57,489	-	57,489
Real estate tax	4,461	-	4,461	-	-	-
Telephone	8,827	-	8,827	8,770	-	8,770
Vehicle expense	32,669	-	32,669	30,095	-	30,095
<b>Total Operating Expenses</b>	<u>2,098,850</u>	<u>-</u>	<u>2,098,850</u>	<u>2,209,685</u>	<u>-</u>	<u>2,209,685</u>
Bunial claims (2018 619; 2017 583)	7,167,489	-	7,167,489	6,652,297	-	6,652,297
Special relief benefits	-	293,050	293,050	-	148,800	148,800
Home health care benefits	-	102,442	102,442	-	7,778	7,778
<b>Total Expenses</b>	<u>9,266,339</u>	<u>395,492</u>	<u>9,661,831</u>	<u>8,861,982</u>	<u>156,578</u>	<u>9,018,560</u>
<b>Change in Net Assets</b>	<u>25,819,719</u>	<u>(376,758)</u>	<u>25,442,961</u>	<u>26,892,472</u>	<u>(96,285)</u>	<u>26,796,187</u>
<b>NET ASSETS</b>						
Beginning of period	61,381,781	5,031,996	66,413,777	60,128,358	5,261,600	65,389,958
End of period	<u>\$ 87,201,500</u>	<u>\$ 4,655,238</u>	<u>\$ 91,856,738</u>	<u>\$ 87,020,830</u>	<u>\$ 5,165,315</u>	<u>\$ 92,186,145</u>

See independent accountants' review report and notes to financial statements

**New Jersey State Firemen's Association**  
Notes to Financial Statements  
(Modified Cash Basis)  
March 31, 2018 and 2017

**1. Organization and Tax Status**

New Jersey State Firemen's Association (the "Association") is a not-for-profit corporation that was established through New Jersey legislation. The Association's expressed purpose is to maintain a General Relief Fund that provides burial benefits to qualifying members. The Special Relief Fund was initiated to allow relief to be paid to those applicants of associations that cannot afford to satisfy the needs of an applicant when a major loss occurs due to illness or other incidents. The initial contribution of \$2,468,467 was made May 15, 2003. Benefits were made available beginning January 1, 2004.

The Association is a not-for-profit organization that is exempt from income taxes under Section 501(c)(4) of the Internal Revenue Code (the "Code").

**2. Summary of Significant Accounting Policies**

***Basis of Accounting***

The financial statements are prepared on the cash basis, modified for capitalization of property and equipment, investments, which are stated at cost, and certain liabilities related to insurance claims. Consequently, revenue is recognized when received rather than when earned and expenses are recognized when paid rather than when the obligations are incurred. In anticipation of moving into the new building, the Association is capitalizing all costs related to the building. However, the Association follows the policy of charging directly to operating expenses disbursements for furniture and equipment. Management has determined that the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America ("US GAAP"), as described above is an acceptable basis for the preparation of the financial statements in the circumstances.

***Cash and Cash Equivalents***

Cash and cash equivalents include cash held in banks and money market funds with maturities of three months or less at the time of purchase.

***Property and Equipment***

Property and equipment is carried at cost. Depreciation will be computed using the straight-line method over the estimated useful life of the assets when placed into service. At March 31, 2018 and 2017 all of the Association's property and equipment were construction in progress.

***Functional Expenses***

All of the Association's expenses are considered program services.

New Jersey State Firemen's Association  
Notes to Financial Statements  
(Modified Cash Basis)  
March 31, 2018 and 2017

2. Summary of Significant Accounting Policies (*continued*)

**Accounting for Uncertainty in Income Taxes**

The Association recognizes the effect of income tax positions only if those positions are more likely than not to be sustained. Management has determined that the Association had no uncertain tax positions that would require financial recognition or disclosure. The Association is no longer subject to examinations by the applicable taxing jurisdictions for periods prior to fiscal 2014.

**Subsequent Events Evaluation by Management**

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that financial statements were available to be issued, which date is May 19, 2018.

3. Investments

Investments are carried at cost regardless of fair value at the end of the period. Gains and losses on investments are recorded upon disposition of the investment rather than providing for such gains and losses as they occur.

Investments of the Association consisted of the following at March 31:

	2018		2017	
	Cost	Fair Value	Cost	Fair Value
General Fund				
Bonds	\$ 30,802,207	\$ 24,659,776	\$ 32,378,950	\$ 27,052,173
Mutual funds	22,011,079	20,139,630	22,479,015	20,738,801
	<u>\$ 52,813,286</u>	<u>\$ 44,799,406</u>	<u>\$ 54,857,965</u>	<u>\$ 47,790,974</u>
Special Relief Fund				
Mutual funds	\$ 4,591,384	\$ 3,973,357	\$ 5,055,626	\$ 4,461,938

Fair value of the above investments is determined using quoted market prices.

4. Retirement Plan

The Association has a noncontributory defined benefit retirement plan which covers all eligible employees and executive committeemen. The Association's objective in funding the plan is to accumulate funds sufficient to provide for all promised benefits and to maintain a relative stable contribution level. Selected data as of June 30, 2017 (Plan Measurement Date) follows:

Plan assets, at fair value	\$ 6,395,235
Projected benefit obligation	<u>5,739,283</u>
Funded Status	<u>\$ 655,952</u>

New Jersey State Firemen's Association  
Notes to Financial Statements  
(Modified Cash Basis)  
March 31, 2018 and 2017

4. Retirement Plan *(continued)*

Plan assets consists of mutual funds (72%) and cash (28%).

Actuarial Assumptions:

Discount rate	6.00%
Rate of compensation increase	3.50%

Expected annual benefit payments for the years ending June 30:

2018	\$ 606,537
2019	608,613
2020	615,640
2021	614,578
2022	626,359
2023-2027	3,006,318

Contributions to the plan for each of the nine months ended March 31, 2018 and 2017 were \$200,000.

5. Commitment

The Association entered into a non-cancelable operating lease for its office space commencing June 1, 2008 with an initial term of ten (10) years with two five (5) year renewal options and a required lease deposit of \$35,404. The lease also requires the Association to pay a pro-rata share of property taxes and operating expenses. The minimum rent commitment is \$88,511 for the year ending June 30, 2018.

\*\*\*\*\*

# NEW JERSEY STATE FIREMEN'S ASSOCIATION

1700 Galloping Hill Road • Kenilworth, New Jersey 07033-1303

Telephone: (908) 620-1871 • (800) 852-0137

Fax: (908) 620-1874

Frank B. Gunson, 3rd, President  
Robert F. Ordway, Vice President  
Barry J. Osborn, CPA, Treasurer  
Frank P. Cavallo, Esq., Counsel

May 19, 2018

Kevin B. Finnegan, Secretary  
Jacob J. Genovay, 1st Asst. Secretary  
Brian E. Martone, 2nd Asst. Secretary  
James J. Kenny, Field Examiner

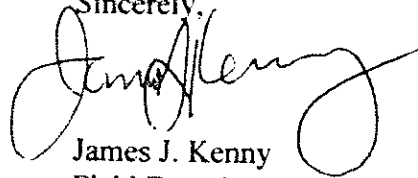
## FIELD EXAMINERS REPORT

Jan. 1, 2018 to March 31, 2018

During the period covered by this report the following applications for Supplementary Relief were processed.

	Applications Received	Approved	Returned/Denied	Amount
Jan.	2	0	2	\$ 0
Feb.	4	1	3	\$ 5,000.00
Mar	<u>5</u>	<u>5</u>	<u>0</u>	<u>\$ 15,250.00</u>
Total Supplementary	11	6	5	\$ 20,250.00
Special Relief	17	17	0	\$ 40,250.00

Sincerely,



James J. Kenny  
Field Examiner

JJK:es

REPORT OF ADVISORY COMMITTEE  
TO THE OFFICERS AND MEMBERS OF THE EXECUTIVE COMMITTEE  
QUARTER ENDING: MARCH, 31 2018

PAGE NUMBER: 1

CHECKS ISSUED IN VARIOUS AMOUNTS

1 @	\$3,770.00	\$3,770.00
2 @	\$3,865.00	\$7,730.00
1 @	\$4,605.00	\$4,605.00
1 @	\$6,500.00	\$6,500.00
1 @	\$6,895.00	\$6,895.00
2 @	\$10,000.00	\$20,000.00
1 @	\$10,750.00	\$10,750.00
1 @	\$11,061.00	\$11,061.00
188 @	\$11,500.00	\$2,162,000.00
1 @	\$21,500.00	\$21,500.00
1 @	\$34,500.00	\$34,500.00
		<hr/>
		\$2,289,311.00



REPORT OF ADVISORY COMMITTEE  
 TO THE OFFICERS AND MEMBERS OF THE EXECUTIVE COMMITTEE  
 QUARTER ENDING: MARCH, 31 2018

CLAIMS FILED BETWEEN JANUARY 01, 2017 AND MARCH 31, 2017	283	
CLAIMS FILED BETWEEN JANUARY 01, 2018 AND MARCH 31, 2018	264	
CLAIMS PAID FOR PERIOD JANUARY 01, 2017 TO MARCH 31, 2017	237	
CLAIMS PAID FOR PERIOD JANUARY 01, 2018 TO MARCH 31, 2018	197	
CLAIMS PAID FOR PERIOD JANUARY 01, 2017 TO MARCH 31, 2017	237	\$2,713,630.40
CLAIMS PAID FOR PERIOD JANUARY 01, 2018 TO MARCH 31, 2018	197	\$2,289,311.00
1 - WIDOW	125	\$1,445,250.00
2 - DAUGHTER	30	\$368,000.00
3 - SON	24	\$274,500.00
4 - MOTHER	2	\$23,000.00
5 - FATHER	1	\$11,500.00
6 - UNDERTAKER	10	\$99,936.00
9 - SISTER	1	\$11,500.00
J - GUARDIAN	2	\$19,230.00
N - CAREGIVER	4	\$36,365.00
	197	\$2,289,311.00

EXPLANATION - NO CLAIMS

20 NO CLAIMS WERE FILED

20 FILED NO CLAIM WAS OVER AGE AT TIME OF ADMITTANCE

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James J. Kenny, Field Examiner

May 7, 2018

Frank B. Gunson 3rd, President  
New Jersey State Firemen's Assoc.  
1700 Galloping Hill Road  
Kenilworth, NJ 07033-1303

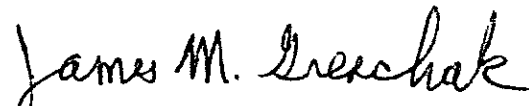
Dear Mr. President:

The Finance Committee held its regular quarterly meeting on Monday May 7, 2018 at the Kenilworth office. The Committee conducted an in-depth audit of the Association accounts for the quarter ending March 31, 2018. Treasurer Barry Osborn was available if needed for any clarification.

This review found that all accounts were correct covering operating expenses for the office, Burial Fund, Pension accounts, and Special Relief. The cancelled checks were reconciled with the bank statements, the vouchers and ledger entries. The Association's income was found to be properly credited in the journal as shown by the bank statements and the credit and debit documents.

The Committee considers the accounts to be in satisfactory condition and has no recommendations to make at this time.

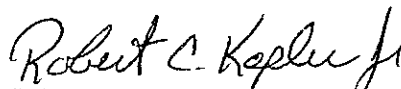
Very truly yours,



JAMES M. GRESCHAK, CHAIRMAN



THOMAS J. PELAIA



ROBERT C. KEPLER, JR.

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James J. Kenny, Field Examiner

May 19, 2018

To: Executive Committee

From: Health Care Assistance Committee

## The Health Care Committee Report:

May 19, 2018

Home Care Applications Approved: 9

Assisted Living/Long Term Care Applications approved: 3

Total Applications Approved: 12

Total Paid to Date: \$37,788.15

Sincerely,



Konrad Mellen  
Health Care Committee

# *New Jersey State Firemen's Association*

1700 Galloping Hill Road  
Kenilworth, New Jersey  
07033-1303

(908) 620-1871  
1-800-852-0137  
FAX: (908) 620-1874

[www.NJSFA.com](http://www.NJSFA.com)

## **Legislative Committee**

May 19, 2018

### **LEGISLATIVE REPORT**

To: Officers & Executive Committeemen:

Our Legislative Committee is presently tracking 121 bills listed as Fire & Emergency Services, 33 as Fire Districts and 41 under Pensions for a total of 195 from the 6,949 total bills introduced.

The Governor conditionally vetoed S-5 the PFRS pension bill with 12 pages of his amendments

As of this writing we only have seven bills that have passed one house:

S-5 Sweeney (D3) : Transfers management of PFRS of Board of Trustees of PFRS     **CONDITIONAL VETOED BY GOVERNOR 05/10/18**

A1027 Johnson (D37) : Includes crime of creating false public alarms as form of bias intimidation

A1627 Scheipsi (R39) : Provides that PERS or PFRS member who continues to be volunteer firefighter or emergency services worker after retirement with employer from whom member has bona fide severance for compliance with state & federal law

A 1675 Dancer (R12) : Authorizes prescribed burning in certain circumstances

A 3409 Armato (D2) : Permits municipality to establish restricted parking spaces for certain volunteer firefighters

S376 Madden (D4) : Eliminates eligibility time limit on tuition benefits for spouses of certain public safety workers killed in performance of their duties

S 647 Beach (D6) : Permits registered voters to receive mail-in ballots automatically for all elections under certain conditions

Respectfully submitted,

*Jacob J. Genovay*

Jacob J Genovay

1<sup>st</sup> Assistant Secretary

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Brian E. Martone, 2nd Asst. Secretary  
James J. Kenny, Field Examiner

May 19, 2018

To: Executive Committee

From: Special Relief Committee

The Special Relief Committee Report:

May 19, 2018

Applications approved: 29

For a total of \$ 73,767.00

Last year for the same period we approved 9 applications for a total of \$19,054.00.

## SUMMARY

<u>Year</u>	<u>Approved</u>	<u>Payout</u>
2011	155	\$177,774.00
2012	172	\$197,225.86
2013	117	\$140,500.00
2014	133	\$143,516.34
2015	138	\$145,550.00
2016	135	\$131,000.00
2017	182	\$398,632.00

Sincerely,



Konrad Mellert  
Chairman

**NEW JERSEY STATE FIREMEN'S ASSOCIATION**  
**COMPARATIVE PROJECTED ACTUAL TO BUDGET**

	2017-2018	Projected	2018-2019
	Budget	Actual	Budget
<b>Income</b>			
Tax Income	33,000,000	31,858,954	32,000,000
Investment Income	1,500,000	1,700,000	1,700,000
State of New Jersey-999 Account	4,100,000	3,888,526	3,900,000
Miscellaneous	0		
<b>Total</b>	<b>38,600,000</b>	<b>37,447,480</b>	<b>37,600,000</b>
<b>Disbursements</b>			
Auditing (CPA)	55,000	44,250	50,000
Committees:			
Advisory	25,000	14,267	22,500
Executive	205,000	176,465	200,000
Legislative	10,000	4,750	9,000
Special	20,000	9,207	15,000
Computer equipment & operations	125,000	183,513	200,000
Convention	330,000	309,447	330,000
Insurance	575,000	490,429	530,000
Legal	125,000	24,335	75,000
Office equipment & expenses	90,000	75,180	90,000
Office maintenance	15,000	20,293	45,000
Office rent	212,445	212,445	88,519
Pension contribution	200,000	200,000	200,000
Postage & parcel post	50,000	32,768	40,000
Salaries	695,000	680,947	695,000
Payroll taxes	80,000	75,101	80,000
Subsidy	80,000	58,326	55,000
Telephone	15,000	11,769	15,000
Utilities	14,500	14,347	25,000
Vehicle	50,000	35,669	50,000
<b>Total Operations</b>	<b>2,971,945</b>	<b>2,673,508</b>	<b>2,815,019</b>
Burial claims*	10,062,500	9,881,020	10,281,250
NJ Firemen's Home	8,348,900	10,521,500	10,521,500
Tax distribution	16,000,000	14,814,165	14,800,000
<b>Total</b>	<b>37,383,345</b>	<b>37,890,193</b>	<b>38,417,769</b>
<b>Excess Income/Reserve</b>	<b>1,216,655</b>	<b>(442,713)</b>	<b>(817,769)</b>
<b>*Budgeted Burial Benefit</b>			
Benefit 2018-2019-11,750(2.17% increase, 875 claims)			
Benefit 2017-2018-11,500(no increase, 875 claims)			
Benefit 2016-2017-11,500(2.22% increase, 875 claims)			
Benefit 2015-2016-11,250(4.65% increase, 875 claims)			

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Barry J. Osborn, CPA, Treasurer  
Frank P. Cavallo, Esq., Counsel

May 21, 2018

Kevin B. Finnegan, Secretary  
Jacob J. Genovay, 1st Asst. Secretary  
Brian E. Martone, 2nd Asst. Secretary  
James J. Kenny, Field Examiner

Ms. Elizabeth Maher Muolo  
State Treasurer  
P O Box 0002  
Trenton, N. J. 08625-0002

Dear Ms. Muolo:

I am attaching Resolution and Requisition, properly executed for the withdrawal of the monies in your control since the last collection.

As we must prepare for the meeting of our Executive Committee in July, I would appreciate your advising me as to the approximate amount we will receive as close to the first week of July as possible.

Thank you for your attention to the matter. I am

Sincerely yours,

Barry J. Osborn  
Treasurer

BJO:cs  
enc: 2

RESOLUTION

I, KEVIN B. FINNEGAN, Secretary of the New Jersey State Firemen's Association do hereby certify that the following is a true copy of the Resolution passed by the Executive Committee of said Association at a meeting held on May 19, 2018.

Resolved: That pursuant to the authority of Chapter 75-76, Law of 1922, R.S. 43:17-35 and 54:18-4, as amended by P.L. 1955, Chapter 30, requisition be made to the State Treasurer for the payment due the New Jersey State Firemen's Association of the monies collected by him from Insurance Companies foreign to New Jersey for Fire Insurance Taxes, to the Treasurer of the New Jersey State Firemen's Association.

---

Kevin B. Finnegan  
Secretary

ATTEST:

---

Frank B. Gunson, 3rd  
President



Executive Committee Meeting  
May 19, 2018

RESOLUTION re: REQUISITION ON THE STATE TREASURER

WHEREAS, the Statute provides that the Executive Committee make requisition on the State Treasurer.

BE IT RESOLVED, That in compliance with Chapter 75 and 76, Law of 1922, R.S. 43:17-35 and 54:18-4 as amended by P.L. 1955, Chapter 30, requisition be made to the State Treasurer for the payment due the New Jersey State Firemen's Association of the monies collected by him from Insurance Companies foreign to New Jersey for Fire Insurance Taxes, to the Treasurer of the New Jersey State Firemen's Association.

I, Kevin B. Finnegan, Secretary of the New Jersey State Firemen's Association do hereby certify that the above is a true copy of a resolution adopted by the Executive Committee of said Association at a meeting held May 19, 2018.

---

Frank B. Gunson, 3rd  
President

---

Kevin B. Finnegan  
Secretary

At the Executive Committee Meeting of May 19, 2018, it was recommended that the Death Benefit be approved in the amount of \$11,750.00, maximum amount to be paid as specified in the General Relief Fund Rules, Article VI, Section 2, of the deceased members who died on or after July 1, 2018 and who are recorded on the Master List on file in the State Association Office with complete record, in compliance with the prescribed rules and regulations.

Effective July 1, 2018, the schedule for active members with less than seven years service at the time of death will be as follows:

0 to 1 Year	\$6,000.00
1 to 2 Years	\$6,500.00
2 to 3 Years	\$6,700.00
3 to 4 Years	\$7,000.00
4 to 5 Years	\$7,200.00
5 to 6 Years	\$7,700.00
6 to 7 Years	\$8,000.00
7 yrs, and Qualified	\$11,750.00

At the Executive Committee Meeting of May 19, 2018, it was also recommended that the Death Benefit be approved in the amount of \$ 35,250.00, to be paid as specified in the General Relief Rules, Article VI, Sections 16-a and 16-b of firemen who died on or after July 1, 2018, and who were recorded on the Master List on file in the State Association Office in compliance with the prescribed rules and regulations, whose death occurred in the LINE OF DUTY.

## Salary proposal to take effect 10/1/2018

POSITION	STARTING SALARY	2017/2018 SALARY	2% INCREASE	2018/2019 SALARY
President	\$ 76,955.00	\$ 86,959.00	\$ 1,739.18	\$ 88,698.00
Vice President	\$ 61,563.00	\$ 67,749.00	\$ 1,354.98	\$ 69,104.00
Treasurer	\$ 61,563.00	\$ 80,465.00	\$ 1,609.30	\$ 82,074.00
Secretary	\$ 49,724.00	\$ 52,020.00	\$ 1,040.40	\$ 53,060.00
1st Asst. Secretary	\$ 12,369.00	\$ 18,461.00	\$ 369.22	\$ 18,830.00
2nd Asst. Secretary	\$ 9,683.00	\$ 9,493.00	189.86	\$ 9,683.00
Field Examiner	\$ 52,530.00	\$ 54,590.00	1,091.80	\$ 55,682.00
Attorney	\$ 29,625.00	\$ 31,549.00	\$ 630.98	\$ 32,180.00
Executive Committee	\$ 8,635.00	\$ 8,466.00	169.32	\$ 8,635.00

2% Increase for all Officers.

Note: Starting Salary for each position has been adjusted 2%.